

**Policy**

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LINE OF RESPONSIBILITY

The Paulsboro Board of Education shall operate under a unit control system headed by the Superintendent of Schools.

The authority of the Board of Education is transmitted through the Superintendent of Schools along specific paths from person to person as shown in the organization chart of the school district. The lines of authority represent direction of authority and responsibility. The lines are those approved by the board of education and are intended to establish clear understanding on the part of all personnel of the working relationships in the school system.

All personnel in the Paulsboro Public Schools, certified and non-certified, are responsible to the Board of Education through the Superintendent. The Superintendent has delegated and shall have the right to delegate certain personnel responsibilities to members of the administrative team.

Personnel are expected to refer matters requiring administrative action to the administrator to whom they are responsible. Personnel are expected to keep the person to whom they are immediately responsible informed of their activities by appropriate means.

It shall be the common goal of all employees to make the instructional program as effective as possible for all the children of the Paulsboro Public Schools.

Adopted: 1994  
NJSBA Review/Update: November 2008, February 2016  
Readopted: March 2009

Key Words

Unit Control, Dual Control, Line of Authority, Organization Chart

**Legal References:** N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.S.A. 18A:17-5 Secretaries, Assistant Secretaries and School Business Administrators  
through -14.3 Superintendents and Assistant Superintendent of Schools  
N.J.S.A. 18A:17-15 through -23  
N.J.S.A. 18A:17-24.1 et seq. Shared Administrators, Superintendents  
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)  
N.J.A.C. 6A:9B-11.3 Authorization  
N.J.A.C. 6A:9B-11.4 School administrator  
N.J.A.C. 6A:9B-11.7 School business administrator  
N.J.A.C. 6A:9-12.7 School business administrator

**Possible**

**Cross References:** \*1312 Community complaints and inquiries  
2100 Administrative staff organization  
\*2131 Chief school administrator  
\*2210 Administrative leeway in absence of board policy  
\*3000/3010 Concepts and roles in business and non-instructional operations;

	goals and objectives
9123	Appointment of board secretary
*9313	Formulation, adoption, amendment of administrative regulations

\*Indicates policy is included in the Critical Policy Reference Manual.