

Written Plan for Building Level Hybrid and Remote Learning Preschool

Billingsport Early Childhood Center Restart

Preschool

In-Person Learning (Mon/Tues/Thurs/Friday)

- Students will be separated into two cohorts (Red & White).
- Class sizes will be approximately 7-8 students per classroom.
- Students in the Red Cohort will receive instruction on Monday and Tuesday.
- Students in the White Cohort will receive instruction on Thursday and Friday.
- Instructional time will be from 8:15am-12:15pm.
- Students will receive a 30 minute recess time.

Student Arrival Time and Procedures

- Students will be able to enter the building between 7:45am-8:15am.
- Students will be assigned an entry door based on the location of their classrooms.
- Students will enter the building using door D-3.
 - The D-3 door is located in the preschool wing of the building.
- Students will be screened daily once they arrive to school for the symptoms of COVID-19.

Breakfast/Lunch

- Upon dismissal, students will receive an individually wrapped lunch and breakfast to take home. The distributed breakfast will be for the following day.
- Students should eat their breakfast prior to arriving at school each morning.
- A kiosk will be set up outside of the Main Entrance to allow those students receiving remote instruction to obtain breakfast and lunch each morning from 12:30pm-1:30pm.

Instructional Schedule

- Arrival will be from 7:45am-8:15am.
- Instructional periods will be conducted from 8:15am-12:15pm.
- Students will operate on a four hour instructional schedule.
 - Welcome to Class-20 minutes
 - Morning Meeting-20 minutes
 - Story Time-15 minutes
 - Center Time-60minutes

- Outside Play-35 minutes
- Small Groups-30 minutes
- Social Emotional Lesson (SEL)-15 minutes
- Gross Motor-30 minutes
- Prepare for dismissal-15 minutes

Recess

- Teacher will provide at least 30 minutes of organized physical activity daily during in-person instruction.
- Student groups leaving or entering the outside area will be staggered.
- Cones, flags and tape will be utilized to create boundaries.
- If weather does not permit for outside play, students will participate in brain break activities within the classroom.
- Each class will be assigned a specific outside play area and will have their own set of playground equipment.
- All individuals will wash hands immediately after outdoor playtime.

Student Movement

- Students will remain in their classrooms throughout the day except to go to the nurse, or to utilize one of the outside play areas.
- Instructional Aides will be assigned to one teacher and remain with those students each day to limit exposure.

Special Area Teachers

- All special area teachers will teach remotely in the afternoon.

Dismissal

- Preschool students will be dismissed everyday at 12:15pm
- Dismissal groups will be organized by families/cohorts and multiple doors will be utilized.
- Instructional Aides will provide support and supervision during the dismissal process.

Teacher Lunch/Preparation

- Teachers will have lunch from 12:30pm-1:15pm.
- Teachers will have preparation time between 1:15pm-2:50pm.

Remote Learning-Monday, Tuesday, Thursday and Friday

- Special area teachers will conduct their classes via Google Meet between 1:15pm-2:50pm for those students receiving in-person instruction Monday and Tuesday. (Red Cohort)
- Special area teachers will conduct their classes via Google Meet between 1:15pm-2:50pm for those students receiving in-person instruction on Thursday and Friday. (White Cohort)
- Kindergarten and Preschool teachers will provide live remote instruction between 1:15pm-2:50 pm on Tuesday and Friday. They will also conduct virtual office hours, small group instruction and parent engagement between 1:15pm-2:50pm.
- The teachers not providing live remote instruction will be conducting virtual office hours from 1:15pm-2:50pm.
- Teachers may record or screencast instruction on the days they are not providing live instruction and should post it on Google Classroom
- Teachers should provide students with an assignment and adequate directions on their Google Classroom account for remote learning days
- Teachers will provide live remote learning instruction from home on Wednesdays. Preschool should only have 1 hour of screen time.
- Special Area Teachers will provide live remote learning instruction from home on Wednesdays.
- Teachers must attend their grade level PLC every Wednesday via Google Meet

