

**PVPA Charter Public School**  
**Board of Trustees**  
Meeting Minutes

**October 10, 2017**

<i>Present:</i>	Mary Ahlstrom, Ian Baird, James Barnhill, Claire Bennett, Keith Black, Rachel Dionne, Noah Hornick, Gary Huggett, Marc Kenen, Analua Moreira, Alison Noyes, Jorge Rodriguez, Owen Sardillo, Zevey Steinitz, Geoff Sumi, Stephen Therrien, Melinda Winter
<i>Staff Present:</i>	Marcy Conner, George Simpson
<i>Next meeting:</i>	November 14, 2017; 6:00pm; Library

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Meeting called to order at 6:05pm with quorum.

**Mission Statement:**

Read by Geoff Sumi

**Public Comment:**

None

**Approval of Minutes:**

Minutes of the September 12, 2017 meeting approved as presented (7 in favor; no opposed; 1 abstention – Keith Black)

Introductions were performed for the benefit of new members.

**President's Business:** (presented by Geoff Sumi)

- Welcome Reception for George will occur after the meeting at Dockside Marina.
- Update on Board membership – We are still awaiting DESE approval on behalf of Jorge Rodriguez as a faculty representative to the Board.

**Finance:** (presented by Marcy Conner)

- Finance committee met with Moriarty and Primack on October 3, 2017 to discuss the audit. The audit was clean with no findings. The Finance Committee recommends that the Board accept and approve the audit as presented. A motion was made and approved by consensus to accept the audit conducted by Moriarty & Primack. (8 in favor, no opposed, 2 abstentions – Rachel Dionne / Marc Kenen)
- There was discussion regarding Fundraising during the Finance Committee meeting and how it should be structured moving forward.
- Marcy continues to look into the parcel of land that abuts the neighbors in an attempt to find more information on a potential purchase of that land.
- The Finance Committee is seeking new membership.

**Governance:** (presented by James Barnhill)

- Election of Shubhada Rella-Brooks as new board member (parent representative)  
Motion was made and approved by consensus to elect Shubhada Rella-Brooks as new board member (parent representative). (10 in favor; no opposed; no abstentions)
- Update on Bylaws Revision – Motion was made and approved by consensus to adopt and submit final draft of Bylaw Revisions to DESE for final approval. (10 in favor; no

opposed; no abstentions). The Board offered its gratitude to Jim Barnhill for his substantial work on the bylaws revisions.

**Head of School:** (presented by George Simpson)

- An October 2017 Head of School report was distributed to board members.
- The DESE site visit is scheduled for November 9, 2017. DESE are scheduled to meet with the board at 8am that morning. All board members are highly encouraged to attend.
- Many juniors and seniors attended the Hampshire County College Fair held at Belchertown High School on October 11, 2017.
- PSAT is scheduled for this Wednesday, October 11, 2017
- Parent Community Town Hall Meetings are set to take place on 10/21 at PVPA and 11/4 at Springfield Community Music School.
- Amanda Melemed will assume the position of Admissions and Outreach Coordinator and Tina Padgett will assume the position of Production Manager.
- October 26 will feature the first event of PVPA's Center for Arts and Learning.
- Jorge Rodriguez will represent PVPA at the Arts Schools Network Annual Conference in Minneapolis, MN October 24-27.
- A revision of professional goals was distributed to board members for their review.

**Students:**

- Student Council is currently planning School Spirit Week which should occur during the week prior to Oktoberfest.
- There has been discussion about how to get students to buy in to beautifying and maintaining the school grounds as there have been ongoing issues with trash not being disposed of properly.
- Students in 9<sup>th</sup> and 10<sup>th</sup> grades are trying to obtain approval for a school dance for those grades.
- Feminist Coalition continues to work on providing facility of access of feminine hygiene products.

**Staff:** (presented by Gary Huggett and Jorge Rodriguez)

- Erin Feldman is filling in for Creative Corp in Ann Biddle's absence.
- Llama Maynard is also out for an undetermined amount of time.
- Since George's start at the school there has been greater respect placed on faculty's time especially during lunch and preparation time.
- Many staff members are looking forward to Tina Padgett's start of her new position as production manager.

**Open Session:**

None

**Public Comment:**

- Performance Evaluation Committee met with George last month. Although the Board does not have to approve benchmarks and goals set by the committee, it would be nice to review them.

**Adjournment:**

A motion to adjourn was made and approved by consensus at 6:50pm. (10 in favor; no opposed; no abstentions)

Respectfully submitted by,  
Rachel D. Dionne, Board Secretary