

The Pickens County Board of Education met on December 19, 2016 at 6:00 p.m. at the Central Office (377 LaDow Center Circle, Carrollton, AL). Nick Tolstick, Michael Hinton, LaSonja Richardson, Annie Jackson and Debbie Holley were present. Others present were Superintendent Jamie Chapman, Vanessa Anthony, Jennifer Shirley, Anissa Ball and Board Attorney Ray Ward.

- 1. **ELECTION OF 2016-17 BOARD CHAIRMAN AND VICE CHAIRMAN:**  
2015-16 Chairman Nick Tolstick asked for nominations for Chairman. Annie Jackson nominated herself for Chairman and LaSonja Richardson nominated Michael Hinton for Chairman. Annie Jackson received three votes (Debbie Holley, Nick Tolstick, Annie Jackson) and Michael Hinton received two votes (LaSonja Richardson, Michael Hinton). Annie Jackson is the 2016-17 Board Chairman. Nick Tolstick then nominated Debbie Holley for Vice Chairman and Michael Hinton nominated himself for Vice Chairman. Debbie Holley received two votes (Nick Tolstick and Debbie Holley) and Michael Hinton received three votes (Annie Jackson, LaSonja Richardson, Michael Hinton). Michael Hinton is the 2016-17 Vice Chairman.
- 2. **MEETING OPENED:**  
Chairman Annie Jackson welcomed everyone to the meeting and asked that a moment of silence be observed.
- 3. **APPROVE AGENDA:**  
On a motion by Nick Tolstick, seconded by Michael Hinton the Board unanimously approved the Superintendent’s recommendation to approve the agenda with the addition, *3.D. AASB Conference*.
- 4. **APPROVE MINUTES:**  
On a motion by Debbie Holley, seconded by Nick Tolstick the Board unanimously approved the Superintendent’s recommendation to approve the minutes from the November 14, 2016 meeting.
- 5. **APPROVE PAYROLL:**  
On a motion by Michael Hinton, seconded by Nick Tolstick the Board unanimously approved the Superintendent’s recommendation to approve the November payroll as presented.
- 6. **COMMUNITY GROUPS:** None
- 7. **APPROVE FINANCIAL STATEMENT:**  
On a motion by LaSonja Richardson, seconded by Michael Hinton the Board unanimously approved the Superintendent’s recommendation to approve the November financials with cash balances as follows:

General Fund	\$1,596,302.67
Bond Proceeds	7,453,002.39
QZAB	105,581.91
Capital	1,019,905.23
Capital CD	345,357.48
Debt Service Fund	224,167.25
CNP	327,906.37
Federal Programs	121,466.08
Local Schools	(Mrs. Shirley will have November and December balance next meeting)
- 8. **NEW COLLEGE AND CAREER CENTER:**  
Mr. Chapman gave an update on progress being made on the new college and career center being built in Carrollton. He informed the Board that the groundwork was near completion and that plumbing and electrical was being installed in foundation. He told the Board that the site was changing daily and was ahead of schedule at this time.
- 9. **REPORT ON SBHC IN ALICEVILLE:**  
Superintendent Chapman gave a report of his meeting with Deborah Tucker, Whatley Health Services, on the school based health center operating at Aliceville High School. He told the Board that 90% of student’s parents had completed the consent form for their student to be seen and that 67% had been seen. The Health Center has an LPN on duty every day, a Social Worker 4 days a week, and a nurse practitioner 3 days a week.
- 10. **AASB CONFERENCE:**  
Board members, LaSonja Richardson, Michael Hinton and Annie Jackson gave an update on the AASB conference they attended in Birmingham on December 8th and 9<sup>th</sup>.
- 11. **AWARD SHORT TERM LOAN BID FOR DECEMBER PAYROLL:**  
On a motion by Nick Tolstick, seconded by Debbie Holley the Board approved the Superintendent’s recommendation to award the bid to the lowest responsible bidder, West Alabama Bank and Trust, the bid for a short term loan to make the December payroll early.

12. **APPROVE RESOLUTION TO BORROW FUNDS:**  
On a motion by Nick Tolstick, seconded by Debbie Holley the Board unanimously approved the Superintendent’s recommendation to approve the resolution to borrow funds for December payroll from West Alabama Bank and Trust.

13. **EXECUTIVE SESSION:**  
On a motion by Michael Hinton, seconded by Nick Tolstick the Board unanimously agreed to convene into executive session at 6:40 p.m. to discuss personnel matters. The Board reconvened at 8:03 p.m. and Chairman Annie Jackson declared the meeting back into open session.

14. **PERSONNEL RECOMMENDATIONS:**  
On a motion by Nick Tolstick, seconded by Debbie Holley the board unanimously approved the Superintendent’s personnel recommendations as follows:

<b><u>RESIGNATION:</u></b>	
Tiffany Guyton	LPN, Reform Elementary
Jamel Brown	English Teacher, Aliceville High
Joel Stancer	English Teacher, Aliceville High

<b><u>LEAVE OF ABSENCE:</u></b>	
Reynelda Huggins	Teacher, Aliceville Middle, Maternity Leave, January 1 – February 6, 2017
Renee Simon	Aide, Pickens County High, Extend leave: January 1 – December 31, 2017

15. **APPROVE SUPERINTENDENT CONTRACT:**  
On a motion by LaSonja Richardson, seconded by Debbie Holley the Board approved (Michael Hinton abstained) Board Attorney, Ray Ward’s recommendation for the Superintendent’s compensation and benefits as follows:

- A. An annual salary of \$118,000.00 commencing January 1, 2017.
- B. An annual increase of \$500.00 on January 1 of each year of the Superintendent’s term, beginning January 1, 2018.
- C. Payment of annual dues for the Superintendent’s membership in up to six (6) professional and/or civic organizations of which he is a member in good standing.
- D. A suitable automobile for use in the performance of his duties, which shall be operated and maintained at the expense of the Board, including the furnishing of appropriate liability and casualty insurance protecting the Board and Superintendent.
- E. All other day-to-day expenses of the Superintendent in conducting the business of the Board, including travel required of the Superintendent on a routine basis.
- F. F. All contributions to retirement and insurance programs, as well as the same coverage of medical, dental and/or vision insurance as are available to the other employees of the Board.
- G. All personal, sick and other leave as other twelve (12) month professional employees of the Board receive now or otherwise become entitled to during the term of his service.
- H. The same numbers of vacation days per year, and on the same basis, as all other twelve (12) month employees receive both now and during the term of his service.
- I. Any raises as are granted to teachers and other education employees by the State of Alabama during the term of this contract.
- J. All expenses of the Superintendent to attend any District, State and National School Board and/or Superintendent Association meetings; provided, that the Superintendent shall secure the prior approval of the Board for his attendance at any national meeting(s).

16. **MEETING ADJOURNED:**  
There being no further business, Chairman Annie Jackson adjourned the meeting at 8:06 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary