

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6
Training Room
Wheeling, WV 26003**

**Thursday, September 12, 2013
6:00 p.m.**

MEMBERS PRESENT: Dennis Albright, Patsy Brancazio, Chris Carder, Michael Hince, Heidi Hohman, Kathy Kidder Wilkerson, Linda Kirk, James Lazear, Barbara Logue, Beth Phillips, Suzan Smith, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Marian Kajfez, Jonathan Pollock

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Ms. Phillips.

INTRODUCTION: Mr. Michael Pickens, WVDE Representative and Jonathan Pollock, RESA-6, Coordinator of Curriculum and Instruction, were introduced to the Board.

COMMUNICATION

Lisa Wilcox – 2012 Fiscal Year Audit – (Attachment A) – The letter from Lisa Wilcox acknowledged the completion of the 2012 -2013 fiscal audit which had no findings.

APPROVAL OF MINUTES

On a motion by Mr. Lazear, with a second by Mr. Albright, the Board approved the minutes of the August 8, 2013, meeting.

NEW BUSINESS

Legal Services (Attachment B) – Mr. Zervos presented to the Board two documents found in Attachment B which referred to the notion of RESA-6 obtaining legal counsel to represent the five counties. A sample MOU from RESA-2 was provided. The issue was discussed and it was decided to bring it back at a later date if the Board chooses to add this to RESA services.

Social Networking policy (Attachment C) – The Board reviewed a sample of Social Networking policy and the Superintendents explained policies currently used in their counties that deal with appropriate use of telephones, computers and other social media devices. They felt current policies in place were sufficient.

Focus and Support School Collaboratives / Discussion – An updated report was given regarding the required MOUs with RESAs/Counties/WVDE. The MOUs are to be approved by local boards, superintendents, faculty senate, school principals and State Superintendent of Schools and returned to Mr. Zervos who would forward to State Superintendent. RESA-6 is currently conducting diagnostic visits in identified schools which have been positive at each

School. Superintendent Albright shared his thoughts about the diagnostic in Wetzel County and commended the FAST team for a job well done. Other diagnostic visits are currently being conducted for other counties in RESA-6.

Medicaid Report (Attachment D) - On a motion by Ms. Kidder, with a second by Ms. Vargo, the Board approved the September 3, 2013 Medicaid report prepared by Ms. Wojcik in the aggregate amount of \$639,708.25 (from 7/1/12 through 8/31/13) for the RESA- 6 counties.

Agreement between Counties and RESA-6 for Educational Support Services (County Allocations) (Attachment E)

Agreement between Counties and RESA-6 for Educational Support Services

- **These agreements replace the allocations of expenses that were done in prior years.**
- **They are designed to be more in compliance with State Department expectations and to reduce concerns pertaining to RESAs and Medicaid or other federal programs. (RESAs are treated as Vendors in the new Medicaid monitoring, and having agreements in place establishes a clearer relationship for Medicaid monitoring).**
- **Overall intent is to have RESA Board approve all agreements, and then the State Department recommends each county board of education approve the agreement with their county and issue purchase orders.**
- **Details on the agreements:**
 - **Basic contract is same for all counties and each Statement of Work reflects the services provided to that particular county and the estimated costs.**
 - **Since the entire RESA Board is approving entering into agreement, the third paragraph basically details that if a county is dissatisfied with services and that dissatisfaction cannot be easily rectified, then the complaint is brought to the entire RESA Board to establish a plan of action and next steps.**
 - **Costs estimated for each county are based on prior year experience and current year costs. Please note that actual costs may fluctuate from the estimate due to the new requirement to more accurately track services and charge actual costs in the current year based on services provided. (In the past the allocations were designed to avoid fluctuations from the agreed amount in order to minimize changes in budgets or projected costs, that methodology will no longer work with the new Medicaid accounting requirements, and that is the primary reason for the change).**
 - **If services are expected to be provided in a county, then Yes is indicated and an estimated cost is detailed. If a particular service is not anticipated that it is left blank and no cost is estimated.**

Note: The agreements can be altered if upon review by Boards of Education particular wording is requested or required insignificant changes would not be brought before the RESA Board; significant changes would result in a second review by the RESA Board.

WVDE Agenda – August 14, 2013 (Attachment F) - The August 14th and September 11th agendas for the WVDE were provided to the Regional Council Members.

EAA Academy and Follow-up – The following chart was provided with the number of educators trained in Next Generation Standards and the new evaluation system:

**Number of Educators Trained
for each County
by both RESA-6 and their Respective Counties**

County	Next Generation Common Core	Educator Evaluation
Hancock	378	378
Brooke	159	298
Ohio	500	500
Marshall	347	368
Wetzel	254	254

Supplements and Transfers (Handout) – On a motion by Mr. Lazear, with a second by Mr. Brancazio, the Suppelments and Transfers as outlined in the handout were approved.

Checks Issued (Handout) – On a motion by Ms. Carder, with a second by Ms. Vargo, the RESA-6 Checks Issued in the handout were approved.

PERSONNEL

On a motion by Mr. Albright, with a second by Mr. Lazear, the following personnel items were approved:

Employment

- Permission to employ Keri Bauer, Occupational Therapy Assistant – 8/27/13**
- Permission to employ Ciara Garcia-James – Substitute Sign Support Specialist**
- Permission to employ Rebecca Cox – Talent Pool**
- Renew contracted services for Cecilia Irwin – Behavioral Services**

WEST VIRGINIA DEPARTMENT OF EDUCATION

Mr. Pickens attended his first RESA-6 Regional Council Meeting as a liaison and said he would be able to provide a report at the next meeting.

OTHER CONCERNS

The Fall Newsletter was given to the Board and they were informed the electronic version would be sent on Monday, September 16, 2013. They were asked by Mr. Zervos to send it electronically to their list serves.

Dr. Vargo brought up an issue with students enrolled from outside counties in detention facilities by court order appears to be a problem in the state required drop-out reporting system. The issue penalized counties with detention center when reporting dropouts if the student does not re-enroll in public school system when he/she returns to their home county.

Ms. Kidder indicated the transition to Frontier Internet Services has been problematic as counties phase out of the Stratus Wave program. Board Members requested Mr. Pickens to report both problems mentioned above to WVDE for resolution.

ADJOURNMENT

On a motion by Mr. Brancazio, with a second by Mr. Lazear, the meeting was adjourned.

Co-Chairperson

Executive Director/Secretary