



# PHILADELPHIA PUBLIC SCHOOL DISTRICT

## Job Description



TITLE: Speech Language Pathologist

Board Approved: <date> 2015

### **EDUCATION QUALIFICATIONS AND PREREQUISITES**

1. Educator License issued by the Mississippi Department of Education in speech pathology
2. Such other qualifications as may be set by the Board of Trustees

### **SUPERVISES**

N/A

### **REPORTS TO**

Building Principal and Director of Special Education, Gifted and Testing Services

### **JOB GOAL**

To provide appropriate speech-language services to Pre-K through 12<sup>th</sup> grade students which address personal, social/emotional, academic and vocational needs that affect student academic achievement

To support the *Mission and Beliefs* of the District when carrying out duties and responsibilities as assigned

### **TYPICAL DUTIES AND RESPONSIBILITIES INCLUDE, BUT NOT LIMITED TO:**

1. Implement building/therapy schedules
2. Provide direct/indirect therapy services for students in the speech/language program
3. Provide therapy services through continuous evaluation and annual updating of the student's Individual Education Plan
4. Submit reports and conduct eligibility meetings in order to meet timelines and compliance requirements of local, state and federal regulations
5. Perform and interpret diagnostic evaluations to determine eligibility and appropriate recommendations
6. Maintain an accurate and up-to-date roll of speech/language students; submit roll to appropriate personnel, including the principal, Director of Special Education, Gifted and Testing Services, and the data clerk
7. Provide consulting services to parents, teachers, administrators, and colleagues
8. Establish a referral/screening and evaluation system for speech/language services (i.e., articulation tracking for elementary, new referrals, three-year comprehensive reassessments)
9. Serve as a member of the multidisciplinary team in the referral/diagnostic process
10. Support hearing screening program and provides input assistance when needed
11. Perform other duties as assigned

### **COMMUNICATION**

1. Relate to parents and other community members, individual and corporate, in a positive and helpful fashion
2. Write, speak, and present in a clear, concise, and well planned manner

**PROFESSIONAL DEVELOPMENT**

1. Participate in self-initiated and school/district-initiated professional growth in order to maintain licensure and support school improvement efforts
2. Reflect on practices and devise methods of program improvement

**POLICIES AND PROCEDURES**

1. Adhere to policies and procedures established by district, state and federal guidelines
2. Adhere to the ethical standards and codes of the profession and to the established rules, regulations, and laws governing special education
3. Submit required reports efficiently, promptly, and accurately

**TERMS OF EMPLOYMENT**

187 days annually with salary in accordance with the salary schedule as approved by the Board of Trustees

**EVALUATION**

Performance of this position will be evaluated annually in accordance with the provisions of Board Policy.