

Notice of Job Vacancy #19-035R2

Posting Date: December 3, 2018

Position: Part-time Head Start / Pre-K Mental Health Consultant in Berkeley County

Employment Term: part-time / "as needed"

Salary: \$50.00 per hour

Qualifications: Licensed (LSCW and LCP) or certified mental health professional. A minimum of 5 years' experience working with children and families. Comply with all WV DHHR requirements: TB free documentation, state and federal background check, etc. Comfortable understanding of child development and developmentally appropriate practice.

Job Description/Responsibilities: The successful candidate will:

- Conduct mental health screenings/observations in compliance with Head Start Performance Standards including observations in the classroom, during group socializations and/or home settings.
- Design/implement program practices responsive to the identified needs of the individual child.
- Support staff with individual child behavior and classroom management.
- Educate parents on children's mental health issues.
- Advise/assist staff/team in linking to community resources and services.

Reports To: Head Start Director; EPIC Administrator

Conditions of Employment: Recommended by the Head Start Director and EPIC Administrator; Confirmed by the EPIC Regional Council

Start Date: To be determined, pending approval process.

Application Process for Current Employees: If your application, resume or reference information has changed since you were hired, please submit updated information along with a letter of application to be considered. If nothing has changed, a letter of application should be sent via email, mail or fax to Shannon Johnson, Human Resources Director. Current employees are also welcome to apply via Search Soft (see below.)

Application Process for New Candidates: You may submit your application one of FOUR ways:

Online application can be made via Search Soft by clicking on the link below:

https://ats1.searchsoft.net/ats/app_login?COMPANY_ID=00012808

Hard copy EPIC application can be found at www.epicresa8.org

1. Submit hard copy applications and cover letter to:
EPIC
109 South College Street
Martinsburg, WV 25401 Attention: Shannon Johnson, Human Resources Director
2. A copy of the EPIC application with cover letter may be submitted electronically to sdjohnson@k12.wv.us.
3. A copy of the EPIC application and cover letter may be FAXED to 304-267-3599 Attention: Shannon Johnson.

This position will remain open until filled.