



**New Market Elementary School
School Improvement Plan
2019-2020**

Comprehensive Progress Report

Mission: The mission of the Randolph County School System is to maximize educational opportunities for every student by focusing on continuous improvement and having high expectations for students and staff, while preparing students for multiple options to be competitive in a diverse 21 st Century global society. The vision of the Randolph County School System is to maximize educational opportunities for every student, based on our beliefs that: All students can learn; All students will be taught in a safe and nurturing learning environment; All students deserve a teacher who is qualified and well-prepared; All students deserve access to instructional resources managed in a fiscally-responsible manner; and All stakeholders share the responsibility and accountability for student learning.

The vision of the Randolph County School System is to maximize educational opportunities for every student, based on our beliefs that:

All students can learn;

All students will be taught in a safe and nurturing learning environment;

Vision: All students deserve a teacher who is qualified and well-prepared;

All students deserve access to instructional resources managed in a fiscally responsible manner; and

All stakeholders share the responsibility and accountability for student learning.

Goals:
Students First in All We Do.



! = Past Due Objectives KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment				
Effective Practice:		High expectations for all staff and students				
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date	
<i>Initial Assessment:</i>		All teachers establish their own classroom procedures and review expectations with their students. Protocol varies by grade/classroom,	Limited Development 09/05/2017			

	<p>including "Give me five...", raise their hand, turn off lights, etc. Many of our teachers are now utilizing the "Class Dojo" app to communicate behavior with parents throughout the day.</p> <p>2/28/19</p> <p>All teachers should have behavioral expectations posted in all classrooms . Each class can establish their own procedures and expectations and can be tied into behavior management. By next year, we are expected to have a school wide behavioral expectations established (SIT will discuss at retreat)</p>			
How it will look when fully met:	<p>School-wide signal for when students should get quiet and listen to the speaker. All students understand and follow expectations. Adults follow through with established consequences.</p> <p>8-6-2018</p> <p>Student behavior expectations are consistent across grade levels. Classrooms operate efficiently, and all students are respected and participate actively in instruction. Positive reinforcement is utilized first, and strategies put in place to address individual student needs. Policies and procedures are taught and modeled early on and consistently.</p>		Kimberly Bowie	06/01/2021
Actions		7 of 9 (78%)		
12/5/17	Ms. Tonya Bane will convene a committee to compose a survey to send to all staff members. Once the survey is sent the committee will discuss results. Once a school wide signal is agreed upon Ms. Bane will present to the staff.	Complete 12/12/2017	Tonya Bane	12/15/2017
<i>Notes:</i>				
8/29/18	Kindergarten will establish classroom rules and expectations. They will model, post expectations and reinforce as needed.	Complete 11/01/2018	Justin Pugh	11/01/2018
<i>Notes:</i>				
8/29/18	First grade will establish classroom rules and expectations. They will model, post expectations and reinforce as needed.	Complete 11/01/2018	Justin Pugh	11/01/2018
<i>Notes:</i>				

8/29/18	Second Grade will establish classroom rules and expectations. They will model, post expectations and reinforce as needed.	Complete 11/01/2018	Justin Pugh	11/01/2018
<i>Notes:</i>				
8/29/18	Third Grade will establish classroom rules and expectations. They will model, post expectations and reinforce as needed.	Complete 11/01/2018	Justin Pugh	11/01/2018
<i>Notes:</i>				
8/29/18	Fourth Grade will establish classroom rules and expectations. They will model, post expectations and reinforce as needed.	Complete 11/01/2018	Justin Pugh	11/01/2018
<i>Notes:</i>				
8/29/18	Fifth Grade will establish classroom rules and expectations. They will model, post expectations and reinforce as needed.	Complete 11/01/2018	Justin Pugh	11/01/2018
<i>Notes:</i>				
8/29/18	School will collaborate vertically to establish consistent school-wide rules and expectations.		Kristen McClosky	06/10/2020
<i>Notes:</i>				
9/23/19	All classroom teachers will utilize the DOJO application to provide positive reinforcements, and constant parent communication.		Kristen McClosky	06/10/2020
<i>Notes:</i>				

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
	A2.02	Instructional Teams meet for blocks of time (e.g., 4 to 6 hour blocks, once a month; whole days before and after the school year) sufficient to develop and refine units of instruction and review student learning data.(5092)	Implementation Status	Assigned To	Target Date
Initial Assessment:		<p>8-6-2018</p> <p>The staff meets each week to plan for their weekly plans as a grade level. All classroom teachers are provided time to develop quarterly lesson plans that will drive their weekly lesson plans.</p> <p>1-19-19</p> <p>Grade level teams are meeting during the day to plan for instruction. All staff members are utilizing the Monthly planning sessions in the media center. All certified staff are planning on these days from 3:00 - 4:30 pm on the first Tuesday of each month. The 3rd</p>	Limited Development 08/31/2018		

	Planning day session had to be cut to only a 1/2 day due to inclement weather. All days were successful and utilized to develop quarterly plans. Grade levels are uploading weekly and quarterly lesson plans in the google drive.			
	Priority Score: 3	Opportunity Score: 3	Index Score: 9	
How it will look when fully met:	Grade Level Teachers will be provided adequate amount of time to develop detailed quarterly lesson plans that are directly aligned with the CCSS. Teachers will participate and plan during whole school planning sessions to encourage collaboration and integration of special content areas. Grade levels will meet with administration and Lead Teacher once a week to discuss curriculum, student data and student needs. Grade level teachers meet a minimum of 2 days a week to discuss students and develop detailed lesson plans that are focused on high student engagement.	Objective Met 10/23/19	Justin Pugh	06/10/2019
Actions				
8/31/18	All certified staff will participate in monthly vertical planning sessions	Complete 06/10/2019	Kimberly Bowie	06/10/2019
	<i>Notes:</i>			
8/31/18	Grade levels will attend weekly PLC meetings with administration and Lead teacher to discuss curriculum and student data.	Complete 06/10/2019	Wende Henderson	06/10/2019
	<i>Notes:</i>			
8/31/18	Kindergarten teachers will participate in 3 planning day sessions per year in order to develop quarterly lesson plans that are aligned with system pacing guides and expectations.	Complete 06/10/2019	Wende Henderson	06/10/2019
	<i>Notes:</i>			
8/31/18	First grade teachers will participate in 3 planning day sessions per year in order to develop quarterly lesson plans that are aligned with system pacing guides and expectations.	Complete 06/10/2019	Wende Henderson	06/10/2019
	<i>Notes:</i>			
8/31/18	Second grade teachers will participate in 3 planning day sessions per year in order to develop quarterly lesson plans that are aligned with system pacing guides and expectations.	Complete 06/10/2019	Wende Henderson	06/10/2019
	<i>Notes:</i>			

