

**PVPA Charter Public School
Finance Committee
Minutes: November 7, 2017**

Members Present: Deb Jacobson, Charlie Heath and Bob Hann

Members Absent: Keith Black

Staff Present: George Simpson, Marcy Conner and Paul Wright

Meeting called to order at 8:35 a.m. in room 410

New Business

Approval of Minutes:

October 3, 2017 minutes.

- ❖ Motion to accept – Deb Jacobson
- ❖ Second – Bob Hann
- ❖ Approved – vote count – 3 - 0

Sale of Land

No further information was available at the time of the meeting.

Committee Membership

The Committee is looking to add a few members as the terms of some of the current membership are coming to an end. There is also a need for a representative from Florence Savings Bank with the departure of Rachel Dion. The parent volunteer data collected at the start of the school year did not show anyone with interest in serving on a committee. Marcy agreed to reach out to Florence Savings Bank.

New Business:

Student Representative to the Finance Committee

A student has requested to serve on the Finance Committee as a student representative. The Committee felt that this would need to follow the same process as the student representatives to the Board of Trustees through the Student Council and would need approval of the Board of Trustees. It will be discussed at the Board of Trustees meeting on November 14th as a part of the Finance Committee minutes.

FY18 Salaries & Benefits: Budget vs Actual

As of November 1, 2017 there was a potential savings of \$92,603 in the salaries and benefits budget vs actual comparison. This was the direct result of the change in salaries of staff members leaving and the salaries of staff members new to PVPA and the benefits that were chosen. Also, the Assistant Director of Academic Programs was not replaced upon resignation. There will be a decrease in this number as there are open positions that need to be filled: .60 FTE Theater Teacher and an Interim Director of Academic Programs.

Other Business:

Open Meeting Law

The changes to the law that went into effect on October 6, 2017 were discussed. We are currently looking at the web site to determine if the technology can support some of the requirements such as the time stamp. There were no concerns about being in compliance.

Collaborative Bargaining Unit

The Committee was informed that George Simpson, Head of School , had met with representatives of the United Auto Workers and several staff representatives conveying the staff's desire to form a union. More information will be forthcoming as the process proceeds.

Capital plans and the transfer of assets from The Friends

It was discussed that the Board of Trustees had approved the replacement of the HVAC units and the roof with a portion of the funds that would transfer to PVPA from The Friends. This work is scheduled for the summer of 2018. The Committee will also be reviewing the possibility of reserving funds for capital projects from funds that are currently being used to pay the rent.

The next meeting is set for December 5, 2017 at 8:30 am in room 410.

- ❖ Motion to Adjourn at 9:35 a.m. – Deb Jacobson
- ❖ Second – Bob Han
- ❖ Approved – vote count – 3 – 0

Documents: FY18 Salary & Benefits Budget vs Projected 11-1-17