



## **Notice of Job Vacancy #22-019-CL5**

Posting Date: August 18, 2021

Position: Instructional Interventionist to serve Monongalia County Schools

Location: **Cheat Lake Elementary**

Number of Positions: Four (4)

Employment Term: Part-time / "as needed" – September 13, 2021 – May 13, 2022

Interventionists who are hired under this posting are scheduled to work **Monday-Friday x 5 hours per day**. However, Interventionists are not scheduled to work and are not paid for ISE, OSE, or other days without students that fall in the date range unless otherwise assigned.

Scheduled hours or days that are missed due to absence, county inclement weather closings, or any other reason are typically not made up. However, Instructional Interventionists may be asked to continue to provide learning services remotely in the event students are attending school remotely due to extended school closures, as directed.

This posting is only for the 2021-2022 school year.

Salary: \$30.00 per hour

### Qualifications:

- Must hold or be eligible to obtain a current WV Professional Teaching Certification; Preference will be given to those with professional certification as a Reading Specialist
- Consideration will be given to candidates who hold or are eligible to obtain a WV Substitute Teaching Permit.
  - A WV sub permit requires completion of an approved WV Substitute Teacher Training Class including classroom observations for new candidates; Bachelor's degree with at least a 2.0 GPA as shown on an official transcript; and successful passing of a Federal background check.
  - If you need to take an approved WV Substitute Teacher Training class to be eligible for consideration, EPIC now offers self-paced, online classes for new and renewal candidates that can be completed in the comfort of your own home on your computer, tablet, or phone in as few as 2-3 days. The EPIC class for new candidates includes virtual observations. You may register at any time at [www.epicresa8.org](http://www.epicresa8.org).
- All EPIC employees must remain free of any alcohol and non-prescribed drugs while in the workplace.
- Applicants who have been dismissed or who have had their contracts non-renewed for cause by any school system, who have recent unsatisfactory evaluations by any school system, who demonstrate unsatisfactory interview performance and/or, who receive unfavorable reference recommendations will not be eligible for consideration.

Reports To: Building Principal; Monongalia County Schools Curriculum Director; Monongalia County Schools Director of Federal Programs; EPIC Administrator

Responsibilities:

1. Work with school teams to develop and implement strong instructional support and intervention models.
2. Provide high quality instruction and performance support to students who are at-risk in reading/language arts, math, or other core content areas as assigned.
3. Utilize identified scientific, research-based interventions focused on group and individual student needs.
4. Assist with the implementation of the tiered intervention model of increasingly intense and targeted student interventions and monitors student progress according to prescribed procedures.
5. Participate in universal screening, progress monitoring, diagnostic assessment, and analysis of the data to identify students in need of tiered intervention and benchmarking.
6. Maintain data-based documentation of universal screening, tiered intervention, progress monitoring, diagnostic assessment, and benchmarking.
7. Maintain accurate and complete reports and documentation completed and submitted in a timely manner as required.
8. Attend all meetings and professional development activities as assigned.
9. Work cooperatively and collaboratively with staff and parents to share knowledge, convey program goals, develop expertise and skills, and implement with integrity the tiered intervention process.
10. Complete remote learning sessions with students as assigned.
11. Maintain the confidentiality of school and student records.
12. Perform other limited tasks as may be required to support the health, safety, and well-being of the students and the school.

Conditions of Employment: Recommended by the EPIC Administrator; Confirmed by the EPIC Regional Council

Start Date: To be determined, pending approval process. Anticipated start: September 13, 2021

Application Process for Current EPIC Employees: If your application, resume, or reference information has changed since you were hired, please submit updated information along with a letter of application to be considered. If nothing has changed, a letter of application should be sent via email, mail or fax to Shannon Johnson, Human Resources Director. Current EPIC employees may also apply via Search Soft (see below.)

Application Process for New Candidates: New candidates may submit application in the following ways:

**Online application** can be made via Search Soft by clicking on the link below. Be sure you have selected EPIC as one of your locations in your Search Soft application so that you can see and apply for our jobs.

[https://ats1.searchsoft.net/ats/app\\_login?COMPANY\\_ID=00012808](https://ats1.searchsoft.net/ats/app_login?COMPANY_ID=00012808)

**Hard copy EPIC application** can be found at [www.epicresa8.org](http://www.epicresa8.org) (Click on We Are Hiring! Look upper right corner)

1. Submit hard copy application, cover letter and a copy of your teaching credential to:  
EPIC  
109 South College Street  
Martinsburg, WV 25401 Attention: Shannon Johnson, Human Resources Director
2. A copy of the EPIC application, cover letter and teaching credential may be submitted electronically to [sdjohnson@wvsc.org](mailto:sdjohnson@wvsc.org).
3. A copy of the EPIC application, cover letter and teaching credential may be FAXED to 304-267-3599 Attention: Shannon Johnson.

**This posting will remain open until filled or no longer needed.**