

**ORDER OF BUSINESS  
OF THE  
RESA-6 REGIONAL COUNCIL**

**RESA-6 Office  
Wheeling, WV 26003**

**Wednesday, January 18, 2012**

**MINUTES**

**MEMBERS PRESENT:** Patsy Brancazio, Amelia Courts (conference call), David Hall, Heidi Hohman, James Jorden, George Krelis, Barbara Logue, Suzan Smith, Diane Watt

**OTHERS PRESENT:** Nick Zervos, Greg Minnich, Marian Kajfez, Marty Bartz (for Kathy Kidder Wilkerson), Robert Dunlevy

**CALL TO ORDER:** The meeting was called to order at 9:00 a.m. by Mr. Jorden.

**APPROVAL OF MINUTES:**

On a motion by Mr. Hall, with a second by Ms. Smith, the Board approved the minutes of the December 14, 2011, meeting.

**NEW BUSINESS**

**OEPA Audit Report (Attachment A) – The OEPA RESA-6 Audit Report was presented by Dr. Gus Penix to the WVBOE at its January meeting. Dr. Penix informed the Board that RESA-6 had an excellent audit and Mr. Dunlevy and Dr. Courts stated that they were proud of the RESA-6 report. Mr. Zervos praised the RESA-6 staff, the Regional Council and county staff as being major contributors to RESA-6's success.**

**Policy 4373 Discussion (Attachment B) – SB Policy 4373 drastically revised policy 4373 and encompasses 4 former policies into a single policy. Beginning 7/1/12 policy 4373 will contain six broad ranging chapters. This policy will have a significant impact and create new responsibilities on administrators, all personnel, county boards of education, students and parents. A RESA Task Force composed of a county representative and Mr. Zervos will dissect the policy and make recommendations to ensure an understanding of this complex policy. The Board recommended that the spring PRI be solely dedicated to the training of administrators in implementing SB policy 4373.**

**RESA-7 Funding Cap Information (Attachment C) –**The Board was provided information regarding the cost of lifting the state funding cap on RESAs. It would cost approximately 1.6 million dollars if the cap were lifted. Mr. Zervos provided the Board with sample letters and asked Board members to send letters to local legislators requesting that they remove the cap in the 2012 legislative session.

**Common Core Teaching Training** – Mr. Zervos reviewed the next generation content standards memorandum from Robert Hull, at the WVDE, in which he proposes a plan to actively involve RESAs in the implementation and training of these standards. A Professional Development schedule and a Mathematics Pathway Schematic were provided to the Board (Enclosure).

**Medicaid Report (Attachment D) -** On a motion by Mr. Hall, with a second by Mr. Brancazio, the Board approved the January 2012, Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$2,032,669.12 (from 7/1/11 through 12/31/11) for the RESA- 6 counties.

**Regional Bus Operator Training -** Mr. Minnich explained that he has been busy working on the various details associated with Bus Driver Training, and that he has contacted most of the various contractors that will be utilized. These contractors range from finger printing services to Drug and Alcohol Testing services, and Mr. Minnich did not foresee any problems in making appropriate arrangements with any of the contractors. Mr. Minnich indicated that he would soon have a meeting of the Regional Bus Driver Trainers in order that they can get to know each other and discuss regional training issues. Mr. Minnich expected to be able to have the program operational in approximately two weeks.

There was some concern expressed on the extent of in county training that would be needed once the regional training was completed. Mr. Minnich explained that based on his conversations with others, he anticipated that initially there would be some in county training that would be necessary, and that he intended to have the regional trainers do that in addition to the regional training if that is what a county wanted. Mr. Minnich expects that as the regional trainers get accustomed to the new format, that they will eventually incorporate most if not all of the county specific training into the regional training and eventually minimal in county training would be necessary. Mr. Minnich explained that Vic Gabriel had suggested the counties make it policy that trainees are required to ride on various routes during their training phases in order to familiarize the trainees with the various routes, particularly those routes which require extra diligence or skills.

The RESA Advisory Council will be updated as the program details are worked out.

**Legislative Session Discussion Items** – The 6 topics listed below were discussed with the Board. These items most likely would be major discussions in the 2012 legislative session. A great deal of time would most likely be spent on the WVDE and RESA-7 audits.

