

**Notice of Job Vacancy #21-014-BH5**

Posting Date: July 31, 2020

Position: Instructional Interventionist to serve Monongalia County Schools

Location: Brookhaven Elementary

Number of Positions: Four (4)

Employment Term: Part-time / "as needed" – September 16, 2020-April 30, 2021

Interventionists who are hired under this posting generally work 5 days a week (M-F) x 5 hours per day. However, Interventionists are not scheduled to work and are not paid for ISE, OSE, or other days without students that fall in the date range unless otherwise assigned.

Scheduled hours or days that are missed due to absence, county inclement weather closings, or any other reason are typically not made up. However, Instructional Interventionists may continue to provide remote learning services in the event students are attending school remotely in the event of extended school closures, as directed.

This posting is only for the 2020-2021 school year.

Salary: \$25.00 per hour

Qualifications:

- Must hold or be eligible to obtain a current WV Professional Teaching Certification; Candidates who hold a WV Substitute Teaching Permit may be considered
- Preference will be given to those with professional certification as a Reading Specialist
- All EPIC employees must remain free of any alcohol and non-prescribed drugs while in the workplace.
- Applicants who have been dismissed or who have had their contracts non-renewed for cause by any school system, who have recent unsatisfactory evaluations by any school system, who demonstrate unsatisfactory interview performance and/or, who receive unfavorable reference recommendations will not be eligible for consideration.

Reports To: Building Principal; Monongalia County Schools Director of Federal Programs; EPIC Administrator

Responsibilities:

1. Work with school teams to develop and implement strong instructional support and intervention models.
2. Provide high quality instruction and performance support to students who are at-risk in reading/language arts, math, or other core content areas as assigned.
3. Utilize identified scientific, research-based interventions focused on group and individual student needs.
4. Assist with the implementation of the tiered intervention model of increasingly intense and targeted student interventions and monitors student progress according to prescribed procedures.
5. Participate in universal screening, progress monitoring, diagnostic assessment, and analysis of the data to identify students in need of tiered intervention and benchmarking.
6. Maintain data-based documentation of universal screening, tiered intervention, progress monitoring, diagnostic assessment, and benchmarking.

7. Maintain accurate and complete reports and documentation completed and submitted in a timely manner as required.
8. Attend all meetings and professional development activities as assigned.
9. Work cooperatively and collaboratively with staff and parents to share knowledge, convey program goals, develop expertise and skills, and implement with integrity the tiered intervention process.
10. Complete remote learning sessions with students as assigned.
11. Maintain the confidentiality of school and student records.
12. Perform other limited tasks as may be required to support the health, safety and well-being of the students and the school.

Conditions of Employment: Recommended by the EPIC Administrator; Confirmed by the EPIC Regional Council

Start Date: To be determined, pending approval process. Anticipated start: September 16, 2020

Application Process for Current EPIC Employees: If your application, resume or reference information has changed since you were hired, please submit updated information along with a letter of application to be considered. If nothing has changed, a letter of application should be sent via email, mail or fax to Shannon Johnson, Human Resources Director. Current EPIC employees may also apply via Search Soft (see below.)

Application Process for New Candidates: New candidates may submit application in the following ways:

**Online application** can be made via Search Soft by clicking on the link below. Be sure you have selected EPIC as one of your locations in your Search Soft application so that you can see and apply for our jobs.

[https://ats1.searchsoft.net/ats/app\\_login?COMPANY\\_ID=00012808](https://ats1.searchsoft.net/ats/app_login?COMPANY_ID=00012808)

**Hard copy EPIC application** can be found at [www.epicresa8.org](http://www.epicresa8.org) (Click on We Are Hiring! Look upper right corner)

1. Submit hard copy application, cover letter and a copy of your teaching credential to:  
EPIC  
109 South College Street  
Martinsburg, WV 25401 Attention: Shannon Johnson, Human Resources Director
2. A copy of the EPIC application, cover letter and teaching credential may be submitted electronically to [sdjohnson@wvesc.org](mailto:sdjohnson@wvesc.org).
3. A copy of the EPIC application, cover letter and teaching credential may be FAXED to 304-267-3599 Attention: Shannon Johnson.

**Applications must be received by August 12, 2020 for consideration.**