Mr. JT Bandzuh 2015
Mrs. Cindy Brickley, Secretary 2015
Mr. Jason Corte 2013
Mrs. Mary Gouse 2013
Mrs. Kathy Hough 2015
Mr. John Jubina 2013
Mr. Christian Smith 2013
Mr. Dennis Squillario, Treasurer 2015
Mr. Erik Thrower 2015
Mr. Richard J. Bernazzoli
Superintendent of Schools
Mr. Ralph J. Cecere
Junior-Senior High School Principal
Mrs. Deborah Mecke
Assistant Junior-Senior High School Principal
Mrs. Melodie H. Brunett
Elementary School Principal/Supervisor of Special Education
Mr. Eric Zelanko
Technology and Curriculum Director/Grant Writer
Mr. Michael Kunko
Business Manager
Mrs. Denise Moschgat
Recording Secretary
Dennis McGlynn, Esquire
Solicitor
Zac Nolan
Student Representative
Joe Beyer
Student Representative
I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the role.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held June 12, 2013 beginning at 6:30 p.m. in the elementary school auditorium. The Regular Meeting will be held June 12, 2013 immediately following in the elementary school auditorium.

2. APPROVING THE MINUTES

Motion_________Second_________ Vote_______

The Administration recommends approving the March board meetings minutes. A copy of the minutes was distributed with the advance agenda.

3. ACCEPTING RESIGNATION OF SCHOOL BOARD DIRECTOR

Motion_________Second_________ Vote_______

The Board moves to accept with regret the resignation of Mary Gouse as board member.

4. APPOINTING AN INDIVIDUAL TO SERVE AS SCHOOL BOARD DIRECTOR

Motion_________Second_________ Vote_______

The Board moves to appoint Matthew Decort as a school board director to fill the vacant term of Mary Gouse until December, 2013.

5. REPORTS

Appalachia Intermediate Unit 08 Board Director Kathy Hough
Vo-Tech Operating Committee representative JT Bandzuh
Superintendent Richard J. Bernazzoli
6. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion________________ Second________________ Vote________________
(Roll Call Vote)

A. Treasurers’ Reports
A. General Fund Page 2
B. Cafeteria Report Page 3
C. School Wage Tax Financial Report Page 4
D. Elementary School Activity Fund Page 5
E. Junior / Senior High School Activity Fund Page 6
F. Petty Cash (A – B – C) Page 7
G. Payroll Financial Report Page 8
H. Athletics Page 9
I. General Fund Page 10
J. Capital Reserve Fund Page 10.1
K. Capital Projects Fund Page 10.2
L. Investments/Pledged Collateral Report Page 11

B.
General Fund Invoices (Page 10) $865,497.48
Cafeteria Fund Invoices (Page 3B) $73,211.25
Elementary Activity Fund Expenditures (Page 5) $2,463.54
Athletic Fund Invoices (Page 9) $37,478.95
Junior/Senior High School Activity Fund Expenditures (Page 6A) $13,653.15
Capital Reserve Fund Invoices (10.1) $0.00
Capital Projects Fund Invoices (10.2) $0.00
Total Invoices paid $992,304.37
C.
Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation $0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation $0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation $0.00
Mrs. Mandichak - Portage Area School District – EIT (Delinquent) $0.00
Berkheimer Tax Administrators PASD – EIT (Current) $37,965.92
Total Taxes $37,965.92

7. TENTATIVE BUDGET FOR 2013-2014

Motion________________ Second_________________ Vote________________ (Roll Call Vote)

General Fund

The proposed budget should be adopted tentatively so it can be advertised according to Section 687 of the Public School Code. The amount of expenditures is $11,525,866. This is an anticipated increase in spending of $415,249 or 3.60% over the prior year budgeted amount of $11,110,617. Consideration for final adoption will be at the regular meeting held on June 12, 2013.

