



Rural Utah Child Development

Annual Report

2012-2013

Mission Statement

To create an environment of opportunities where children and families are empowered to change their lives.



Index	
Parent Engagement	2
Fiscal	3
Monitoring Review	4
Enrollment	5
School Readiness	5
Health	6

***Rural Utah Child Development
150 W Main Street Wellington UT 84542***

Parent Engagement



Parent and family volunteers are always welcome at RUCD and are always appreciated. Parents help in the classrooms, at socializations, during field trips, and all other activities. Father Involvement activities are held once a month to encourage fathers to be involved in their child's lives. All parents are invited to help in the planning of parent child activities and events. The Policy Council provides an opportunity for parents to join in the governance of RUCD's Head Start and Early Head Start's program, providing input in development, staffing, and policy decisions. The Policy Council has a parent representative as a member of the RUCD Board of Directors.



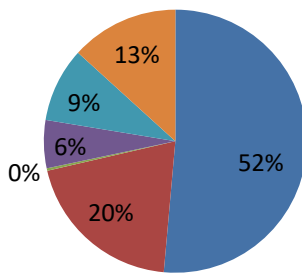
*At the end of the day,
the most overwhelming
key to a child's success
is the positive
involvement of parents.*

--Jane D. Hull



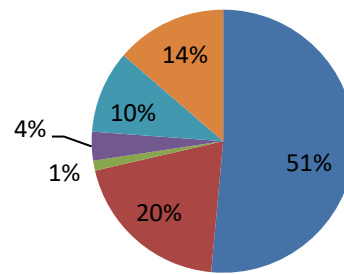
Rural Utah Child Development (RUCD) is a comprehensive child development program designed to meet the educational, emotional, social, and health needs of children and families in the Carbon, Emery, Grand, Piute, San Juan, Wayne, Uintah and Sevier counties. The Management Team, Center and Home Base Staff work well together to provide strong leadership and support, creating a consistent and quality learning environment. Children receive individualized lesson plans, learning experiences and families receive help with personal goals, health and developmental issues and assistance with parenting skills. Busing is provided for children to and from school and nutritious home cooked meals and snacks are offered as part of our quality program.

■ Personnel ■ Benefits ■ Travel
■ Supplies ■ Contractual ■ Other



Budget 2012-2013

■ Personnel ■ Benefits ■ Travel
■ Supplies ■ Contractual ■ Other



Proposed Budget 2013-2014

In-Kind

Budget Amount: \$907,292
Actual Amount: \$1,090,493

RUCD was \$183,200 over our in-kind goal which shows how amazing our staff and families are that we work with!

Total Funds Received

Head Start	\$3,576,030
Early Head Start	\$587,278
HS/EHS T/TA	\$53,151
USDA Program	\$168,840
E-Rate Program	\$56,514

An audit was completed by Keddington and Christensen for the Fiscal Year 2012 with no findings. A complete audit is available upon request.

Monitoring Review

Triennial Federal OHS Review

All Head Start/Early Head Start programs are required to have a Federal Monitoring Review every three years. RUCD received its last review in March of 2013. There were three areas of non-compliance and the corresponding acceptable correction:
642(d)(2)(D) Reporting to Governing Body and Policy Council- The grantee did not share regular information for use by the governing body and the Policy Council, including reports of meals and snacks provided through programs of the U.S. Department of Agriculture (USDA). Information about meals and snacks provided by the USDA was not included in monthly reports to the Board of Directors and Policy Council.

Correction: The grantee shared regular information for use by the governing body and the Policy Council, including reports of meals and snacks provided through programs of the U.S. Department of Agriculture (USDA). A review of the April 2013 nutrition report found it included information on the food budget, costs, supplies, food experiences, site visits, mentor visits, observations, training, and all required USDA information. The grantee shared regular information with the governing body and the Policy Council about meals and snacks provided through the USDA. This area of noncompliance is corrected.

74.21(b)(3) Financial Management Systems-The grantee did not provide effective control over and accountability for grant funds. The grantee did not follow its internal policy requiring the use of purchase orders for credit card transactions.

Correction: The grantee ensured effective control and accountability of credit card charges. The grantee amended its internal policy to reflect the effective control and accountability of credit card charges. This area of non compliance in corrected.

1306.32(a)(4) Appropriate Group Sizes-The grantee did not ensure no more than 17 children were enrolled in double-session classes serving predominantly 4-year-old children. Twenty percent of classrooms observed had double-session classes with more than 17 children enrolled.

Correction: The grantee ensured no more than 17 children were enrolled in double-session classes serving predominantly 4-year-old children. The grantee no longer provided the double-session variation at the Huntington and Richfield Centers. The two classrooms at the Huntington and Richfield Centers had one teacher with one group of children in the morning and a different teacher with a different group of children in the afternoon. The teaching team consisted of two teachers and a teacher assistant in each classroom. The two teachers rotated between the morning and afternoon sessions so the same teacher did not have responsibility for both the morning and afternoon sessions. The grantee ensured the same teaching staff was not assigned to the same morning and afternoon classes. This area of non compliance is corrected.

