

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**Oglebay Park – Wilson Lodge – Betty Zane Room
Wheeling, West Virginia**

**Wednesday, December 12, 2012
5:30 p.m.**

MINUTES

MEMBERS PRESENT: Patsy Brancazio, Chris Carder, Shelby Haines, Heidi Hohman, Kathy Kidder Wilkerson, Linda Kirk, James Lazear, Barbara Logue, Beth Phillips, Suzan Smith, Dianna Vargo, Diane Watt

OTHERS PRESENT: Nick P. Zervos, Greg Minnich, Marian Kajfez, Ronda Kouski, Amy McMillan, Kim McConnaughy

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Mr. Brancazio.

APPROVAL OF MINUTES:

On a motion by Ms. Smith, with a second by Ms. Carder, the Board approved the minutes of the November 14, 2012, meeting.

COMMUNICATION

Thank you from Superintendents for coats donated by RESA-6 – All the Superintendents acknowledged the receipt of coats for their schools and thanked the RESA employees for their thoughtfulness and kindness.

NEW BUSINESS

ACAMS Training – Mr. Zervos provided the Superintendents with a chart color coding those who have completed their PCII and requested that those non-completers finish their training ASAP so that ACAMS training can be set up.

Defensive Driving Training – Ms. Carder will be contacting West Liberty University to access information regarding the cost, format and contact person of their driver safety program.

WVBOE Audit Response Driving – The Audit Response was shared with the Board and it appears that RESAs and LEAs will be more involved in everyday decisions. Decentralization appears to be the theme that runs throughout the document.

Medicaid Report (Attachment C) - On a motion Ms. Smith, with a second by Mr. Brancazio, the Board approved December 1, 2012 Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$1,766,675.13 (from 7/1/12 through 11/30/12) for the RESA- 6 counties.

Brooke County Substitute Calling System Update – Ms. Kouski gave an update on the initial steps taken with the Brooke County Administrators in implementing the sub calling system. Ms. Kidder gave compliments to Ms. Kouski, Mr. Schoenian and Ms. Phillips.

Follow-up to Legal Seminar – Superintendents were asked if they would like to have follow-up sessions for Principals regarding the Legal Seminar by Ms. Finsley. Several Superintendents seem interested in doing this at a future PRI.

Winter Newsletter – Ms. McConnaughy reminded regional council members that the RESA 6 e-newsletters are produced and distributed quarterly. The tentative date for distributing the winter e-newsletter is January 15. Superintendents and/or their designees were asked to submit news items and other information to be included in the newsletter to either Mr. Zervos or Ms. McConnaughy no later than January 10 so that a draft of the document can be approved by the regional council at its January meeting. The e-newsletters are shared with the other seven RESAs.

Budget Status Report (Attachment D) - On a motion by Ms. Smith, with a second by Mr. Lazear, the Budget Status Report as presented by Mr. Minnich was approved.

Supplements and Transfers (Attachment E) - On a motion by Mr. Renzella, with a second by Ms. Carder, the Supplement and Transfers as provided in Attachment E and presented by Mr. Minnich were approved.

Checks Issued (Attachment F) - On a motion by Ms. Smith, with a second by Mr. Lazear, the RESA-6 Checks Issued in Attachment F as presented by Mr. Minnich were approved.

Independent Contractor – On a motion by Ms. Carder, with a second by Ms. Phillips, the Board approved Judy Sarver – Occupational Therapist, as outlined in Attachment G. (Attachment G)

WVBOE Agenda (Handout) – The RESA-6 Regional Council was provided with the December State Board meeting agenda. Note: A new State Superintendent was to be named this evening.

2011 – 2012 Annual Report at a Glance (hand-out) – Mr. Zervos provided the Board with a statewide Annual Report at a Glance. He asked Board Members and Superintendents to utilize this document to promote programs and services that RESAs provide statewide.

Suicide Prevention Professional Development for School Personnel (hand-out) – Ms. Kajfez informed the Board that WV Code 18A-3A-2 (5) requires that all professional educators assist in suicide prevention under the guidelines of the Jason Flatt Act of 2012. They can contact Caryn Puskarich for training.

PERSONNEL:

On a motion Mr. Lazear, with a second by Ms. Hohman, the following personnel items were approved:

Employment

Permission to post and employ Math Teacher for Middle College – 1 semester

Permission to employ Jessica Adams – SPOKES sub

Employ Theresa Anderson, Sign Language Specialist Sub – 12-/3/12

Permission to re-employ Josh Wilson – Math Teacher – WVNCC Weirton

Campus, Middle College – 2nd semester (Associated costs provided by WVNCC)

Resignation

Jennifer Lauri – SPOKES sub

Deborah Hamric – SPOKES sub

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

OTHER CONCERNS: On a motion by Ms. Smith, with a second by Ms. Carder, the Board went into executive session about personnel. On a motion by Mr. Brancazio, with a second by Ms. Phillips, the Board came out of executive session.

ADJOURNMENT: Mr. Brancazio adjourned the meeting.

Co-Chairperson

Executive Director/Secretary