



*Students deserve it • The world demands it*

# **Health Education Assessment Project "HEAP"**

## **Administration Instructions**



Health Education Assessment Project

West Virginia Department of Education  
Office of Healthy Schools

<http://wvde.state.wv.us/healthyschools/HEAP.htm>

or

<http://wveis.k12.wv.us/wcc/Heap/signon.cfm>

# The Testing Procedure

1. Students will need to open the following website:  
<http://wveis.k12.wv.us/wcc/Heap/signon.cfm>

## School Health Assessment Questionnaire

### Sign On With WVEIS User Id

User Id:	HEAP
Password:	student
<input type="button" value="Sign In"/>	

2. The User ID is: "HEAP" (upper or lower case)
3. The password is: "student" (lower case)
4. Click on "Sign In"
5. The next screen is District (county) selection

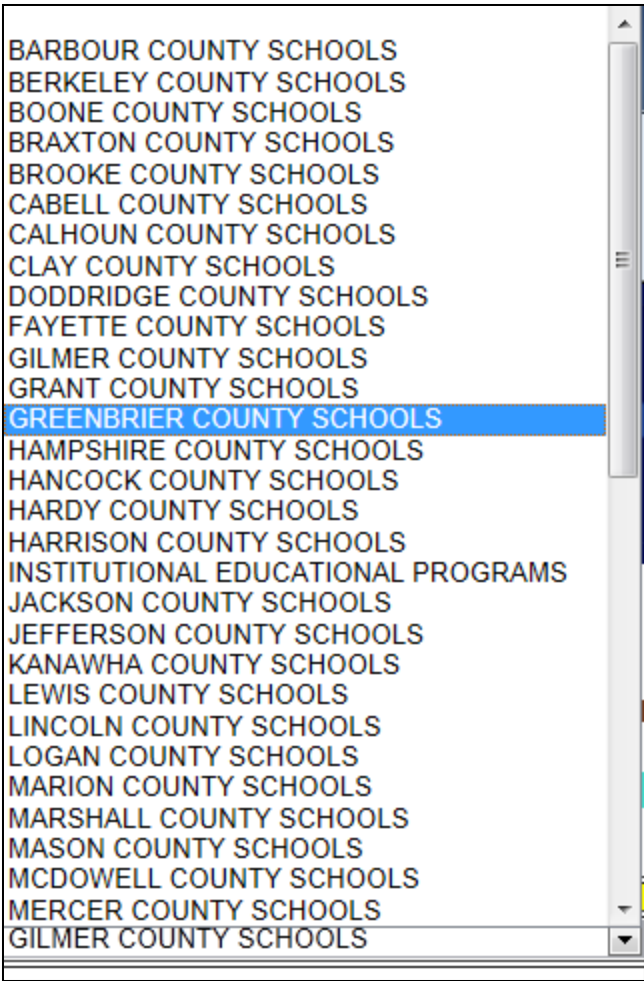
## School Health Assessment Questionnaire

### District Selection Dropdown

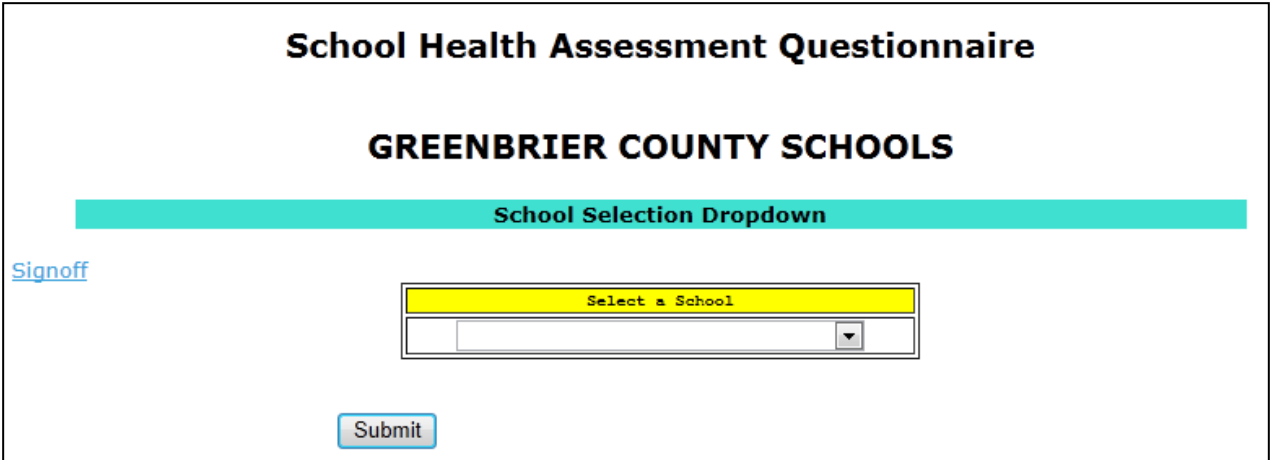
[Signoff](#)