RUCD Board of Directors

Utah County

Craig Blunt

Board Chair

Grand County

Judy Copeland

Vice-Chair

Emery County

Janel Boyer

San Juan County

Madeline Sampson

Carbon County

Patti Rigby

Sevier County

Misty Jacobson

Attorney

Craig Hall

Policy Council Chair

Lori Roberts

Executive Director

Lynnette Mitchell 2012

Executive Director

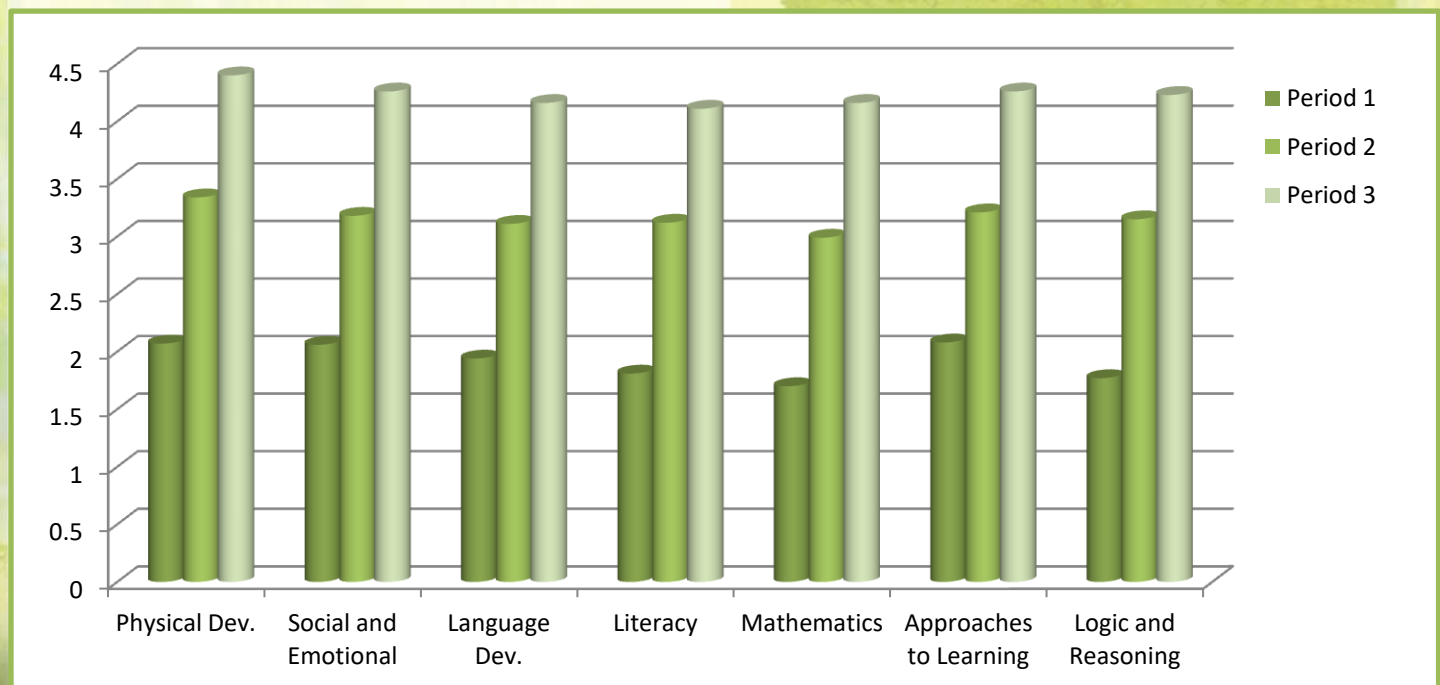
Keri Allred 2013



Policy Council Member and her child

Enrollment	Head Start	Early Head Start
Funded Enrollment	434	60
Cumulative Enrollment	485	87
Pregnant Women		12
Under 1 year		28
1 year old		27
2 years old		20
3 year olds	199	
4 year olds	286	

RUCD helps prepare children for school by personalizing each child's goals and assessing their progress throughout the year, identifying areas to help each child achieve success. Families, school staff, and community partners work together to provide environments and developmental experiences that promote growth and learning to ensure that all children in RUCD enter school eager and excited to learn.



Monthly Enrollment and Attendance

Head Start: 434

Head Start stayed fully enrolled at 434 children until the last month of school when children's slots are not replaced, and enrollment dropped to 423

Early Head Start: 60

Early Head Start was fully enrolled all year except the month of October when enrollment dropped to 57.

Head Start Attendance Average: 88.9%

Eligibility

Head Start served 432 eligible children

Early Head Start served 79 eligible children



	Head Start	Early Head Start
Medical Completed	465	75
Dental Completed	429	48

RUCD would like to thank all of our community partners that provided care to our Head Start and Early Head Start children:

Southeastern Utah District Health Dept. A Perfect Smile Sevier Family Practice

Mountainland Family Health Center

Price Pediatric Dental

Blanding Clinic

Blanding Family Practice

Montezuma Creek Clinic/Dental

Chappel Family Dental

Central Utah Public Health Department

Dr. Fannesbeck Tri County Health Department

Dr. Lowe

Dr. Olson

Dr. Ryan Hanson

Dr. Okerland

Dr. Leonard

Dr. Barry Cook

Wayne Community Health Center

Kunzler Dental

Southeastern Utah Eye Clinic

Johnson Dental

Kim Player