

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Office
Wheeling, WV 26003**

**Wednesday, August 10, 2011
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Patsy Brancazio, David Hall, Heidi Hohman, James Jordan, George Krelis, James Lazear, Barbara Logue, Fred Renzella, Linda Ritz, Suzan Smith, Diane Watt

OTHERS PRESENT: Nick Zervos, Greg Minnich, Greg Bartlett, Robert Crawford for Amelia Courts

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Mr. Zervos.

WELCOME AND INTRODUCE NEW BOARD MEMBERS - Mr. Zervos welcomed and introduced new Board Member – Diane Watt. Mr. Robert Crawford represented Amelia Courts (by teleconference) from the WVDE.

ELECTION OF CO-CHAIRS - On a motion by Ms. Smith, with a second by Mr. Krelis, Mr. Renzella was elected co-chair of the RESA-6 Regional Council. On a motion by Mr. Hall, with a second by Mr. Lazear, Mr. Jordan was elected co-chair of the Regional Council.

COMMUNICATION:

Dr. Jorea Marple – Budgets (Attachment A) – In a letter from Dr. Jorea Marple, June 29, 2011, the list of approved county and RESA budgets were identified in Attachment A.

RSWS Technical Assistance Report (Attachment B) – Mr. Zervos commended Caryn Puskarich for the outstanding report from the Office of Healthy Schools (see Attachment B). The report reflected that the RESA-6 Wellness Program was in compliance in all areas reviewed and that Mrs. Puskarich was given commendations in six areas including management and planning.

Bowles Rice (Attachment Ca) - 2011 Legislation (Attachment Cb) – Mr. Zervos shared with the Board recent grievance ethics, open meeting and Supreme Court rulings provided by the Bowles, Rice Education Law Group (see Attachment CA. He also provided the Board with a review of the 2011 regular session legislation outlined in the Bowles, Rice Views and Vision Alert.

APPROVAL OF MINUTES:

On a motion by Mr. Hall, with a second by Mr. Brancazio, the Board approved the minutes of the June 2, 2011, meeting.

NEW BUSINESS

Approval of 2011 – 2012 RESA-6 Regional Council Schedule (Attachment D) – On a motion by Mr. Renzella, with a second by Mr. Lazear, the Board approved the 2011 – 2012 RESA-6 Regional Council schedule.

Fall PRI – September 20 and September 21, 2011 – Wheeling Park White Palace (Attachment E) – The Fall 2011 PRI session is scheduled at the White Palace, Wheeling Park on September 20, 2011 and September 21, 2011 commencing at 8:15 a.m. and ending at 2:30 p.m. The State Superintendent and various WVDE officials will provide the program for those days as outlined in Attachment E.

State BOE Friend of the Court brief / OPEB (Attachment F) – The Board was provided with a news release from the 7/23/11 Charleston Gazette which indicated that State School Board has filed a “Friend of the Court” brief supporting the 50 counties school systems who have sued the State over retired employee’s health care benefits. Grant, Mingo and Preston Counties have now also joined the suit.

Superintendent Meeting Dates / Teleconference (draft) (Attachment G) – On a motion by Mr. Renzella, with a second by Mr. Hall, the Board approved Ms. Smith’s recommendation that the five RESA-6 Superintendents meet on an as needed basis rather than on scheduled dates listed in Attachment G.

RESA Survey (Attachment H) – Mr. Zervos informed the Board that RESA employees, Board Members, County Superintendents and other county employees state wide would be sent an electronic survey via e-mail by MGT of America, Inc. sometime between 8/29/11 and 9/12/11 requesting a performance review of each RESA in West Virginia.

Medicaid Report (Attachment I) - On a motion by Mr. Hall, with a second by Ms. Smith, the Board approved the July 25, 2011 Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$5,114,702.49 (from 7/1/10 through 7/31/11) for the RESA- 6 counties and August 1, 2011 Medicaid report in the aggregate amount of \$420,980.32 (from 7/1/11 – 7/31/11) for the RESA-6 counties.

Router Discussion – Btop – CISCO 3900 Router – The Board was given an update on the installation of the Btop CISCO 3900 routers. It appears that all counties but Brooke will be installed by the opening of school. Brooke should follow soon after the opening of school.

