

GUIDELINES
HENNEPIN VILLAGE VOCATIONAL/TRADE GRANT

Revised April 2015

Trustees of the Village Board of Hennepin, Illinois have elected to provide three vocational trade scholarships for primary residents (see residency requirements) of Hennepin Township. The scholarships will be subsidized through proceeds realized from the Adam and Ida Deck Fund. The first place grant will consist of \$1,200, the second place grant will consist of \$1,000, and the third place grant will consist of \$800. The grants are intended to help defray tuition, room and board, fees, and other necessary expenses of a vocational training program.

1. The grants are eligible to be used at any vocational training program or school, trade school, community college, four year college or university leading to career employment from a school or institution on the "Federal Student Aid Code List." (*Vocational or Trade Examples: Cosmetology, Nursing, Horticulture, Early Childhood, Truck Driving, Agricultural Areas, etc.*)
2. Applicants must have been a primary resident of Hennepin Township for the full two years immediately prior to the date of high school graduation, and the parent/s or legal guardian/s who have legal custody of the applicant must also have been a primary resident of Hennepin Township for a full two years immediately prior to the date of the applicant's high school graduation. (*Primary residence means that the child lives more than 50% of the time in Hennepin Township.*) If a student has more than one residence, the student and parents/guardian(s) will need to complete the residency form and submit with the student's application (page 3 of these guidelines.)
3. Scholarships will be awarded on the basis of a review of the following:
 - A. The applicant's seven-semester high school transcript.
 - B. The applicant's school attendance record.
 - C. Evaluation of the applicant's past work experience, volunteer experience, and school activities.
 - D. The application.

Members of the Hennepin Village Grant and Scholarship Committee will rate each applicant on the above areas from 5 points high to 1 point low. The Committee will then annually make a recommendation to the Hennepin Village Board suggesting the recipients of the grants based on the above guidelines and evaluation.

4. Each grant recipient will receive 50% of the total award upon providing proof of acceptance and registration in the program (i.e. class schedule). The grant recipient will receive the remaining 50% of the total award upon proof of registration in the program (i.e. class schedule) at the start of the second semester or providing proof of program completion (i.e. final grade report). Requests and proof should be made to: Village President of Hennepin, 627 E. High St., P.O. Box 194, Hennepin, IL 61327 or email to villageclerk@mchsi.com

5. Applications must be made by **August 1st** following the student's senior year of high school. Applications received late will go to the bottom of the grant eligibility list in the order of date received. Any member of a given high school graduating class who has previously applied for the grant will be eligible for any unused grants in order of rank. If the holder of a grant should relinquish the award, all other eligible applicants would move up in order of rank. (Example: If first place is relinquished, second place becomes first, third becomes second and the fourth ranked applicant becomes third). Once a grant is relinquished, that applicant is no longer eligible to receive the grant.
6. Recipients of the GED diploma may apply for this grant as well, but only if they have completed seven semesters of high school work and meet the residency requirements for the grant. Any such applicant will be placed in competition with graduating seniors in the year in which they receive their GED diploma.
7. These grants may be used in addition to any other scholarship, grants, loans, or other types of financial aid the student may receive.
8. The Hennepin Village Grant and Scholarship Committee reserves the right to recommend awards of any or all unused Hennepin Village Vocational/Trade Grants to current non-award recipient applicants for the Adam and Ida Deck College Scholarship. Any such awards will be made based on descending order of scholastic ranking as determined by the Deck College Scholarship application. Payment of any such additional college awards will be for the one specific year of the award only, and based on current guidelines of the Hennepin Village Vocational/Trade Grant.
9. The Hennepin Village Grant and Scholarship Committee reserves the right to make judgments on variances to the Guidelines or on cases not covered in the Guidelines.

APPLICATION FOR THE HENNEPIN VILLAGE VOCATIONAL/TRADE GRANT

Please print. Answer all questions and attach requested information. Complete application and return with attachments to Hennepin Village President, Hennepin Board of Trustees, 627 E. High St., P.O. Box 194; Hennepin, IL 61327 or email to villageclerk@mchsi.com **no later than August 1st**. Applications received late will go to the bottom of the scholarship eligibility list in the order of date received.

1. Name of applicant _____
Last First Middle

2. Address of applicant _____
Street, RR, Box City State Zip Code

3. Name of parent(s) or guardian(s) _____

4. Address of parent(s) or guardian(s)

Street, RR, Box City State Zip Code

5. Date of Birth _____

6. Home/Cell Phone #'s: _____

7. From what date have you been a resident of Hennepin Township? _____

8. From what date have your parent(s) or guardian(s) been resident(s) of Hennepin Township? _____

9. Name and address of high school _____

10. What school or institution do you plan to attend next year?

School Name

School Address

City

State

Zip Code

11. What is the title of the non-bachelor degree vocational-trade training program you will enter?

12. What employment certificate, license, or qualification will you earn as a result of successful completion of the program listed above in #11?

13. List work experiences:

Employer

Type of Work

Length of Employment

14. List volunteer activities:

Description of Activity

Length of service

15. List high school activities

Activity

Number of years participated

Attach the following:

- a. Seven-semester high school transcript.
- b. High school attendance record.

Please feel free to attach additional information to support the information provided on this application.

I hereby certify to the best of my knowledge that the information given on this application is accurate; that I have read and understand the “Guidelines” which I received along with this application; and that I agree to abide by these guidelines and the decision of the Scholarship Committee. I further understand that prior to receipt of my scholarship funds at the beginning of my program, I must submit to the Village President, Board of Trustees evidence of acceptance into the post-high school program listed on this application and registration for such program.

Signature of Applicant

Signature of Parent or Guardian

Date

Signature of Chairman Scholarship Committee