8. TAX STRUCTURE FOR 2013-2013 BUDGET

Motion________________ Second_________________ Vote________________ (Roll Call Vote)

The Administration proposes no increase in taxes for the 2013-2014 school year. The remaining taxes shall remain at the current levels as follows:

School Real Estate 47.5 Mills
School Occupational Privilege $10.00
School Per Capita $5.00
School Earned Income .5%
School Realty Transfer .5%
PERMISSION TO APPLY FOR FEDERAL AND STATE FUNDS

Motion________________ Second________________ Vote________________
(Roll Call Vote)

The Administration and the Federal Program Coordinator request permission to apply for federal and state funds and submit applications to the Pennsylvania Department of Education. Estimated allocations for the 2012-2013 school year are as follows:

- **Title I** $274,000 Assisting eligible children in reading and math.
- **Title II** $65,284 Enhancing education through (Competitive) technology.
- **Title V** CUT Library department's books and supplies
- **Title II, Part A** CUT Class size reduction for primary grades.
- **Drug Free Schools** CUT Drug and alcohol intervention program
- **IDEA** $150,779.01 Services provided to students with disabilities
- **State Contingency** Unknown Extra-ordinary special education cost reimbursement
- **ACCESS** CUT(Likely) PA Medical Assistance student's cost reimbursement.
- **PA Accountability** Main focus is on developing and maintaining preschool and kindergarten programs (now comingled with Basic Ed funds).
- **Block Grant** $70,773
- **Science: It's Elementary** CUT Promote science in the classroom. Use science kits and (Competitive or New) curriculum modules. Participate in science fairs and partnerships with regional employers.
- **--Dual Enrollment** CUT Provides funds for students to earn college credit while in high school.

BOARD APPOINTMENTS AND REAPPOINTMENTS FOR 2012-2013

Motion________________ Second________________ Vote________________

The administration recommends the following appointments for the 2012-2013 school year.

A. **Treasurer.** (Under authority of Section 621 of the School Code.) S&T Bank (Jim Rifalto) presently serves as treasurer.
   Treasurer:_____________________________________________________

B. **Solicitor.** Attorney Dennis McGlynn presently serves as solicitor at an annual retainer of $5,000 plus legal charges when necessary.
   Solicitor:_____________________________________________________

C. **School Physician.** Mark J. Ratchford, D.O. presently serves as school physician at an annual fee of $2,700.
   School Physician:_____________________________________________________

D. **Depository.** S&T Bank presently serves as depository.
   Depository:_____________________________________________________

E. **School Dentist.** Dr. Donald Nagy presently serves as school dentist at the fee of $2.00 per student.
   School Dentist:_____________________________________________________

5
F. Depositories for Investments. S&T Bank, 1st Summit Bank; PA Local Government Investment Trust; PA School District Liquid Asset Funds.

G. Collectors for Act 511 Per Capita Tax of $5 and Occupational Tax of $5. Elected tax collectors are currently collecting these taxes. Four percent (4%) commission will be paid to the tax collector on the Act 511 dollar amount remitted to the school district.

H. Reappointment of Special Tax Collectors for 2010-2011: The Portage Area School District will collect delinquent Local Service Tax and the Municipal Tax (EIT 1%) for Cassandra Borough, Portage Township and Portage Borough.

11. APPROVING BIDS FOR COAL AND CAFETERIA SUPPLIES

Motion________________Second________________Vote______________
(Roll Call Vote)

The Administration recommends approving the following bids for coal and cafeteria supplies (baked goods and milk):

Coal
1. Penn Keystone Coal $129.40/ton
2. Collins Brokerage $132.00/ton*
3. Island Sales $122.00/ton*
4. Wicklow Fuel $127.00/ton*
*Did not meet specifications.

Cafeteria Baked Goods
1. Pacifico $815.25/school year
2. Butter Krust No Bid
3. Nickols $1,204.05/school year
4. Schwebels $1,040.37/school year

Cafeteria Milk
1. Valewood $35,664.26/school year
2. Galliker’s $37,508.37/school year

12. REAPPROVING DIGITAL STREAMING PURCHASE COMMITMENT WITH THE IU

Motion________________Second________________Vote______________
(Roll Call Vote)

The Administration recommends renewing its commitment with the IU for digital streaming services at a cost of $.95 per student for a total amount of $902.50.
13. **RENEWING GROUP LIFE INSURANCE**

   Motion________________Second__________________Vote________________
   (Roll Call Vote)

   The Administration recommends renewing group life insurance through the PSBA effective July 1, 2013. Rates will be $.13 per $1,000 for basic life and $.025 for AD&D.