8/31/18	Third grade teachers will participate in 3 planning day sessions per year in order to develop quarterly lesson plans that are aligned with system pacing guides and expectations.	Complete 06/10/2019	Wende Henderson	06/10/2019
<i>Notes:</i>				
8/31/18	Fourth grade teachers will participate in 3 planning day sessions per year in order to develop quarterly lesson plans that are aligned with system pacing guides and expectations.	Complete 06/10/2019	Wende Henderson	06/10/2019
<i>Notes:</i>				
8/31/18	Fifth grade teachers will participate in 3 planning day sessions per year in order to develop quarterly lesson plans that are aligned with system pacing guides and expectations.	Complete 06/10/2019	Wende Henderson	06/10/2019
<i>Notes:</i>				
8/31/18	Kindergarten will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/31/18	First grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/31/18	Second grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/31/18	Fourth grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/31/18	Fifth grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/31/18	Third grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
Implementation:		10/23/2019		
Evidence	6/12/2019 CEU information for both planning days and vertical planning sessions. Teachers uploaded weekly plans in the google drive.			

Experience	6/12/2019 Teachers benefited from meeting on a regular basis with a focus on curriculum and instruction. The planning days allowed us to do more long term planning to assist with weekly plans. Vertical plannings sessions were received well by staff and they appreciated the time to meet with other teachers to collaborate.				
Sustainability	6/12/2019 We will continue vertical planning sessions and planning days. Our weekly PLC days will be twice a week in order to discuss both curriculum and individual student needs.				
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
Initial Assessment:		<p>We have quarterly grade level planning sessions, and we use common quarterly planning templates across all grade levels. However, weekly lessons are not always common across grade levels (not the format and not the activities). Exceptional Children(EC)and Academically/Intellectually Gifted (AIG) does not have planning time with the grade levels. Math Investigations is organized into units in grades that use that resource. We also have Randolph County School System pacing guides that help to guide pacing of instruction.</p> <p>1-15-2019</p> <p>The only action step that we are not fully implementing is the one that deals with Science vocabulary. Every grade level is working on Science vocabulary, but these terms are not documented in weekly and quarterly lesson plans so that specialist can help with concepts. We discussed that these need to be added to all lesson plans.</p> <p>8/6/2019</p> <p>Based on SIT discussions, it was evident that teachers were not explicitly teaching vocabulary to students in all core content areas. The teacher focus has been on Math and Language Arts vocabulary but not all content areas. We see the need to incorporate science vocabulary in all grade levels.</p>	Limited Development 05/03/2017		

How it will look when fully met:	Each subject and each grade level will have standards-aligned units of instruction. The school would use academic vocabulary K-5 and integrate and coordinate units of study. They will collaborate with instructional support staff and and BEP teachers.		Kimberly Bowie	06/05/2020
Actions		2 of 3 (67%)		
8/29/18	"Staff will participate in vertical planning sessions monthly to collaborate with other grade level teachers and specialists.	Complete 06/10/2019	Marina Bonomo	06/10/2019
<i>Notes:</i>				
9/13/17	Staff will utilize at universal place (Google Docs) to upload quarterly and weekly lesson plans to be shared by all.	Complete 06/10/2019	Wende Henderson	06/05/2020
<i>Notes:</i>				
8/29/18	Teachers will integrate CCSS science vocabulary in their weekly/quarterly lesson plans.		Cindy Beasley	06/19/2020
<i>Notes:</i>				
	A2.05	ALL teachers develop weekly lesson plans based on aligned units of instruction.(5095)	Implementation Status	Assigned To
Initial Assessment:		Grade levels develop units of study for their grade level. The units of study are not shared with other staff members. All weekly lesson plans are not kept in a centralized location. Quarterly lesson plans have been develops but not kept in a centralized location. 1-15-19 Grade level teachers are posting lesson plans via the google docs. Not all specialists are posting their lesson plans. We discussed the importance of this and SIT representative will share information with their team.	Limited Development 08/31/2018	
How it will look when fully met:	Each grade level develops weekly lesson plans with common components (I can statements, vocabulary, etc.) All grade level will upload weekly lesson plans to a share folder so specialist are able to have access to them. Specialist will incorporate core standards into their weekly lesson plans to support classroom teachers. Weekly lesson plans will be developed based on district pacing guides and quarterly lesson plans.		Kimberly Bowie	06/10/2020
Actions		8 of 10 (80%)		

8/31/18	Kindergarten will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	First grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	Second grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	Third grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	Fourth grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	Fifth grade will upload weekly lesson plans in a shared folder so the Specialist can collaborate and integrate core curriculum.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	Specialist (EC, Reading, Speech, ESL, AIG) will upload weekly lesson plans in a shared folder that integrates core curriculum into their standards to support classroom teachers.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/31/18	BEP teachers will upload weekly lesson plans in a shared folder that integrates core curriculum into their standards to support classroom teachers.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
9/23/19	Weekly PLC meetings will include unpacking the standards with the Lead Teacher.		Wende Henderson	06/10/2020
<i>Notes:</i>				
9/23/19	Training provided by District Leads to ensure understanding of standards and instructional delivery.		Justin Pugh	06/10/2020
<i>Notes:</i> November 5th - vocabulary training December 17th - Small group instruction for Math January 30th - Individual training for grades 3-5 Feb. 18th - Vocabulary training Part 2				

