

## RESA Public Service Training Coordinator Responsibilities 2008-2009

### Mandated by Policy:

- PST Instructor Training
- Technical Assistance (TA)/Professional Development sessions as requested by emergency response agencies

### WV State Board:

- RESA Annual Report
- RESA Strategic Plan
- RESA Web Page update and maintenance

### WVDE Requests:

- Annual grant request
- ASSET conference
- Supervising instructor workshops
- 21<sup>st</sup> Century Technology
  - CBT/CAT
  - FIRELEARN
  - EMSCAT
  - Platinum Education Group

### County Requests:

- Various Emergency response training
  - Firefighter I & II
  - EMT Basic & Recertification
  - NIMS
  - Fire Officer I & II
  - Specialized Fire Training
  - Specialized Emergency Medical Training
  - Vehicle & Machinery rescue
  - Emergency Vehicle Operations
  - Hazardous Materials Operations
  - Law enforcement training
  - Other Public Service Training
- Instructor professional development training(evenings and/or weekends)
- Regional Fire & Rescue Schools
  - Upper Ohio Valley Fire & Rescue(Brooke)
  - Marshall County Fire School
  - Wetzel County Fire School
  - Northern Panhandle Fire School(Ohio)
- Certification testing
- Miscellaneous projects

**RESA, specific to each RESA:**

- WVDE PST Grant administration
- Budget Management
- Director Monthly Reports
- Instructor in-service training
- PST Needs assessment
- RESA Specific Grants:
  - WVDE Vocational
  - HMEP
  - DHS/NIMS
- Miscellaneous projects