14. **APPLYING FOR AMERICORP POSITIONS**

   Motion________________Second__________________Vote________________
   (Roll Call Vote)

   The Administration requests permission to apply for three AmeriCorp positions for the 2013-2014 school year at a cost of $10,100 each. This would be the total cost to the district with no benefits associated with the position.

15. **APPROVING YEARBOOK SUBSIDY**

   Motion________________Second__________________Vote________________
   (Roll Call Vote)

   The Administration recommends approving a $2,500 subsidy to the high school yearbook fund.

16. **RENEWING AGREEMENT WITH ACRP FOR ALTERNATIVE EDUCATION**

   Motion________________Second__________________Vote________________

   The Administration recommends its agreement with ACRP for Alternative Education for Disruptive Youth for the 2013-2015 school years at the Johnstown and Hastings facilities.

17. **APPROVING 2013-2014 FUNDING DISTRIBUTION AND AUTHORIZATION FORM AND NOTICE OF ADOPTION OF POLICIES, PROCEDURES AND USE OF FUNDS BY SCHOOL DISTRICTS (IDEIA)**

   Motion________________Second__________________Vote________________

   The Administration recommends approving the 2013-2014 Funding Distribution and Authorization Form and the Notice of Adoption of Policies, Procedures and Use of Funds by School Districts with Appalachia Intermediate Unit 08 for IDEIA-B Grant Application.

18. **APPROVING STUDENT TEACHING ASSIGNMENTS**

   Motion________________Second__________________Vote________________

   The Administration recommends approving the following student teaching assignments for the 2013-2014 school year:

   Ryan Bressler       Mt. Aloysius College       Mr. Burkett (Social Studies)
<table>
<thead>
<tr>
<th>Name</th>
<th>College</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Deline</td>
<td>Mt. Aloysius College</td>
<td>Mrs. Kissell (Elementary)</td>
</tr>
<tr>
<td>Jayme Epply</td>
<td>Mt. Aloysius College</td>
<td>Ms. Thomas (Elementary)</td>
</tr>
</tbody>
</table>
19. **APPROVING RESOLUTION**

Motion_______________Second_______________Vote______________

The Administration recommends approving the Resolution Urging Increased State Funding for School Construction and Renovations as presented to the board with the advanced agenda.

VI. **PERSONNEL MATTERS**

1. **ADDITIONS AND REMOVALS FROM THE SUBSTITUTE LISTS**

Motion_______________Second_______________Vote______________
(Roll Call Vote)

The Administration recommends **adding** the following individuals to the substitute list:

- Amanda Grice Substitute Teacher (Elementary)
- Linda L. Pepley Substitute Teacher (Elem/FCS/MS Eng./Library)
- Kirstie A. Semanchik Substitute Teacher (Elementary)
- Mildred Smith Substitute Cafeteria Personnel or Teachers’ Aid

2. **HIRING DEAN OF STUDENTS**

Motion_______________Second_______________Vote______________
(Roll Call Vote)

The Administration recommends hiring Jennifer Pisarski as the elementary dean of students beginning with the 2013-2014 school year. Salary will be based on the current contract between the district and the PAEA plus 20 days per diem. The Administration requests permission to advertise for a sixth grade elementary teacher.

3. **HIRING A SUPERVISOR OF SPECIAL EDUCATION**

Motion_______________Second_______________Vote______________
(Roll Call Vote)

The Administration recommends hiring ______________ as the Supervisor of Special Education beginning July 1, 2013. Salary will be $________________, and Act 93 benefits. The applicants in the order they were interviewed are:

- Joseph Bradley
- Michael Chappie
- Patrick Noel
4. **APPROVING REQUEST FOR SABBATICAL LEAVE**

Motion_________________Second_________________Vote_________________

(Roll Call Vote)

The Administration recommends approving a staff member's request to take a 12 month sabbatical leave to commence at the beginning of the 2013-2014 school year. The Administration further requests permission to advertise for a long-term substitute art teacher for the duration of this sabbatical.

5. **ACCEPTING LETTER OF RESIGNATION**

Motion_________________Second_________________Vote_________________

The Administration recommends accepting with regret the resignation of Christian Serenko as the ski club advisor effective immediately. The Administration further requests permission to advertise this position.