	A2.20	All teachers use appropriate technological tools to enhance instruction.(5306)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Teachers currently use a variety of online resources. We do not have a lot of technology available for students to use in the classroom. Teachers utilize Chromebooks primarily during Guided Reading. Each classroom goes to computers as part of their specials rotation. During this time, students are engaged with various programs - Google Slides, etc.</p> <p>1-15-19</p> <p>We are using available online resources to enhance instruction. We are just now getting our Flocabulary and pebble Go subscriptions so that will get better for the remainder of the school year. Grades 3-5 are using Education Galaxy. Due to the lack of available technology, we are slowly finding ways to implement and have students participate in lessons more frequently. Flocabulary is new this year, so we discussed until everyone gets more comfortable with the format, they need to document specific lesson in their weekly plans.</p>	Limited Development 08/31/2018		
<i>How it will look when fully met:</i>		Teachers would have access to technology (Chromebooks) at any point in time. Students would be able to use technology in the classroom to supplement their classroom core instruction. Teachers would be comfortable with utilizing various online resources to enhance their instructional presentation of core curriculum. Teachers in grades 3-5 would be using Goggle Classroom for ELA and Math.		Kimberly Bowie	06/10/2021
Actions			8 of 17 (47%)		
	8/31/18	Third through Fifth grade teachers will use Education Galaxy for acceleration and remediation of students in Reading and Math.	Complete 06/10/2019	Betsey Altman	06/10/2019
	<i>Notes:</i>				
	8/31/18	K-2 teachers will use Pebble Go to supplement the Science and Social Studies curriculum.	Complete 06/10/2019	Betsey Altman	06/10/2019
	<i>Notes:</i>				
	8/31/18	Kindergarten will incorporate Flocabulary in their weekly lesson plans to help develop vocabulary skills for their students.	Complete 06/10/2019	Angela Lanier	06/10/2019
	<i>Notes:</i>				

8/31/18	First grade will incorporate Flocabulary in their weekly lesson plans to help develop vocabulary skills for their students.	Complete 06/10/2019	Angela Lanier	06/10/2019
<i>Notes:</i>				
8/31/18	Second grade will incorporate Flocabulary in their weekly lesson plans to help develop vocabulary skills for their students.	Complete 06/10/2019	Angela Lanier	06/10/2019
<i>Notes:</i>				
8/31/18	Third grade will incorporate Flocabulary in their weekly lesson plans to help develop vocabulary skills for their students.	Complete 06/10/2019	Angela Lanier	06/10/2019
<i>Notes:</i>				
8/31/18	Fourth grade will incorporate Flocabulary in their weekly lesson plans to help develop vocabulary skills for their students.	Complete 06/10/2019	Angela Lanier	06/10/2019
<i>Notes:</i>				
8/31/18	Fifth grade will incorporate Flocabulary in their weekly lesson plans to help develop vocabulary skills for their students.	Complete 06/10/2019	Angela Lanier	06/10/2019
<i>Notes:</i>				
8/31/18	Third through fifth grade staff members will implement Google Classroom to help with student activities and engagement.		Betsey Altman	06/10/2020
<i>Notes:</i>				
9/23/19	Kindergarten through 5th Grade classrooms will utilize the Education Galaxy program.		Betsey Altman	06/10/2020
<i>Notes:</i>				
9/23/19	Provide mandatory technology training for all staff members.		Betsey Altman	06/10/2020
<i>Notes:</i>				
8/31/18	First grade teachers will integrate the use of Chromebooks across curriculum areas.		Betsey Altman	06/10/2021
<i>Notes:</i>				
8/31/18	Kindergarten teachers will integrate the use of Chromebooks across curriculum areas.		Betsey Altman	06/10/2021
<i>Notes:</i>				
8/31/18	Second grade teachers will integrate the use of Chromebooks across curriculum areas.		Betsey Altman	06/10/2021
<i>Notes:</i>				
8/31/18	Third grade teachers will integrate the use of Chromebooks across curriculum areas.		Betsey Altman	06/10/2021

Notes:				
8/31/18	Fourth grade teachers will integrate the use of Chromebooks across curriculum areas.		Betsey Altman	06/10/2021
Notes:				
8/31/18	Fifth grade teachers will integrate the use of Chromebooks across curriculum areas.		Betsey Altman	06/10/2021
Notes:				

Core Function:	Dimension A - Instructional Excellence and Alignment			
-----------------------	---	--	--	--

Effective Practice:	Student support services			
----------------------------	---------------------------------	--	--	--

KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
-----	-------	--	-----------------------	-------------	-------------

Initial Assessment:	NME is implementing new MTSS processes as training is received from the district. Many PLC's at our school do not do CFA's, therefore we lack CFA data. Small group instruction in reading is implemented daily as well as math groups. We have a problem solving team that develops tiered strategies for students in need of additional support. EC and other support staff do not always use strategies that are the same as classroom strategies.		Limited Development 05/03/2017		
----------------------------	---	--	-----------------------------------	--	--

	Priority Score: 3	Opportunity Score: 2	Index Score: 6		
--	-------------------	----------------------	----------------	--	--

How it will look when fully met:	Classroom teachers will gather and document more formative data throughout the school year. Teachers will work together with MTSS team to utilize multiple sources of formative and summative data. The school will have clearly defined intervention tiers with teams of problem solvers and strategists at tiers 1, 2, and 3. MTSS team will have a representative from each grade level who will be the leader of their grade level Tier 1 Problem Solving team. In tier 2 teachers will bring data from formative assessments completed during classroom intervention steps to PLT MTSS representative. In tier 3 data is brought in front of MTSS team who will then provide more intensive one on one intervention. Tier 1 will include 80% of student population helped by classroom teacher. Tier 2 will include 10%-15% of student population helped by the PLT Problem Solving Team. Tier 3 will include 3%-5% of student population helped by school MTSS team. SMART Goal: Prior to			Kimberly Bowie	06/11/2021
---	---	--	--	----------------	------------

bringing a student to the MTSS team, 100% of teachers will have implemented tiers 1 & 2 to fidelity with sufficient documentation.

