

Bylaw

VIDEOTAPING OF PUBLIC MEETINGS

In accordance with the Open Public Meetings Act, the Board of Education welcomes participation by interested parties through videotaping of meetings according to the following guidelines established by court order.

- A. A taped permanent record will be allowed but limited to no more than two cameras used at any one time. Permission to tape will be granted on a first come, first served basis.
- B. Equipment used shall be that approved pursuant to Supreme Court guidelines.
- C. No additional lighting shall be permitted nor shall television monitors be in use during the meeting.
- D. All cameras shall be placed in inconspicuous areas of the room towards the rear. The specific location shall be approved by the board president but shall not obstruct the view of the meeting. Persons videotaping the meeting shall take all necessary safety precautions to properly secure the power cable and the actual videotaping equipment to minimize the danger and risk of an accident with respect to the general public and board members attending the meeting.
- E. Notice shall be given to the board at least one-half hour before the commencement of the meeting and an opportunity shall be given prior to the meeting to set up the equipment.
- F. All tapes shall be properly identified as to the type of meeting, date and operator of the equipment. All tapes shall be preserved and made available for showing to pupils or others who express an interest in viewing the tapes. The board and other interested parties shall be given an opportunity to obtain copies of the tape at their own expense, but shall have no power to edit or abridge the same.
- G. Those meetings or portions of meetings which are permitted by law to be closed to the public shall not be videotaped.

Adopted: 1994
NJSBA Review/Update: December 2008
Readopted: March 2009

Key Words

Videotaping, Taping

Possible

Cross References: *1250 Visitors
*9020 Public statements
*9326 Minutes

*Indicates policy is included in the Critical Policy Reference Manual.