**OPEB**  
**Lifting RESA Cap**  
**WVDE Audit**  
**RESA-7 Audit**  
**School District Audit**  
**Governor's Letter (Attachment E)**

The attached letter to the Governor was a follow-up to the meeting with all eight Executive Directors and the Governor requesting removal of the funding cap.

**ABE/SPOKES Realignment** – The Board was advised that Dr. Debrah Varner, Executive Director, Office of Adult Education and Workforce Development, was reviewing a draft realignment of the ABE SPOKES program. This would include the addition of an ABE Coordinator for RESA-4 and an assignment of additional counties to current ABE Coordinators. Under the draft plan, Mrs. McConnaughy would be given the responsibility for three additional counties – Tyler, Monongalia and Marion.

**Supplements and Transfers** (Attachment F) - On a motion by Mr. Krelis, with a second by Mr. Brancazio, the Supplement and Transfers as outlined in attachment F and presented by Mr. Minnich were approved.

**Budget Status Report** (Attachment G) - On a motion by Mr. Krelis, with a second by Mr. Hall, the RESA-6 Budget Status Report as outlined in Attachment G and presented by Mr. Minnich was approved.

**Checks Issued** (Attachment H) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the RESA-6 Checks Issued outlined in Attachment H and presented by Mr. Minnich were approved.

**Asthma Education** – Jim Jorden – Mr. Jim Jorden, RN, BSN, AE-C, gave a passionate presentation on Asthma Education and the importance it has on any student having this condition. Mr. Jorden is a nationally certified Asthma educator and a nurse. He explained the dangers student athletes faced in dealing with the inappropriate use of inhalers. On a motion by Mr. Hall, with a second by Ms. Smith, the Board gave permission for Mr. Jorden to work with Caryn Puskarich, RESA-6 Wellness Coordinator, and Mary Beth Timco, RN, CCN, AE-C, in providing educational programs to coaches, athletic trainers and others involved in school athletic programs.

**Fingerprinting** (Attachment L) – The Board was given a memorandum from Lori Wiggins, WVDE, informing superintendents of the problems occurring with the new fingerprinting process. The transition has been difficult and there are still problems with implementing the new procedures that L-1 Fingerprinting and the State Police are trying to implement.

**PERSONNEL:****Employment**

**On a motion by Ms. Watt, with a second by Mr. Krelis, the following service contract was approved:**

**Occupational Therapy Services (Attachment I)**

**On a motion by Mr. Brancazio, with a second by Mr. Hall, the following service contracts were approved:**

**Grant Writing and Consulting Services (Attachment J)  
Behavioral Services (Attachment K)**

**On a motion by Mr. Hall, with a second by Mr. Brancazio, permission to post the following positions were approved:**

**Permission to post (2) Parent Education Resource Center Coordinators, Work Study Coordinator and (Multiple) Extended Day Title I Parochial Tutor**

**On a motion by Mr. Brancazio, with a second by Mr. Hall, the following personnel item was approved:**

**Medical Leave of Absence**

**Faith Bonyak, Extension of Medical Leave of Absence, January 27, 2012**

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT:**

**Dr. Courts gave the WVDE report indicating that most of the topics she discussed were in the body of the agenda. She asked the Board for a moment of silence in honor of Burma Hatfield, a recent WVBOE member who just passed away.**

**Dr. Courts discussed the status of the B-Top Micro Fiber Optic installation being installed by the Homeland Security Division of the Governor's office. She also indicated that the Governor wanted to extend the Educator Evaluation Pilot Project throughout the state.**

**OTHER CONCERNS:**

**Mr. Zervos requested that the Regional Council review a draft Social Network Policy (enclosure) and to keep him informed of county social networking policies which address issues and concerns with employees utilizing these networks and including work information and problems without talking to the supervisor first.**

**Mr. Zervos informed the Board that RESA-6 has no schools connected to the new Fiber Optic Network as of January 13, 2012. RESA-6 does have Hancock, Marshall and Ohio Counties in the process of using contractors to run Fiber Optic to their schools. No word on Brooke and Wetzel Counties yet.**

**ADJOURNMENT: On a motion by Mr. Jorden the meeting was adjourned.**

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**Co-Chairperson**

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**Executive Director/Secretary**

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