



REGIONAL OFFICE OF EDUCATION #35

LASALLE, MARSHALL & PUTNAM

EXCELLENCE IN EDUCATION

WE'RE HIRING!



SUBSTITUTE TEACHER

- Bachelors Degree required
- Send official transcripts to Alaina at ajohnson@roe35.org
- Create an ELIS account at ISBE.net
- Apply for the substitute license.
- Register your license once it is issued.
- Download and complete the appropriate sub authorization packet:
 - Bachelor's degree OR
 - PEL

SHORT-TERM SUB TEACHER

- Associates Degree or 60+ credit hrs required
- Send official transcripts to Alaina at ajohnson@roe35.org
- Create an ELIS account at ISBE.net
- Apply for the short term sub license.
- Register your license once it is issued.
- Download and complete the appropriate sub authorization packet:
 - Associates or 60+ credit hours

If you need additional assistance call or email Alaina
(815) 434-0780 / ajohnson@roe35.org

For more information, click [here](#) to visit our website



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