8-6-2018

Students will be assessed (CFA's) on a regular basis and grouped based on needs. Enrichment/Remediation will be offered to all students to help them master grade level goals. Teachers will create tiered activities in daily instruction (ELA and Math).

1-29-2019

We are conducting remediation every day in all schedules. Most grade levels are teaching Math during Remediation Block and Reading during Guided Reading. All certified and classified staff are working with students during Guided Reading. When asked about Math Stations - kindergarten, first grade, second grade, and 5th grades are doing Math stations during the week.

Actions

18 of 24 (75%)

5/30/17	MTSS notebook will be scanned into digital format and placed on school website for easy access for teachers.	Complete 08/28/2017	Kaye Williams	08/31/2017
<i>Notes:</i>				
5/30/17	Invite Laurie Sypole to lead staff development on MTSS Tiers and how to use them effectively.	Complete 09/12/2017	Sharon Wallace	09/15/2017
<i>Notes:</i>				
3/23/18	Schedule Tier 1 MTSS training with Laurie Sypole	Complete 02/20/2018	Kimberly Bowie	02/20/2018
<i>Notes:</i>				
3/23/18	Staff will participate in training about using differentiated instruction in the classroom with Laurie Sypole.	Complete 03/28/2018	Kimberly Bowie	03/30/2018
<i>Notes:</i>				
5/30/17	Cheryl Rebert will facilitate data meetings.	Complete 04/20/2018	Cheryl Rebert	05/31/2018
<i>Notes:</i>				

5/30/17	PLT's will meet at least three times per quarter to discuss interventions for at risk students based on data gathered from CFA's, student work samples, Benchmark Assessments, mCLASS, Read to Achieve (RTA), End-of-Grade test results, Beginning-of-Grade 3rd grade results, K-2 Math Assessments, and any other pertinent documentation. PLT's will document meetings and meeting notes. These notes will be recorded in a Google Form and submitted to Kim Bowie after each meeting.	Complete 05/30/2018	Cheryl Rebert	06/08/2018
<i>Notes:</i> *Form created by Kaye Williams. *Set to notify Cheryl Rebert and Sharon Wallace when filled.				
8/29/18	All available certified staff will assist with providing small group individualized instruction for all students at New Market Elementary.	Complete 11/01/2018	Melanie Myers	11/01/2018
<i>Notes:</i>				
8/29/18	All grade levels will conduct daily remediation / enrichment activities for students.	Complete 12/20/2018	Tonya Bane	12/20/2018
<i>Notes:</i>				
8/29/18	Kindergarten will conduct guided reading groups daily.	Complete 06/10/2019	Tonya Bane	06/10/2019
<i>Notes:</i>				
8/29/18	First grade will conduct guided reading daily.	Complete 06/10/2019	Tonya Bane	06/10/2019
<i>Notes:</i>				
8/29/18	Second grade will conduct guided reading daily.	Complete 06/10/2019	Tonya Bane	06/10/2019
<i>Notes:</i>				
8/29/18	3rd grade will conduct guided reading daily.	Complete 06/10/2019	Tonya Bane	06/10/2019
<i>Notes:</i>				
8/29/18	Fourth grade will conduct guided reading daily.	Complete 06/10/2019	Tonya Bane	06/10/2019
<i>Notes:</i>				
8/29/18	Fifth grade will conduct guided reading 3 times a week.	Complete 06/10/2019	Tonya Bane	06/10/2019
<i>Notes:</i>				
8/29/18	All available classified staff will assist with providing small group individualized instruction for all students at New Market Elementary.	Complete 06/10/2019	Melanie Myers	06/10/2020
<i>Notes:</i>				
9/23/19	MTSS training provided by Mrs. Bowie and Mrs. Laurie Sypole.		Kimberly Bowie	06/10/2020
<i>Notes:</i>				

9/23/19	Classroom teachers will complete Data Captures sheet to address interventions needed for all at risk students.		Alison Wells	06/10/2020
<i>Notes:</i>				
9/23/19	Weekly Tier 2 PLC meetings to address specific student needs.		Alison Wells	06/10/2020
<i>Notes:</i>				
8/29/18	kindergarten will implement math stations at least 3 times a week.	Complete 06/10/2019	Alison Wells	06/10/2021
<i>Notes:</i>				
8/29/18	First grade will implement math stations at least 3 times a week.	Complete 06/10/2019	Alison Wells	06/10/2021
<i>Notes:</i>				
8/29/18	Second grade will implement math stations at least 3 times a week.	Complete 06/10/2019	Alison Wells	06/10/2021
<i>Notes:</i>				
8/29/18	Third grade will implement math stations at least 3 times a week.		Alison Wells	06/10/2021
<i>Notes:</i>				
8/29/18	Fourth grade will implement math stations at least 3 times a week.		Alison Wells	06/10/2021
<i>Notes:</i>				
8/29/18	Fifth grade will implement math stations at least 3 times a week.		Alison Wells	06/10/2021
<i>Notes:</i>				
Implementation:		06/01/2018		
Evidence	5/30/2018 MTSS minutes PLT Minutes MTSS training sign in sheets MTSS Sign In sheets, PLT minutes and agendas.			
Experience	5/30/2018 The staff members learned a great deal with the multiple MTSS trainings that were provided throughout the school year.			
Sustainability	5/30/2018 We will need to continue to implement strategies and interventions that support student learning. The is also means that we will need to become more efficient in data collection and analysis.			

KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>	<p>2nd Step lessons are taught in all classrooms. Every classroom has understood behavior expectations and classroom management plans. We have support staff that includes the school social worker, nurse, and school counselor. Our district has created an Assist team for traumatic events that would make available additional personnel to our school. Our staff does need more training to help students manage their emotions and implement a system of care.</p> <p>8-6-2018</p> <p>Second step lessons are taught to students as needed in the classroom. Teachers reach out to the counselor, nurse, and social worker to provide additional support to students in need.</p> <p>1-15-19</p> <p>Not all grade levels are implementing Second Step on a weekly basis. 1st grade was the only grade level that is doing it consistently. Mrs. Bowie reminded the team that the expectation from the district is weekly lessons. Mrs. Wells volunteered to assist when needed. We discussed how we can start implementing one action step that we had not addressed (check in person for at-risk kids). Teachers will contact Wells and Bowie if they have a student that will benefit from this.</p>	Limited Development 05/03/2017			
<i>How it will look when fully met:</i>	<p>Teachers will be attentive to students' emotional states. Teachers will help students learn how to manage their emotions. Teachers will use the Problem-Solving team if additional interventions are needed for their students.</p> <p>8-6-2018</p> <p>All staff members know plans that are in place to aid students in managing emotions. Second Step is taught on a regular basis in classrooms. PBIS strategies are implemented daily.</p>		Kimberly Bowie	06/10/2020	

Actions			7 of 10 (70%)			
	9/13/17	Second Step lessons will be conducted in kindergarten classes at least once a week.	Complete 06/10/2019	Alison Wells	06/10/2019	
	Notes:					
	8/30/18	Second Step lessons will be conducted in first grade classes at least once a week.	Complete 06/10/2019	Alison Wells	06/10/2019	
	Notes:					
	8/30/18	Second Step lessons will be conducted in second grade classes at least once a week.	Complete 06/10/2019	Alison Wells	06/10/2019	
	Notes:					
	8/30/18	Second Step lessons will be conducting in third grade classes at least once a week.	Complete 06/10/2019	Alison Wells	06/10/2019	
	Notes:					
	8/30/18	Second Step lessons will be conducted in fourth grade classes at least once a week.	Complete 06/10/2019	Alison Wells	06/10/2019	
	Notes:					
	8/30/18	Second Step lessons will be conducted in fifth grade classes at least once a week.	Complete 06/10/2019	Alison Wells	06/10/2019	
	Notes:					
	8/30/18	Students who are at- risk and begin to exhibit behavior issues will utilize a check in and check out system with a designated staff member each day.	Complete 06/10/2019	Tonya Bane	06/10/2019	
	Notes:					
	9/23/19	Second Step lessons will be taught once a week as part of the BEP rotation for students.		Alison Wells	06/10/2020	
	Notes:					
	8/30/18	Teachers will utilize a Guidance form to refer students for group or individual help.		Alison Wells	06/10/2020	
	Notes:					
	8/30/18	PBIS will be implemented by all staff on a daily basis.		Justin Pugh	06/10/2021	
	Notes:					
	KEY	A4.16	The school develops and implements consistent, intentional, and ongoing plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date

Initial Assessment:	<p>We currently have a transition night where K-4 students attend an information session in their next grade level. Rising 6th graders visit the Middle School for a meeting and tour. We also hold Kindergarten Registration with all Randolph County and Asheboro City Schools. Kindergarten uses two days at the beginning of the school year for staggered entry days.</p> <p>1-29-2019</p> <p>Mrs. Henderson is planning to work with kindergarten teachers to determine a day when local daycare's can come to visit a class for a short amount time. Mrs. Wells is in the process of trying to confirm a date for the 5th grade students to visit Randleman Middle School.</p>	Limited Development 09/05/2017		
How it will look when fully met:	We will have developed and consistently implemented intentional and on-going plans to support students transitions for grade-to-grade and elementary to middle and incoming Kindergarten registration. We will host transition night and invite rising Kindergarten families and a representative from the middle school as well.		Kimberly Bowie	06/07/2020
Actions		3 of 5 (60%)		
8/29/18	A Title I transition night will be scheduled for the 2018-19 school year. Each grade level will discuss academic expectations to the rising grade students and parents.	Complete 06/10/2019	Esther Owens	06/10/2019
<i>Notes:</i>				
8/29/18	New Market Elementary will communicate with local daycare facilities and invite them to visit a Kindergarten classroom for an hour at the end of the 2018-19 school year.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
8/29/18	New Market Elementary 5th graders will visit Randleman Middle School to learn the school expectations for the upcoming 6th grade year. This will be done towards the end of the 2018-19 school year.	Complete 06/10/2019	Justin Pugh	06/10/2019
<i>Notes:</i>				
9/23/19	New Market Elementary students will participate in a transition activities during the instructional day on May 21, 2020		Wende Henderson	06/10/2020
<i>Notes:</i>				

9/23/19	Rising kindergarten students will be invited to attend our Title 1 Transition Night to meet teachers and participate in activities.		Angela Lanier	06/10/2020
<i>Notes:</i>				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Evidence of the LEA Support and Improvement team will be attached.	Full Implementation 10/02/2019		
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>The School Improvement Team currently meets only once a month. Not every area of specialty is represented, such as each BEP class, but they do have a representative from their PLC. Instructional teams need to meet twice a week for minimum of 45 minutes. PLCs only meet 1 time per week during the school day. The School Improvement Team impacts the leadership of the entire school as they work to make decisions together for the greater good of New Market Elementary.</p> <p>February 12, 2019</p> <p>Our SIT team meets twice a month. We upload our meeting notes in NCSTAR promptly after our meetings. Mrs. Altman (team member) takes notes and sends them out to the staff after each meeting as well. Our Team is sharing meeting notes and discussions with their team during their grade level planning sessions.</p>	Limited Development 05/10/2017		
How it will look when fully met:		Members of the Leadership team will meet twice a month to discuss progress towards our action steps. They will share information to their respected groups and bring back feedback/concerns. Staff members on the team will discuss and make decisions regarding budget and allotments. All members will be active participants.		Kimberly Bowie	06/10/2020
Actions			5 of 6 (83%)		