Regional Council Director’s Update - Candace O’Shea provided the Board with the most recent Regional Council Directory information to be updated for the 2011 – 2012 school year.

Lease Agreement – Ohio County (Attachment J) – Mr. Zervos thanked Mr. Krelis and Mr. Jordan from the Ohio County Board of Education for their generosity in allowing use of the Greggsville School for the RESA-6 Office through 6/30/12 (see Attachment J).

Libby Strong – Handle On Science Agreement (Attachment K) – On a motion by Ms. Watt, with a second by Mr. Jordan, the agreement for services by Elizabeth Strong for the Handle on Science Program for the 2011 – 2012 school year was approved.

Salary Scales FY 2012 (Attachment L) – On a motion by Mr. Renzella, with a second by Mr. Krelis, the salary scales for FY2012 as presented by Mr. Minnich were approved.

Late FY 2011 Supplements and Transfers (Attachment M) – On a motion by Mr. Jordan, with a second by Mr. Lazear, the late Supplements and Transfers listed in Attachment M were approved.

Supplements (Attachment N) - On a motion by Mr. Bancazio, with a second by Mr. Hall, the Board approved the supplements and transfers as presented by Mr. Minnich.

Checks Issued (Attachment O) - On a motion by Mr. Hall, with a second by Ms. Smith, the RESA-6 Checks Issued were approved.

Bread Bid (Attachment P) - On a motion by Ms. Smith, with a second by Mr. Renzella, the Bread Bid Award as outlined by Mr. Minnich in Attachment P, was approved for Nickles Bakery.

Milk Bid (Attachment Q) - On a motion by Ms. Smith, with a second by Mr. Renzella, the Milk Bid Award as outlined by Mr. Minnich in Attachment Q, was approved for United Dairy.

RESAs Providing New Applicant Bus Operator Training and Certification (Enclosure) – On a motion by Mr. Renzella, with a second by Mr. Brancazio, the RESA-6 Board tabled the motion for region wide training until further information is provided and questions answered by Ben Shew, Executive Director of the Office of School Transportation regarding the requirement to participate in regional training.

Regional Education Service Agencies – Executive Directors (Enclosure) – Mr. Zervos provided the Board with directory information identifying all eight RESA Executive Directors.

Assessment Solutions (Enclosure) – Information was provided regarding the requirements of SB Policy 2525 for preK programs and how Assessment Solutions can be of assistance in meeting those requirements. Each county would meet with their director of preK programs and present the enclosed information.

PERSONNEL:

On a motion by Mr. Krelis, with a second by Mr. Renzella, all personnel items listed below were approved with Marian Kajfez being employed for 70 days the first semester maximizing her time in the RESA-6 counties. Second semester employment would be discussed at a future meeting.

Resignation

Melanie Hough, Computer Technician – effective June 30, 2011 (Attachment R)
Barbara Bennett – Sign Language Specialist – August 16, 2011

Retiring

Marian Kajfez – Director of Programs – July 29, 2011 (Attachment S)

Rescinding

Rescind Judi Bennett Wysocki's resignation
– requesting medical leave of absence (Attachment T)
Rescind two Autism positions RIFS – Matthew Burns and Mary Secrist
(Attachment U)

Employment

Employ Marian Kajfez as part-time employee – 70 days first semester
Employ Cynthia West – SPOKES Teacher – July 27, 2011
Employ PST Instructors FY 2011 (Attachment V)
Employ Patty Morris – Substitute SPOKES Teacher

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT:

Mr. Robert Crawford indicated that the department is addressing issues on the following policies:

- A. Athletic Trainers
- B. Policy 2510
- C. Teacher Evaluation
- D. Teacher Leadership Institute

OTHER CONCERNS:

- A. Mr. Lazear requested information regarding the collection of payments for past due student lunches as it was becoming problematic in Brooke County.
- B. There was discussion concerning the number of hours required daily by bus drivers in each county in RESA-6
- C. The question rose regarding the expenditure of the Federal Job Funding and how it was being spent region wide was discussed. The consensus appeared that the funds were spent for other school programs, summer school programs and tutoring programs.

ADJOURNMENT: On a motion by Mr. Jorden, the meeting was adjourned.

Co-Chairperson

11aug10minutes

Executive Director/Secretary