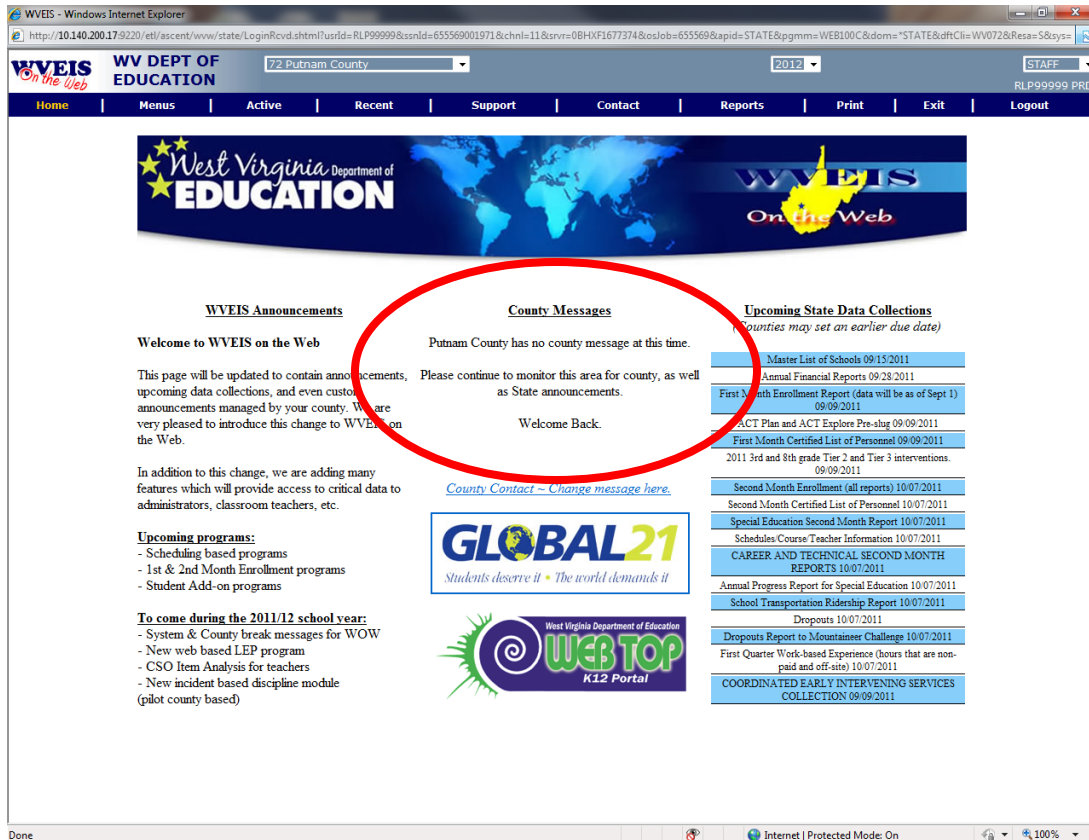


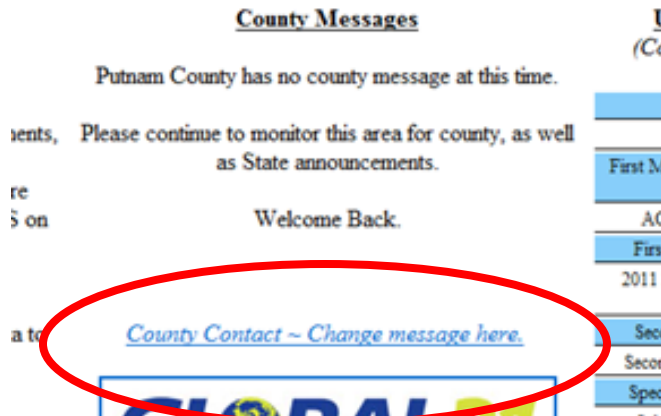
# WVEIS Quick Reference

## Changing Web Based WVEIS County Message

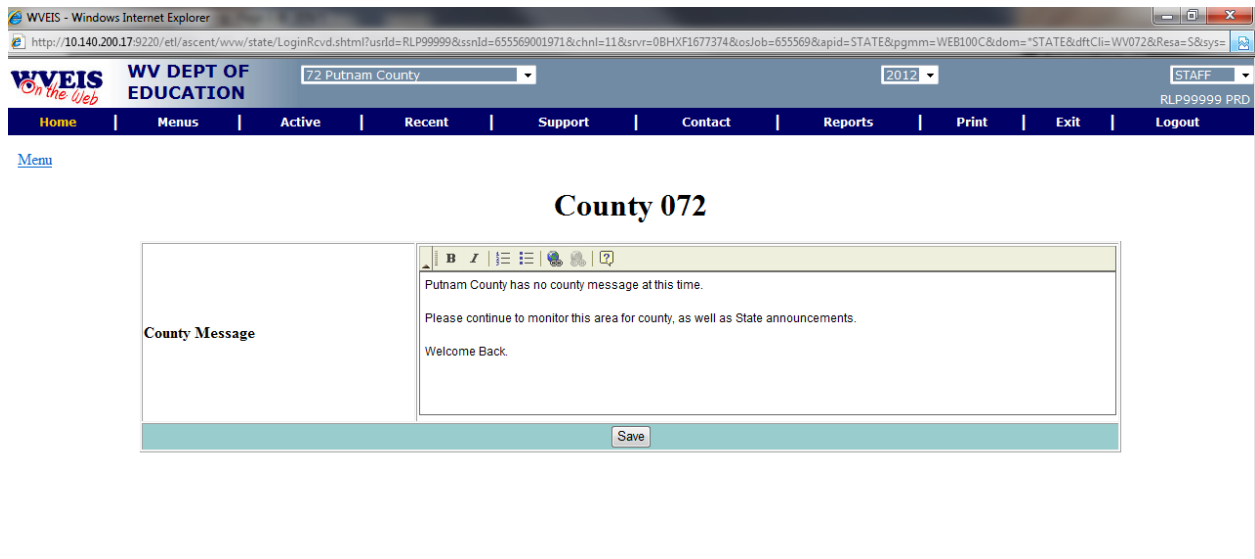
Summary: The web based WVEIS initial log in home page has an area for the WVEIS County Contact to post and maintain a message for their county users. This message retrieves the county of the user at log in, and displays the appropriate message.



For anyone with a County Contact roll in the web based WVEIS, I like will appear at the bottom of this message, allowing them to click on the link to change the message.



When the County Contact clicks on the link, the following screen will appear.



The county message can be updated here, as well as utilizing features for bold, italic, etc.

Click on 'Save' when complete and the web page will update the message.

At that point, the user can click on the 'Home' link to view the updated message.