

Application for Out-of-District Transfer

QUITMAN ISD - 2017-2018 School-Year

Quitman ISD 1201 E Goode St, Quitman, TX 75783 (903) 763-5000

Please complete and return Transfer Application and required documents to the Quitman ISD Administration Office by **May 31, 2017**.

COMPLETE ONE APPLICATION PER STUDENT

STUDENT INFORMATION (Please print)

Grade Entering in August 2017 _____

First Name

Middle Name

Last Name

Social Security Number

Date of Birth

District Attended 2016-2017

Gender (M or F)

Ethnic Code (1-5)

District of Residence (Where you live)

1 American Indian or Alaskan Native

2 Asian or Pacific Islander

3 Black, not Hispanic

4 Hispanic

5 White, not Hispanic

PARENT INFORMATION (Please print)

Parent/Guardian Name(s) _____ Phone _____

Mailing Address _____ Cell Phone(s) _____

City

State

Zip Code

Email Address

Physical Address, if different from mailing address _____

By signing below, I acknowledge that I have read the Quitman ISD Transfer Agreement, and I agree to abide by the requirements and conditions governing my child's transfer into Quitman Independent School District.

Parent/Guardian Signature _____ Date _____

THIS SECTION TO BE COMPLETED BY QUITMAN ISD 250-904

Approved _____ Denied _____

Principal _____ Date _____

Superintendent _____ Date _____

Date of Enrollment _____

Transfer Agreement

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Conditions and Information Regarding Out-of District Transfers

The School Board of Trustees for Quitman Independent School District has established by policy that transfer students from outside the District will be accepted. **Please submit transfer applications and all required documents to the Quitman ISD Administration Office by May 31, 2017.** All requests to transfer are subject to the following conditions:

- 1) A non-resident requesting a transfer into Quitman ISD shall file an Application for Transfer annually with the Superintendent during the month of May.
- 2) Transfers shall be granted for one regular school-year. Transfer students must re-apply each school year. (One regular school-year is defined as August –June).
- 3) Acceptance of transfer students shall not be allowed to create overcrowded conditions at a school or grade level within the District. In approving transfers, the Superintendent or designee shall also consider the student’s disciplinary history and attendance records.
- 4) The transfer student shall be required to follow all rules and regulations of the District, including those for student conduct and attendance. Any violation of the District’s rules and regulations may result in revocation of the Transfer Agreement.

All applications for transfer must meet the above Texas Education Agency conditions and must be approved before the transfer process is complete.

To be considered for transfer, parents or guardians must submit the following items in person or by mail to the Administration Office by May 31, 2017.

- _____ Completed Application
- _____ Copy of parent/legal guardian’s current Driver License
- _____ Copy of student’s Social Security Card

Revocation of Transfer

Quitman ISD may revoke the transfer for any of the following reasons:

- Student excessive absences
- Student repeated violations of the Quitman ISD Student Code of Conduct or a single violation punishable by placement in the AEP.

Notification of Transfer Acceptance or Denial will be mailed to the parent/legal guardian by June 30, 2017.