Remote Learning Wednesday

- Students will participate in approximately 20 minutes of live direct instruction lesson.
- Students will participate in 40 Minutes of Live Instruction from an assigned special area teacher via Google Meet.
- Students will participate in 40 Minutes of a Social Emotional Lesson via Google Classroom
- Students will participate in 40 Minutes of Physical Education via Google Classroom and complete a weekly exercise log.
- Students will participate in a 60 minute Family Engagement Activity
- Teachers must attend a PLC Meeting with their grade level partners each Wednesday via Google Meet.
- Teachers at each grade level are encouraged to share instructional videos and provide consistent materials when possible for remote learning.
- Teachers will conduct virtual office hours and small group instruction to students who need assistance.

<u>Group</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
Red	<p><u>In-Person Instruction</u> 8:15 AM – 12:15 PM</p> <p>Welcome-20 minutes Morning Meeting-20 minutes Story Time-15 minutes Center Time-60 minutes Outside Play-35 minutes Small Groups-30 minutes Social Emotional Lesson (SEL)-15 minutes Gross Motor-30 minutes Prepare for dismissal-15 minutes</p>	<p><u>In-Person Instruction</u> 8:15 AM – 12:15 PM</p> <p>Welcome-20 minutes Morning Meeting-20 minutes Story Time-15 minutes Center Time-60 minutes Outside Play-35 minutes Small Groups-30 minutes Social Emotional Lesson (SEL)-15 minutes Gross Motor-30 minutes Prepare for dismissal-15 minutes</p>	<p><u>Live Remote Instruction</u> 20 Minutes via Google Meet</p> <p><u>Family Engagement Activity</u> 60 Minutes</p> <p><u>Physical Education Class</u> 40 Minutes via Google Classroom Independent Exercise Log</p> <p><u>Special Area Classes Live</u> 40 Minutes via Google Meet</p>	<p><u>Remote Instruction</u> 1:15 PM – 2:50 PM</p> <p>Live Remote Instruction Via Google Meet</p> <p>OR</p> <p>Independent Assignments via Google Classroom Parent Contact</p> <p>AND</p> <p>Special Area Classes</p>	<p><u>Remote Instruction</u> 1:15 PM – 2:50 PM</p> <p>Live Remote Instruction Via Google Meet</p> <p>OR</p> <p>Independent Assignments via Google Classroom Parent Contact</p> <p>AND</p> <p>Special Area Classes</p>
White	<p><u>Remote Instruction</u> 1:15 PM – 2:50 PM</p> <p>Live Remote Instruction Via Google Meet</p> <p>OR</p> <p>Independent Assignments via Google Classroom/Parent Contact</p>	<p><u>Remote Instruction</u> 1:15 PM – 2:50 PM</p> <p>Live Remote Instruction Via Google Meet</p> <p>OR</p> <p>Independent Assignments via Google Classroom/Parent Contact</p>	<p><u>Social Emotional Lesson</u> Independent Assignments via Google Classroom 40 Minutes</p> <p><u>Independent Assignments</u> via Google Classroom 40 Minutes</p> <p>AND</p>	<p><u>In-Person Instruction</u> 8:15 AM – 12:15 PM Welcome-20 minutes Morning Meeting-20 minutes Story Time-15 minutes Center Time-60 minutes Outside Play-35 minutes Small Groups-30 minutes Social Emotional Lesson (SEL)-15 minutes Gross Motor-30 minutes</p>	<p><u>In-Person Instruction</u> 8:15 AM – 12:15 PM Welcome-20 minutes Morning Meeting-20 minutes Story Time-15 minutes Center Time-60 minutes Outside Play-35 minutes Small Groups-30 minutes Social Emotional Lesson (SEL)-15 minutes Gross Motor-30 minutes</p>

	AND Special Area Classes	AND Special Area Classes	Remote Office Hours/Parent Contact	Prepare for dismissal-15 minutes	Prepare for dismissal-15 minutes
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