

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, November 13, 2014
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Dennis Albright, Patsy Brancazio, Chad Haught, Shelby Haines, Michael Hince, Gary Kestner, , Beth Phillips, David Smith, Suzan Smith

OTHERS PRESENT: Nick Zervos, Jason Butcher, Greg Minnich

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Mr. Albright.

APPROVAL OF MINUTES: On a motion by Ms. Smith, with a second by Mr. Brancazio, the Board approved the minutes of the October 16, 2014 minutes.

NEW BUSINESS:

Jason Butcher's Presentation – Mr. Butcher, Coordinator for the WVBE, provided the Council a Power Point that he and Mr. Linger used at a legislative hearing this fall. The Power Point centered on the value of the RESAs shared services and explained how the savings from Cooperative Purchasing and the sharing of personnel resulted in massive savings for local boards of education.

Medicaid Report (Attachment A) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the Board approved the October 1, 2014 Medicaid Report prepared by Ms. Wojcik in the aggregate amount of \$1,430,524.26.

WVBE Commission on Education Efficiency (Attachment B) – There was a brief discussion on Commission Report and Mr. Butcher indicated that the report has been placed on public comment by the WVBE. Mr. Hince encouraged the Council members to closely review the report and the implications for local school districts. He said it is necessary to comment on those items that would negatively affect local school board operations. The Commission Report can be found on the WVDE website.

RESAs Human Resource Handbook (Attachment C) – The Board was advised that the RESAs human resource handbook has been revised by Mary Catherine Funk, Attorney for the WVBE. The handbook changes were minor and all RESA Directors had input to the recommended changes. The handbook becomes official January 1, 2015 for all eight RESAs.

RESA Evaluation Forms – Administrative/Professional Personnel, Supervisory Personnel and Service Personnel (Attachment D) – Mary Catherine Funk reviewed the current RESA evaluation forms and revised them into a standard format for administrative, supervisory and service personnel. These forms were adopted by the WVBE and should be used by all RESAs to evaluate employees for the 2014 – 2015 school year.

RESA-6 2013 – 2014 Annual Report (Enclosure) – The Board received the RESA-6 comprehensive 2013 – 2014 Annual Report which summarized the services and programs provided by RESA-6 during that year. The report has been sent to the State Board President, the State Superintendent and Assistant Superintendent of Schools.

RESA-6 2013- 2014 Report at a Glance and all RESAs Report at a Glance (Attachment E and Attachment F) – The Board reviewed the 2013 – 2014 RESA-6 Annual Report at a Glance and all eight RESAs Report at a Glance which gave an executive summary of programs and services offered throughout the course of the year.

EverFi K12 Learning Courses – Jenny Nakamura – (Enclosure) – A web based program titled EverFi has free courseware for students nationally. The courses range from financial literacy to student responsibility, alcohol prevention, science and math education, civics/citizenship and entrepreneurship. Jenny Nakamura at EverFi.com is available for additional information regarding this program.

Set Date with Mr. Zervos for County Board Meeting – Mr. Zervos requested an opportunity to address each of the county boards and requested Superintendents to set a time and date that he can attend.

Coats for Kids – The annual RESA-6 Coat Drive this year will provide 50 coats to be divided for students in the five RESA-6 counties. Mr. Zervos complimented Ms. Kouski, Ms. Dei and Ms. Phillips for their leadership in the project and commended the RESA-6 staff for their generous contributions toward the project. Mr. Butcher applauded RESA-6 for this heartwarming project and indicated that this was the only project of this type in the eight RESAs.

Medicaid Receivables Discussion - Mr. Minnich explained that due to the nature of the Medicaid billing process, it is not truly possible to show an accurate amount of Medicaid outstanding. Mr. Minnich explained that when billing is done correctly we will always receive the reimbursement and that the Medicaid system is reasonably prompt in making payment for anything billed accurately. When billings are denied they are easily corrected and subsequently reimbursed, or they are legitimate denials and the amount will never be reimbursed. Mr. Minnich explained that Medicaid has a billing and reimbursement process and then has a secondary oversight methodology to determine if the amount of reimbursement is appropriate for the organization. The oversight process will determine if excess funds have been reimbursed or if inadequate amounts were requested and then there is a reconciliation of those amounts. In summation establishing an amount outstanding would never be truly accurate and subject to reconciliation which prevents it from being an actionable amount for a BOE.

Mr. Minnich was asked how long it takes Medicaid to reimburse for billed services. After the meeting Mr. Minnich was informed it takes approximately three weeks for billed services to be reimbursed through Medicaid. No additional requests for information were made.

Supplements / Transfers (Attachment G) - On a motion by Ms. Phillips, with a second by Mr. Kestner, the Supplements / Transfers as presented by Mr. Minnich and outlined in Attachment G were approved.

Budget Status Report (Handout) - On a motion by Ms. Phillips, with a second by Mr. Kestner, the Budget Status Report as presented by Mr. Minnich and outlined in the handout was approved.

Checks Issued (Attachment H) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in Attachment H were approved.

West Virginia Department of Education Agenda–November 12, 2014 (Attachment I)
The Board was provided with a copy of the WVBE agenda for 11/12/14. Mr. Butcher indicated that Mingo County Schools was given back to the County Board, the Board also placed the Commissions State Efficiency on comment and approved the RESA personnel handbook.

Performance Descriptors for Mastery (Handout) – Mr. Pollock provided the Board with a booklet of Performance Descriptors, the FAST brochure and the High Quality Standards classroom poster.

Project AWARE Grant (Attachment J) – Each RESA will be receiving a \$10,000 grant to address mental health issues as outlined in attachment J.

Common Core Editorial (Attachment K) – The Board was provided with an editorial by the WV Teacher of the Year regarding the Common Core Standards.

High School Business Plan Competition (Attachment L) – Attachment L provides information regarding the High School Business Plan Competition which commences November 15, 2014 through the first week of December.

PERSONNEL:

On a motion by Mr. Brancazio, with a second by Mr. Kestner, the Board approved the following personnel items:

Employment

Employ Sandra Hurst and David Magers as Regional Bus Operator Trainers pending the passage of bus training certification test

Place Susan Stipetich – Talent Pool – Start 11/10/14

Retirement
Karen Oyster – 12/1/14 – Math Coach

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

OTHER CONCERNS

ADJOURNMENT:

On a motion by Mr. Brancazio, with a second by Ms. Phillips, the meeting was adjourned.

Co-Chairperson

Executive Director/Secretary