6. **ACCEPTING LETTER OF RESIGNATION**

Motion_________________Second_________________Vote_________________

The Administration recommends accepting with regret the resignation of Steven Lutz as the varsity head wrestling coach effective immediately. The Administration further requests permission to advertise this position.

7. **ACCEPTING LETTER OF RESIGNATION**

Motion_________________Second_________________Vote_________________

The Administration recommends accepting with regret the resignation of Rebecca Kissell and Matthew Kissell as the head and assistant volleyball coaches effective immediately. The Administration further requests permission to advertise this position.

8. **ACCEPTING LETTER OF RESIGNATION**

Motion_________________Second_________________Vote_________________

The Administration recommends accepting with regret the resignation of Chuck Kassick as the head junior high volleyball coach effective immediately. The Administration further requests permission to advertise this position.
## IX. BOARD REQUESTS / USE OF FACILITIES

Motion________________________Second________________________Vote________________________

(Roll Call Vote)

Request for Approved Travel:

<table>
<thead>
<tr>
<th>Requester</th>
<th>Destination</th>
<th>Date(s)</th>
<th>Approximate Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ralph Cecere</td>
<td>PSBA’s Institute for Collective Bargaining &amp; Labor Relations</td>
<td>May 10, 2013 and September 20, 2013</td>
<td>$355.00</td>
</tr>
<tr>
<td>Amanda Morningstar</td>
<td>Attend Children with Cochlear Implants Teleconference</td>
<td>May 7, 2013 8:15 a.m. – 3:45 p.m.</td>
<td>$0.00</td>
</tr>
<tr>
<td>Jennifer Pisarski</td>
<td>SAP Training at the Bedford School District</td>
<td>April 29-30, and May 3, 2013</td>
<td>$728.00</td>
</tr>
<tr>
<td>Richard Bernazzoli</td>
<td>PSU School Safety Seminar</td>
<td>May 7, 2013 8:00 a.m. to 4:00 p.m.</td>
<td>$0.00 (Travel Only)</td>
</tr>
</tbody>
</table>

Request for Field Trips:

<table>
<thead>
<tr>
<th>Requester</th>
<th>Destination</th>
<th>Date(s)</th>
<th>Approximate Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tara Williams</td>
<td>Take 12 students on a field trip to Main Street, Portage where the students will do a project at the Chatterbox</td>
<td>May 16, 2013 11:30 – 2:30</td>
<td>$0.00</td>
</tr>
<tr>
<td>Vivian Herman</td>
<td>7th/8th Final Incentive for good behavior and independent reading at Chricton-McCormick Park Pool</td>
<td>June 4, 2013</td>
<td>$0.00</td>
</tr>
<tr>
<td>Mary A. Kenny</td>
<td>Envirothon at Disaster’s Edge Environmental Center</td>
<td>May 2, 2013</td>
<td>$276.86</td>
</tr>
<tr>
<td>Fifth Grade Teachers</td>
<td>Field Trip to the Portage Railroad Museum</td>
<td>May 23, 2013</td>
<td>$0.00 (Paid by Rotary)</td>
</tr>
<tr>
<td>Kelly Myers</td>
<td>Song Fest (District 6) Rockwood Area High School</td>
<td>May 10, 2013</td>
<td>$253.87</td>
</tr>
<tr>
<td>Ray Trybus</td>
<td>Annual Outdoor Community Service Project</td>
<td>April 26, 2013</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

Requests for Use of Facilities:

<table>
<thead>
<tr>
<th>Requester</th>
<th>Purpose</th>
<th>Facility</th>
<th>Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Miko/Jeremy Burkett</td>
<td>PAYA Pictures</td>
<td>Len Chappell Gymnasium</td>
<td>May 8, 9, &amp; 10, 2013 5:00 p.m. - 8:00 p.m.</td>
</tr>
<tr>
<td>Gayle Price</td>
<td>Jr. High Spring Fling</td>
<td>Elementary Gymnasium</td>
<td>May 11, 2013 8:00 p.m. – 10:00 p.m.</td>
</tr>
</tbody>
</table>
X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion________________Second_________________Vote________________

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion________________Second_________________Vote________________

Time: ________________________