8/29/18	All stakeholders will be represented on the school improvement team.	Complete 06/10/2019	Patti Kuhl	06/10/2019
<i>Notes:</i>				
8/29/18	The school improvement team will meet twice a month throughout the 2018-19 school year.	Complete 06/10/2019	Patti Kuhl	06/10/2019
<i>Notes:</i>				
8/29/18	School Improvement team meeting minutes will be shared with the staff and uploaded into NC Star.	Complete 06/10/2019	Kristy Cozart	06/10/2019
<i>Notes:</i>				
8/29/18	Members of the school improvement team will relay information from each meeting back to appropriate groups.	Complete 06/10/2019	Angela Lanier	06/10/2019
<i>Notes:</i>				
8/29/18	A system will be set up by the school improvement team to monitor each indicator.	Complete 06/10/2019	Kristy Cozart	06/10/2019
<i>Notes:</i>				
9/23/19	Leadership will create a schedule for assessing all indicators throughout the school year.		Wende Henderson	06/10/2020
<i>Notes:</i>				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
Initial Assessment:		<p>New Market currently has reading, math, and science parent nights. We also have transition night for parents and students where they learn about the up coming school year. Teachers participate in parent conferences, answer emails from parents, and have phone conferences when necessary. We have a School Improvement Team that meets once a month. Teachers meet once a week for planning on grade levels. At this time we do not have a school community council. However, PTO and SIT have the structure to make up this team.</p> <p>8/6/2018</p> <p>Teachers are provided with a schedule for staff duties for the entire school year. Teachers met with Lead Teacher as needed and grade level teams met to plan curriculum.</p>	Limited Development 05/10/2017		

	1-15-19 Each grade level is meeting on a weekly basis. The majority of their conversations is in regards to curriculum. Grade levels will need to document when they are discussing student data and student needs in the google drive. Not all grade levels are uploading minutes for their grade level minutes.			
How it will look when fully met:	The School Improvement Team will work to ensure the schedule we use is what is best for students. The current duty schedule appears to work. We need to work to come up with better times for instructional planning so teachers can discuss data as needed and not just the one day a week when their students have specials. When fully met, this objective will look like PLT meetings at least twice a week, either during planning and/or after school. This will be a work in progress to incorporate more common planning for our teachers. 8/6/2018 New Market will have a master schedule that maximizes instructional time and includes a daily remediation block. Grade level teams have various roles and duties distributed between members. Grade level teams meet weekly to discuss curriculum, student data, and needs with administration and Lead Teacher. Teachers will participate in vertical planning sessions on a regular basis.		Kimberly Bowie	06/07/2020
Actions		15 of 21 (71%)		
9/13/17	A scheduling committee will create a master schedule, based on feedback from all areas.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
	<i>Notes:</i>			
8/30/18	Grade level team members volunteer for specific roles and duties. (MTSS, SIT, etc.)	Complete 06/10/2019	Betsey Altman	06/10/2019
	<i>Notes:</i>			
8/30/18	Kindergarten will meet with lead teacher and administration weekly to discuss curriculum.	Complete 06/10/2019	Elizabeth Johnson	06/10/2019
	<i>Notes:</i>			
8/30/18	First grade will meet with lead teacher and administration weekly to discuss curriculum.	Complete 06/10/2019	Elizabeth Johnson	06/10/2019
	<i>Notes:</i>			

8/30/18	2nd grade will meet with lead teacher and administration weekly to discuss curriculum.	Complete 06/10/2019	Elizabeth Johnson	06/10/2019
<i>Notes:</i>				
8/30/18	3rd grade will meet with lead teacher and administration weekly to discuss curriculum.	Complete 06/10/2019	Elizabeth Johnson	06/10/2019
<i>Notes:</i>				
8/30/18	4th grade will meet with lead teacher and administration weekly to discuss curriculum.	Complete 06/10/2019	Elizabeth Johnson	06/10/2019
<i>Notes:</i>				
8/30/18	5th grade will meet with lead teacher and administration weekly to discuss curriculum.	Complete 06/10/2019	Elizabeth Johnson	06/10/2019
<i>Notes:</i>				
8/30/18	All certified staff will participate in monthly vertical planning sessions.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/30/18	Kindergarten team will meet weekly to discuss student data, needs, and intervention plans to meet individual student needs.	Complete 06/10/2019	Angela Lanier	06/10/2020
<i>Notes:</i>				
8/30/18	1st grade team will meet weekly to discuss student data, needs, and intervention plans to meet individual student needs.	Complete 06/10/2019	Betsey Altman	06/10/2020
<i>Notes:</i>				
8/30/18	2nd grade team will meet weekly to discuss student data, needs, and intervention plans to meet individual student needs.	Complete 06/10/2019	Betsey Altman	06/10/2020
<i>Notes:</i>				
8/30/18	3rd grade team will meet weekly to discuss student data, needs, and intervention plans to meet individual student needs.	Complete 06/10/2019	Betsey Altman	06/10/2020
<i>Notes:</i>				
8/30/18	4th grade team will meet weekly to discuss student data, needs, and intervention plans to meet individual student needs.	Complete 06/10/2019	Betsey Altman	06/10/2020
<i>Notes:</i>				
8/30/18	5th grade team will meet weekly to discuss student data, needs, and intervention plans to meet individual student needs.	Complete 06/10/2019	Betsey Altman	06/10/2020
<i>Notes:</i>				
9/23/19	Kindergarten will meet weekly to discuss Data Captures and Tier 2 students.		Angela Lanier	06/10/2020

<i>Notes:</i>				
9/23/19	First Grade will meet weekly to discuss Data Captures and Tier 2 students.		Melissa Hedrick	06/10/2020
<i>Notes:</i>				
9/23/19	Second Grade will meet weekly to discuss Data Captures and Tier 2 students.		Kristy Cozart	06/10/2020
<i>Notes:</i>				
9/23/19	Third Grade will meet weekly to discuss Data Captures and Tier 2 students.		Ashley Eddins	06/10/2020
<i>Notes:</i>				
9/23/19	Fourth Grade will meet weekly to discuss Data Captures and Tier 2 students.		Elizabeth Johnson	06/10/2020
<i>Notes:</i>				
9/23/19	Fifth Grade will meet weekly to discuss Data Captures and Tier 2 students.		Christy Garner	06/10/2020
<i>Notes:</i>				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>The Principal currently monitors curriculum and instruction on a regular basis: walk-throughs, observations and feedback from post-observation conferences, high visibility in hallways, monitors assessment systems at classroom and school level, supportive feedback (post-its, emails, thumbs up),attends PLCs, led guided reading sessions, interacts with students during walk-throughs to determine their level of understanding of the concept being taught.</p> <p>2/28/19</p> <p>Mrs. Bowie has a notebook where she tracks the times that she visits classrooms and what type of feedback is left. Global feedback is given during PLCs. Teachers should be submitting weekly grade level plans to</p>	Limited Development 05/10/2017		

