

PICKENS COUNTY BOARD OF EDUCATION
POLICY STATEMENT

Descriptor Term: Student Interviews, Visitors	Descriptor Code: KM
Legal Reference:	Passage Date: 7-8-74
	Amendment Date: 11-20-06

STUDENT INTERVIEWS

No student shall be interviewed on or off campus either during the normal school day or as part of a school-sponsored event. However, nothing herein shall prevent properly conducted interviews by law enforcement and/or child protection agencies of the State of Alabama or Pickens County.

VISITORS

It is the policy of the Board to have all school visitors report to the principal's office upon entering a school building. All visitors to any school shall certify with respective school principals who they are and their purpose for being in said school. The school principal or designee shall determine whether a person presenting himself as a visitor is entitled to remain on school premises for the purpose stated. All visitors, school officials, parents of school students, and other officials shall be welcomed in a cordial manner.

Conduct by any visitor during the school day or at any extracurricular school event, which in the opinion of the principal is inappropriate, which creates an unsafe situation, or which interferes with the proper learning atmosphere at the school will not be tolerated and the visitor shall be removed from the school campus or event. Upon the occurrence of any such incident, the principal shall endeavor to immediately notify the Superintendent who may take such additional action as he deems necessary.

SECTION L INTERORGANIZATIONAL RELATIONS

<u>DESCRIPTOR CODE</u>	<u>TITLE</u>
LBA	School Trustees
LBB	Advisory Council Organizations (Voc. Ed.)

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POLICY STATEMENT

Descriptor Term: School Trustees	Descriptor Code: LBA
Legal Reference:	Passage Date: 7-8-74
	Amendment Date:

Any adult person residing near the schoolhouse may be nominated to serve as a local school trustee.

Trustees will serve a term of four (4) years from the time of appointment by the County Board of Education.

1. Election Procedures:

- a. Each school must nominate six (6) or more persons as candidates for local trustees. Nominations may be made by any adult interested in the school. Ballots of all nominees will be prepared in the County Board of Education Office and forwarded to the schools.
- b. Patrons of the school are eligible to vote on the trustees. Patrons are defined as parents or guardians of children in school.
- c. The names of the six nominees who receive the highest number of votes will be sent to the County Board of Education.

2. Selection by the County Board:

The County Board of Education will appoint, from among the six persons elected by the local school patrons, three persons to serve as trustees.

3. Vacancies:

The Board of Education will fill all vacancies from the list of remaining nominees on file to serve the unexpired terms.

4. **Legal Status of Local Trustees:**

- a. Local school trustees will have the care of the building and grounds, school apparatus, and other school property and will keep the County Board advised about matters affecting the educational interest of the school. Trustees have the power to authorize the use of the school buildings for such civic, social, recreational, and community gatherings as, in their opinion, do not interfere with the principal use of the buildings or grounds.
- b. Local school trustees may file with the County Board written charges requesting the removal of the principal or any teacher in school.
- c. In the event a teacher not already employed in the system is assigned to a local school, the trustees may refuse to accept the teacher. (Note: Many of the above statements referring to the County Board of Education, and the local trustees are quoted from the Public School Laws, State of Alabama.)

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POLICY STATEMENT

Descriptor Term: Advisory Council Organizations (Voc. Ed)	Descriptor Code: LBB
Legal Reference:	Passage Date: 9-19-77
	Amendment Date:

I. Organization of the Advisory Council

A. **Membership**

1. The Pickens County Advisory on Vocational Education shall consist of five (5) or more members.
2. This Council shall be composed of representatives of the general public including at least a representative from: (1)Business, (2)Industry, (3)Labor, (4)Education, and (5)Government.
3. The members of this Council will be recommended to the Board of Education by the Superintendent, Local Vocational Director, and Vocational Instructors of Pickens County.

B. **Terms of Members**

1. The original members of the group will serve one or two years according to their appointment. After the original organization all members will be appointed for two (2) year terms.
2. When a vacancy occurs, the newly appointed member will serve during the unexpired term of the member he replaces.
3. A person who has served a term as a member is eligible for reappointment.

C. **Officers**

The officers will consist of a chairman, vice-chairman and a recording secretary. These officers will be elected annually.

D. Meetings

1. At least two (2) meetings will be held each year.
2. Meetings may be called, or canceled by the chairman.
3. The chairman in consulting with the group membership will be responsible for planning the meeting agenda.
4. Discussion leading toward a consensus of the members will be the prevailing procedure in meetings. Parliamentary procedure will be used when a decision of the group is to be recorded or transmitted.

E. Loss of Membership

Members who fail to attend two (2) consecutive meetings automatically lose their membership unless they present reasons for their absences acceptable to the appointing authority.

II. Operation of the Advisory Council

- A. An advisory group will organize itself, determine its meeting times, select its officers and subcommittees, make its rules and formulate its program and meeting agendas provided such do not conflict with Board policies on advisory groups.
- B. The Board will react to proposals submitted by the advisory groups.
- C. Minutes of the meetings of the advisory group will be sent to the members of the Board and to the members of the administrative staff.
- D. Publicity regarding the work and reports of the advisory group or its subcommittees will be released only after approval by the Board or its authorized agent.
- E. Advisory groups will discuss all proposed studies prior to inception with the Board or its authorized agent.
- F. Advisory groups will not recommend, support, or campaign for or against candidates for election or enter into a discussion regarding the employment, dismissal, promotion, or transfer of individual school employees; or encroach upon the prerogative of the administrative, instructional, or non-instructional staffs for the Board. This group is to function in an advisory capacity.