

**PRE TRIP Test Form 90 % required to Pass \_\_\_ 24 items missed fails \_\_\_**

**Applicant is required to have and use Tire air pressure gauge, tread depth gauge and flash light**

Examiner's Signature: \_\_\_\_\_ ANNUAL \_\_\_ NEW DRIVER \_\_\_ RETURN TO DUTY \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ County \_\_\_\_\_ DATE: \_\_\_\_\_

**Vehicle Overview**

- Parking Brake Set, Wheels Chocked
- General Condition
- Damage Vandalism
- Leaning
- Leaks Under Bus
- Objects Under Bus
- Area Around Bus
- Fuel Tank & Cap
- Battery Box

**Front of Bus/cond.**

- Windshield
- Loading lights
- Clearance Lights
- Left & right Turn Signal, Cowl & Fender
- Head Lights & Parking Lights
- Crossing Gate Boot & Cable
- Bumper/tow hooks
- Cross view mirrors

**Engine Compartment**

- Hood Safety Latch and Cable
- Excessive Oiliness
- Missing or Loose Parts/ fan etc.
- Engine Oil Level
- Hoses/wiring /air lines
- Belts
- Coolant Level,
- Water Pump
- Air Compressor Belt or Gear Driven
- Transmission Fluid
- Washer Fluid
- Alternator
- Power steering pump
- Power Steering Fluid
- Steering shaft
- Steering Box
- Pitman Arm
- Drag Link
- Steering Arm
- L-R**
- Tie Rod
- Frame
- Springs and Mounts
- Shock, Bushings & Leaks
- Brake Hoses
- Brake Chambers
- Slack Adjusters
- Brake Drums
- Brake Linings
- Tires, Wear/cond./ Tread Depth
- Valve Stems & Caps/ Inflation
- Rims
- Lug Nuts
- Seal inner/outer
- Mud Flap

**Outside Check - Right Side/left**

- left/right side signal
- Clearance Lights, Reflect. Emer. Window /Identif.
- Mirrors
- Frame
- Drive Shaft, U Joints, Safety Loops
- Chains, Straps & Wire
- Tires Inner & Outer, Wear & Tread depth
- Inflation /Valve Stems & Caps
- Rims

- lug nuts
- axle seal inside /out
- spacer if equipped
- Brake hoses
- Brake chambers
- Slack adjusters
- Brake drums
- Brake lining
- Spring/Mounts
- Shocks, bushings & leaks
- Exhaust System
- Stop sign Lights, Boot & Cable
- Mud Flaps

**Rear of bus/cond.**

- Clearance Lights
- Loading Lights
- Tail Lights/Brake
- Reflectors
- License Plate & Lights
- Left/right Turn Signal
- Emergency Door and Instructions
- Operation of Door & prop
- Look For Foreign Objects Under Seats
- Automatic Chains
- Frame/bumper/tow hooks
- Air Bags
- Differential for Leaks
- Back up lights

**Entrance Area**

- Hand Rail Secure
- Stepwell Light
- Steps and Tread
- Door /Glass

**Driver Area Check**

- Fire Extinguisher
- Reflective Triangles
- First Aid/body fluid kit
- Seat Belt Cutter
- Driver seat belt
- Spare Fuses
- Video System , Secure and Lights
- Windshield, Cracks, Obstructions
- DMV Sticker/ Dept. of Educ.
- Schedule/rules/Code/paper wk
- Check & Adjust Seat
- Check & Adjust Mirrors
- Sun Visor/Over head mirror
- Washers and Wipers high & low
- Heaters/Defrosters high & low
- Dome Lights
- Check Steering/Horn
- Check operation of service door/controls

**Engine Start**

- Depress Clutch/check free play
- Check Gearshift Travel and Pattern
- Unusual Noises

**Check Gauges**

- Oil Pressure/alerts
- Ammeter/Volt Meter
- Fuel enough for trip
- ABS
- Water temp.
- Air pressure

**Passenger area check**

- Check Seat Frames, Bottoms & Front of Seat Backs
- Vandal Lock
- Child minder
- Emergency Door, Instruction, Buzzer
- Check the back of Seats
- Emergency Windows OPER., Instructions & Buzzer
- Roof Hatches Instructions, OPER & Buzzers
- Look For Loose Objects

**Light Function Check**

- Head lights high/low/indicator
- R. signal fender/cowl/side/rear/ind.
- L. signal fender/cowl/side/rear/ind
- 4Way hazards
- Park Lts. L./R./F/R
- Clearance Lts
- Amber Loading F/R/Ind.
- Red Loading F/R/Ind
- Brake lights
- Backup Lts/Alarm
- Strobe Lt/Ind.
- Step well Lt. I/O
- Dash/Panel Lts.
- License Plate Lt.

**\*Automatic Failures**

Failure to operate Loading Light system correctly  
Exiting of the bus with engine running  
Failure to chock wheels before Air Brake Test

**Air Brake Check**

- Air Build up to 120 to 125 PSI
- If tank not full pump down to make build air
- Leak Rate in One Minute
- 2PSI loss Foot off Brake
- 3 PSI loss With Service Brake Applied
- Low Warning Buzzer and Light Comes on by 60 PSI
- Park Brake Applies between 20 to 45 PSI Start Engine
- Warning Light and Buzzer off at 60 PSI
- Build From 85 to 100 PSI within 45 Seconds at Engine Idle
- Governor Cut-Out at 120 to 125 PSI
- Governor Cuts-In at 90 PSI
- Pull Against Parking Brake
- Test Service brake - noting any pulling to one side

**\*Failure to perform any of the above steps in the air brake test except notifying the examiner of the warning light & buzzer cut off is an automatic failure of the air brake test.  
10-15**