	shared Google folder. Feedback is given on uploaded lesson plans through comments. Administration has provided staff with the observation schedule. Teachers prefer the use of sticky notes and cards as source of feedback.			
How it will look when fully met:	<p>Through regular walk-throughs and classroom observations, the administrators will provide timely, clear, constructive feedback to teachers. Teachers at New Market prefer to receive "sticky notes" of feedback from walk-throughs. Teachers will receive at least two "sticky notes" per full month of school (beginning in October) and at least one in months where we are out for several days due to holidays, teacher workdays, etc.</p> <p>8/6/2018:</p> <p>New Market Elementary School administration will visit classrooms daily. Administration will provide immediate constructive feedback on a regular basis. Weekly lesson plans will be accessible to all staff. All observations and evaluations will be completed in a timely manner meeting state requirements.</p>		Kimberly Bowie	06/10/2020
Actions		4 of 6 (67%)		
8/29/18	Each teacher will submit weekly grade level plans in a shared folder located in Google drive.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/29/18	Administration will document time spent in classrooms and complete a form for feedback each time classrooms are visited.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
8/29/18	Administration will provide the staff with an observation schedule for the 2018-19 school year.	Complete 06/10/2019	Kimberly Bowie	06/10/2019
<i>Notes:</i>				
9/23/19	Teachers will be provided an observation schedule by administration.	Complete 10/01/2019	Justin Pugh	10/01/2019
<i>Notes:</i>				

9/23/19	Administration will provide explicit feedback through conversations, observations, and lesson plan review for teachers.		Justin Pugh	06/10/2020
<i>Notes:</i>				
9/23/19	Administration will continue to take part in PLCs to discuss curriculum.		Kimberly Bowie	06/10/2020
<i>Notes:</i>				

Core Function:	Dimension C - Professional Capacity
-----------------------	--

Effective Practice:	Quality of professional development
----------------------------	--

KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>The School Leadership team meets and looks at student data to determine the school development plan based on scores. We studied Jan Richardson's book The Next Steps In Guided Reading to build our understanding and comfort level with teaching guided reading throughout the year. We did a book study with Eric Jenson's Engaging Students With Poverty In Mind last year because of our population. This year we implemented many of his practices. Both were included in the SIP and assessed throughout each quarter with observations and check offs.</p> <p>1-15-19</p> <p>All classrooms have a data wall and tracking classroom data. Students are tracking their individual data in their data folders. Each grade level should be tracking more than one item at this point in the year. BEP teachers and specialist should be tracking group/class data as well. At this point, some are and some are not.</p> <p>2/12/2019</p> <p>All students have data folders that will follow them throughout their years at NMES. These are still a work in progress and teachers are looking for ways to improve them next year. All grade levels are</p>	Limited Development 05/10/2017		

	differentiating activities during their guided reading groups and when they implement Math stations. Administration determines professional development based on teacher needs and school needs supported by the data. We are planning to send a team to the Jennifer Serravello Workshop that will lead professional development with the staff next year.			
How it will look when fully met:	<p>PLT's will hold quarterly data meetings. PLT minutes and lesson plans, documented in a Google Form, will reflect upon discussion from these meetings to determine change in instruction and learning. Data findings will determine professional development needs to enhance school improvement. SMART GOAL: By June 2019 70% of K-5 students will meet or exceed grade level proficiency in reading. By June 2019 75% of K-5 students will meet or exceed grade level proficiency in math.</p> <p>8/8/2018:</p> <p>PLC's will review data weekly to identify strengths and weaknesses and adjust instruction accordingly.</p>		Kimberly Bowie	06/07/2020
Actions		2 of 11 (18%)		
6/6/17	<p>K-3 PLT's will use mClass data, Benchmark data at Beginning-of-year, Middle-of-year, End-of-year, and CFA's to discuss trends and areas of improvement for each grade level.</p> <p>3-5 PLT's will use quarterly Benchmark, CFA data, and EOG data to discuss trends and areas of improvement for each grade level.</p>	Complete 04/20/2018	Kimberly Bowie	06/08/2018
	<i>Notes:</i> *Minutes will be submitted to Sharon Wallace and Cheryl Rebert.			
6/6/17	Create Data Room to document student data trends in reading. Data Room will be used for data meetings and PLT's. Teacher will be responsible for collecting and aggregating data used in Data Room.	Complete 06/08/2018	Cheryl Rebert	06/08/2018
	<i>Notes:</i> At this time we do not have a Data Room. Every classroom is tracking data with their students. Each grade level determines what data the students will track. Data is displayed in all classrooms.			
8/29/18	Each child at New Market Elementary will have a data folder that will follow them from Kindergarten through 5th grade.		Angela Lanier	06/10/2020
	<i>Notes:</i>			
8/29/18	Kindergarten will plan differentiated activities and assessments based on data from individual classrooms.		Emily Chadwick	06/10/2020

<i>Notes:</i>				
8/29/18	First Grade will plan differentiated activities and assessments based on data from individual classrooms.		Melissa Hedrick	06/10/2020
<i>Notes:</i>				
8/29/18	Second Grade will plan differentiated activities and assessments based on data from individual classrooms.		Kristy Cozart	06/10/2020
<i>Notes:</i>				
8/29/18	Third Grade will plan differentiated activities and assessments based on data from individual classrooms.		Ashley Eddins	06/10/2020
<i>Notes:</i>				
8/29/18	Fourth Grade will plan differentiated activities and assessments based on data from individual classrooms.		Elizabeth Johnson	06/10/2020
<i>Notes:</i>				
8/29/18	Fifth Grade will plan differentiated activities and assessments based on data from individual classrooms.		Christy Garner	06/10/2020
<i>Notes:</i>				
8/29/18	The daily schedule will include a time for remediation/enrichment. Teachers will use this time to re-teach/enrich students on Common Core State Standards not mastered based on CFA and classroom data.		Kristy Cozart	06/10/2020
<i>Notes:</i>				
8/29/18	SIT members will present professional development ideas to the SIT team based on PLC discussions and available funding.		Patti Kuhl	06/10/2020
<i>Notes:</i>				