Select a District
<input type="text"/>

6. Select the correct district from the list, then click "Submit"



7. The next screen is School selection



8. Select the correct school from the list, then click "Submit"

Select a School

Western Greenbrier Middle School

Crichton Elementary  
Rainelle Elementary  
Rupert Elementary  
Smoot Elementary/Junior High School  
Alderson Elementary School  
Frankford School  
Lewisburg Elementary School  
Ronceverte Elementary School  
White Sulphur Elementary School  
Eastern Greenbrier Middle School  
**Western Greenbrier Middle School**  
Greenbrier East High School  
Greenbrier West High School

9. Students need to enter their "9" digit WVEIS Identification Number, then click "Validate"

School Health Assessment Questionnaire

GREENBRIER COUNTY SCHOOLS

WESTERN GREENBRIER MIDDLE SCHOOL

WVEIS Student ID Entry

[Signoff](#)

**INSTRUCTIONS: Please enter your nine digit WVEIS ID in the Student ID field and click on the Validate Button at bottom. If you are in Barbour, Berkeley, Boone, or Braxton counties be sure to include the "0" as the beginning digit.**

Student ID

123456789

- Students will only be able to access if they select the correct county and school.
- Students must use their "9" digit WVEIS number.

10. If the WVEIS number is correct, the assessment will appear. Students need to follow instructions.

**2012 HEALTH EDUCATION ASSESSMENT**

**Tenth Grade Student Questionnaire**

**GREENBRIER COUNTY SCHOOLS**

**WESTERN GREENBRIER MIDDLE SCHOOL**

**INSTRUCTIONS: Please answer all of the questions below, then click on the Next Page Button to proceed with the Questionnaire. This Questionnaire is comprised of 38 questions. This is Page 1 of 4.**

**Additional Notes:**

- Students will not be able to retake the HEAP.
- Students will not be able to go back once they turn a page on the assessment.
- If students do not finish, they may continue later but will only be permitted to complete those questions they have not answered. They will not be able to go back.
- Teachers will be able to access student scores immediately. (see Teacher Reports instructions)

# Teacher Report Instructions

## Accessing HEAP Results

**To access individual results**, an **administrator or counselor** who has access to **the master schedule** will need to sign in with **their** WVEIS username and password. <http://wveis.k12.wv.us/wcc/Heap/signon.cfm>  
Results can be sent to a spreadsheet for the teachers.

### School Health Assessment Questionnaire

Sign On With WVEIS User Id

User Id:	WVEIS User ID
Password:	Password
<input type="button" value="Sign In"/>	

Once signed in, follow the screen directions to your school until health classes appear. Check the class you wish to view, then press submit. Names and scores can be copied to a spreadsheet.

## Contact Information and Technical Support

Rick Deem  
Data Management Coordinator  
Office of Healthy Schools  
West Virginia Department of Education  
Toll Free: (866) 232-7372 x 122  
Email: rddeem@access.k12.wv.us

Mary Weikle  
Health and Physical Education Coordinator  
Office of Healthy Schools  
West Virginia Department of Education  
Toll Free: (800) 427-3600 x 259  
Email: mweikle@access.k12.wv.us

## **Suggestions taken from “HEAP” Teachers**

### **Health education teachers throughout the state have provided the following suggestions:**

- Health education teachers (or technology administrators) should assess their school’s computers before administering the HEAP.
- Work with the school’s computer tech (s) to make sure computers are ready for students to take assessment.
- It’s simple. All that is needed to give this assessment are computers with internet.
- Reserve the computer lab for the entire class to take the HEAP at one time.
- Reserve the computer lab **twice** in case the internet or server is down the first time.
- Don’t wait until the last week of your class to administer HEAP- may be too late.
- Students were sent to the library where the librarian volunteered to help administer HEAP.
- We used computers in the health classroom and I assigned students to take HEAP during class throughout the semester.

# HEAP History and Purpose

In 2003, schools in West Virginia were randomly selected to participate in the Health Education Assessment Project conducted by the WVDE Office of Healthy Schools. The information taken from this program was quite valuable in assessing students' "core" knowledge of health education.

HB 2816 into law includes the following mandate: *"The State Board shall prescribe a standardized health education assessment to be administered within health education classes to measure student health knowledge and program effectiveness."*

Schools are **required** to provide the HEAP to health education students in grades 6, 8 and/or 9-12.

Keep in mind that the HEAP is designed to measure only the "student's knowledge of health education and program effectiveness." **It should NOT be used as an "end-of-course" exam.**

## • Testing Guidelines for Health Education Teachers

- HEAP's platform is now with WVEIS and reports can easily be accessed by those who have WVEIS access.
- The HEAP can be administered by any teacher, not just those who teach health education.
- Follow the same security procedures for the HEAP as with any assessment.
- Teachers may pronounce words or read questions for students.
- Follow student IEP requirements while administering assessment.
- Once students complete a page and/or submit the assessment, they will not be able to go back or retake.
- Students who do not finish HEAP may return to the website at a later time to finish.