

Long Range Infrastructure Planning Task Force

Date and Time

Wednesday November 7, 2018 at 5:00 PM EDT

Location

PVPA, Ladenheim Library, 15 Mulligan Dr, S. Hadley, MA, 01075

Agenda

I. Opening Items			5:00 PM
A. Record Attendance and Guests	(1 minutes)	John	
B. Call the Meeting to Order	(1 Minute)	John	
C. Opening welcome	(3 Minutes)	John	
II. Discussion & approval of last meeting minutes	(N/A)		5:05 PM
III. Old Business	(N/A)		5:10 PM
IV. New Business			5:20 PM
D. Discussion of teams purpose	(10 minutes)	Mindi /John	
E. Election of team recorder	(5 Minutes)	John	
F. Tech. talk (team drive and docs.)	(5 Minutes)	Thom	
G. Open Meeting Law / Quorum / Public Document Discussion	(7.5 Minutes)	All (Thom, Marcy & Mindi)	
H. Set normal meeting times	(7.5 Minutes)	All	
I. Review "Brainstorming Doc."	(30 Minutes)	All	
V. Closing			6:25 PM
VI. Adjourn Meeting			6:30 PM