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, our staff provides input on hiring new personnel. Administration needs to utilize methods in place on a regular basis to recognize staff.	Limited Development 09/23/2019		

How it will look when fully met:	Staff are recognized in a variety of ways throughout the school year. Teachers take part in an interview team when selecting new personnel.		Kimberly Bowie	06/10/2020
Actions		0 of 2 (0%)		
9/23/19	Administration will recognize 2 employees each year as our STAR3 Employee.		Justin Pugh	06/10/2020
<i>Notes:</i>				
9/23/19	Administration will select one staff member a month to recognize with our Pride Pins and name will be sent to the district level.		Justin Pugh	06/10/2020
<i>Notes:</i>				

Core Function:	Dimension E - Families and Community				
Effective Practice:	Family Engagement				
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
Initial Assessment:	<p>We offer Math, Reading, Science and Transition parent nights. The Principal continues to provide weekly phone messages to parents We still offer school and classroom newsletters, social media, and updated websites. However, we have very low participation from parents in our Title I parent nights.</p> <p>1-15-19</p> <p>We are sending home weekly messages in both Spanish and English. Monthly newsletters are going home in both languages as well. Our front office person, Mrs. Parks, is bilingual and is translating a lot of parent notes for teachers. Most classes are using Class Dojo for behavior management and ongoing parent communication. Quarterly newsletters are going home, but Bowie and Henderson need copies of these for our Title 1 box.</p>		Limited Development 05/10/2017		
	Priority Score: 2	Opportunity Score: 3	Index Score: 6		
How it will look when fully met:	Parents will know daily classroom activities, as well as, school-wide events.			Kimberly Bowie	06/10/2020

Actions		7 of 12 (58%)		
6/6/17	Parent Involvement Committee will plan at least 4 engaging Title I Parent Nights to increase parent engagement.	Complete 09/14/2017	Betsey Altman	09/30/2017
<i>Notes:</i> *Revamping current Parent Nights *Committee will include Lead Teacher to cover Title I requirements				
6/6/17	Establish Parent Involvement committee consisting of teachers and parents to set up parent engagement activities, consistent with Title I requirements	Complete 10/17/2017	Kaye Williams	11/17/2017
<i>Notes:</i> *Small committee of grade level representatives and parents *Cheryl Rebert will share Title I guidelines and be responsible for documentation.				
6/6/17	Create a K-2 and a 3-5 committee who will standardize data collection notebooks.	Complete 10/17/2017	Kim Allred	11/17/2017
<i>Notes:</i> *Committee will meet at beginning of year to decide on what items/data to include in notebooks for each grade level. *Kim Allred will collect a complete set of documents from each grade level and submit to Cheryl Rebert and Kimberly Bowie.				
11/7/17	At the conclusion of all Title I Parent Nights this year, the committee will meet again to determine effectiveness and next steps.	Complete 05/07/2018	Kaye Williams	06/08/2018
<i>Notes:</i>				
8/29/18	Connect Ed phone messages will be consistently done in both English and Spanish.	Complete 06/10/2019	Tina Collins	06/10/2019
<i>Notes:</i>				
8/29/18	Create a monthly school newsletter that will go home with each child in both English and Spanish.	Complete 06/10/2019	Tina Collins	06/10/2019
<i>Notes:</i>				
9/23/19	All staff members will make a positive contact home for students within the first 3 weeks of school.	Complete 10/18/2019	Julie Bryant	10/01/2019
<i>Notes:</i>				
9/23/19	All classroom teachers will conduct a face to face conference with all students by the end of the first quarter.		Julie Bryant	12/01/2019
<i>Notes:</i>				
9/23/19	Classroom teachers will conduct parent conferences with students who are at risk at the end of the second nine weeks.		Julie Bryant	02/01/2020

<i>Notes:</i>				
8/29/18	Establish a grade level specific quarterly newsletter that will go home to parents in both English and Spanish.		Marina Bonomo	06/10/2020
<i>Notes:</i>				
8/29/18	Use an app, such as Class Dojo, school-wide to communicate with parents.		Marina Bonomo	06/10/2020
<i>Notes:</i>				
8/29/18	Administration team will hold "town hall" meetings once a year to listen to parent concerns and ideas.		Wende Henderson	06/10/2020
<i>Notes:</i>				
Implementation:		05/31/2018		
Evidence	5/30/2018 Our Title 1 events showed an increase in parent participation when compared to previous years participation.			
Experience	5/30/2018 We have worked collaboratively with the Parent Engagement Committee to plan Title 1 events that are engaging and informative for parents.			
Sustainability	5/30/2018 We need to continue to work on keeping parents engaged and including new activities for our Title 1 nights.			



NCStar/SIP Mandatory Components

School Name: New Market Elementary School

School Year: 2019 - 2020

Duty-Free Lunch

A duty-free lunch period will be provided for every teacher on a daily basis or as otherwise approved by the School Improvement Team. Please describe the plan below.

We are unable to provide duty free lunch due to the lack of personnel for supervision of the students. When possible, we will provide duty free lunch when coverage is available with the help of PTO. Administration will also be in the lunch room as much as possible to assist with supervision so that staff member are monitoring students the entire lunch time.

Duty-Free Instructional Planning

Duty-free instructional planning will be provided for every full-time assigned classroom teacher, with the goal of providing an average of at least five hours of planning time per week. Please describe the plan below.

Classroom teachers are provided a planning period every day for 45 minutes. Two of those planning sessions will be guided with administration and the Lead Teacher. The other 3 days are provided to use as they see fit for individual/grade level planning. The entire staff also takes part in a planning session after school from 3:00 – 4:30 the first Tuesday of the month.

Transition Plan for At-Risk Students

- Elementary to Middle School
- Middle School to High School

Please describe transition plan below.

The middle school principal will visit New market at least 2 times throughout the school year to talk with the students and answer questions they may have. The 5th grade students will also visit the middle school in the spring.