

Policy

CONCEPTS AND ROLES IN ADMINISTRATION; GOALS AND OBJECTIVES

The Paulsboro Board of Education shall establish policies that govern all aspects of district operations. Execution of the policies shall be the function of the Superintendent. The board expects the educational administration to direct, coordinate and supervise pupils and staff in their efforts to reach goals and objectives adopted by the board.

Within the guidelines of board policy, negotiated agreements and New Jersey law, the board expects the educational administration to:

- A. Provide up-to-date information and sound professional advice to the board, as an aid in informed decision making;
- B. To notify the board president within 24 hours of any emergencies which occur in the schools, on school property or involves, in anyway, school personnel or pupils;
- C. Plan, organize, implement and evaluate the educational programs established by board policy, in order to provide optimum educational opportunities to the pupils of the district;
- D. Provide these optimum educational opportunities at the lowest possible cost;
- E. Use efficient administrative and management procedures including supervision and evaluation of teaching staff, pursuant to law and regulations, and developed after consultation with and among the board, administrators and appropriate staff members;
- F. Coordinate the resources of the community with those of the district;
- G. Keep the board informed of all new legislative actions or changes in code and statute that affect the policies, programs or operations of the district.

Major goals of the administration of the Paulsboro Public Schools shall be:

- A. To manage the district's various departments, units, and programs effectively;
- B. To provide professional advice and counsel to the board and to advisory groups established by board action. Preferably, where feasible, this will be done through reviewing alternatives, analyzing the advantaged and disadvantages of each, and recommending a selection from among the alternatives;
- C. To implement the management function so as to assure the best and most effective learning programs, through achieving such sub-groups as:
 - 1. Providing leadership in keeping abreast of current educational developments;
 - 2. Arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs;
 - 3. Development of programs;
 - 4. Recommend facilities, equipment and materials; and
 - 5. Providing staff, students, parents, and others access to the board to express their needs.

CONCEPTS AND ROLES IN ADMINISTRATION;
GOALS AND OBJECTIVES (continued)

NJSBA Review/Update: November 2008, February 2016
Readopted: March 2009

Key Words

Administrative Role

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:7A-3 <u>et al.</u>	Public School Education Act of 1975
	<u>N.J.S.A.</u> 18A:7F-1 <u>et seq.</u>	Comprehensive Education Improvement and Financing Act of 1996
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:12-21 <u>et seq.</u>	School Ethics Act
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6A:8-1.1 <u>et seq.</u>	Standards and Assessment
	<u>N.J.A.C.</u> 6A:28-1.1 <u>et seq.</u>	School Ethics Commission
	<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts
	<u>N.J.A.C.</u> 6A:32-1.1 <u>et seq.</u>	School District Operations

Possible

<u>Cross References:</u>	*2131	Chief school administrator
	*2210	Administrative leeway in absence of board policy
	3293.1	Signatures/facsimiles
	*4111	Recruitment, selection and hiring
	*4115	Supervision
	*4116	Evaluation
	*4211	Recruitment, selection and hiring
	*4215	Evaluation
	*9000	Role of the board
	*9313	Formulation, adoption, amendment of administrative regulations

*Indicates policy is included in the Critical Policy Reference Manual.