

Regular Session  
December 20, 2004

The Randolph County Board of Education met in regular session on Monday, December 20, 2004, at 6 p.m. in Board Room B at the Central Office.

Call to Order

Superintendent Bob McRae called the meeting to order. Board members in attendance were as follows: L. Williams, P. Guthrie, T. McDonald, G. Lawson, and B. Coltrane.

Moment of Silence

The Board observed a Moment of Silence before beginning the meeting.

Pledge of Allegiance

Eastern Randolph High School JROTC led in the Pledge of Allegiance.

Recognition of Guests

Superintendent McRae recognized principal representatives David Farlow and Linda Knott, members of the press, Interim Finance Officer Dare Campbell, County Board of Commissioner Arnold Lanier, Senator Jerry Tillman, Sheriff Litchard Hurley and other guests in attendance.

Oath of Office and Installation of Board Members

District Court Judge Scott C. Etheridge administered the oath of office and installed board members Becky Coltrane, Tommy McDonald, Gary Cook, and Janet Johnson.

Reorganization of Board

The Superintendent called for nominations for Chair of the Board. B. Coltrane nominated LaVerne Williams as Chair. T. McDonald seconded the motion and it carried: 6-0.

Chair LaVerne Williams called for nominations for Vice-Chair of the Board. P. Guthrie nominated Becky Coltrane and Vice-Chair of the Board. G. Lawson seconded the motion and it carried: 6-0.

Announcements

Superintendent McRae announced that the school system would close for the holidays from December 23, 2004 until January 3, 2005.

Minutes

T. McDonald made a motion seconded B. Coltrane that minutes of meetings held on November 15 and 29, 2004, be approved as presented. The motion carried: 7-0.

Special Recognition

Pat Foust, Assistant Superintendent of Instruction, introduced Southwestern Randolph Middle School student, Chris Walbourn, and presented him with a framed copy of the school system holiday card. Chris provided the art work that was printed on the card. Also present were his parents, art teacher Gail Dubis, and Principal Tim Setzer.

Agri-science Teacher Raymond Caveness and three of his students presented members of the Board and administrative staff with poinsettias from the horticulture class at Eastern Randolph High School.

Adoption of Agenda

P. Guthrie made a motion seconded by B. Coltrane that the Board adopt the agenda as presented. The motion carried: 7-0.

Consent Items

B. Coltrane made a motion seconded by T. McDonald that the Board approve consent items as presented:

1. Assignments and Releases – 37 assignments, 7 releases, and 1 denial for the 2004-2005 school year.

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2. Confirmation of Transfer of Property to Seagrove Public Library – In 1975, the Board of Education had agreed to transfer property to the Seagrove Public Library, however, the deed was not transferred. This action confirms the transfer of deed for the property.
3. Audit Contract – Superintendent McRae reported that the firm of Maxton McDowell, CPA, had proposed a contract for the 2004-2005 audit at a cost of \$31,900. He also stated that Steve Hackett, who has conducted the audit for several years and maintains a good working relationship with the school system, would be conducting the 2004-2005 audit pending Board approval of the contract.
4. Budget Amendments – 1) Increase Codes 7.6410.610.181.xxx Supplements \$45,000.00 and 7.4910.610.000 Appropriated Fund Balance \$45,000.00. 2) Increase Codes 4.9100.810.526 Architect – New High School \$60,000.00; 4.9305.810.551 Fleet Replacement \$27,400.00; and 4.4910.810.000 Appropriated Fund Balance \$87,400.00. 3) Increase Codes 2.6690.015.462 E-Rate Non-Cap Equipment \$119,000.00; 2.6690.015.461 E-Rate Non-Cap Equipment \$5,000.00; 2.6690.015.341 E-Rate Tech. Connections \$35,000.00; 2.5200.306.311 Services for Data Submission \$12,000.00; 2.5930.306.312 ASHA Dues \$1,600.00; 2.4890.001.000 E-Rate Revenue \$157,000.00; and 2.3720.306.000 Medicaid Direct Services Rev. \$15,600.00.

The motion carried: 7-0.

#### New High School Planning

Katherine Peele with LS3P Boney Architects and Bob Scherer, Executive Director of Facilities and Construction met with the Board concerning property for a new high school. They recommended the Board identify 100 acres of the York Property on Mack Lineberry Road as the target site for the northeastern high school pending appropriate results from needed testing and approve the pursuit of an option on the land for \$1,000.00. They reported that several properties were considered, but this property was by far the best site for a high school. Ms. Peele presented a proposed budget including construction cost with site development, sewer force main, on-site water, land acquisition, and design fees. She proposed bidding the project in two phases with completion of the project in 2007. B. Coltrane made a motion seconded by P. Guthrie that the Board authorize Bob Scherer and School Board Attorney Bob Wilhoit to enter into negotiations to purchase the York property on Mack Lineberry Road with an option as a site for a new high school pending soil testing results. The motion carried: 7-0. T. McDonald made a motion seconded by B. Coltrane that the Board approach the Board of Commissioners to request financial assistance to purchase the York property and begin planning for a new high school to be constructed by August 2007. The motion carried: 7-0.

#### Audit Report

Steve Hackett, with Maxton McDowell, CPA, presented the audit report for the 2003-2004 school year. He called to the attention of the Board the Statement of Net Assets,; the Balance Sheet showing a fund balance of \$8,380,213; and that even though School Food Services increased expenditures had created an operating loss, reimbursements, commodities, and investments had been sufficient to cover increased expenses. Superintendent McRae expressed appreciation to the efficiency of former Child Nutrition Director Margaret Ward and Finance Officer Marty Trotter in maintaining good accounting practices. Mr. Hackett reported a clean audit for the 2003-2004 school year.

#### Board Meeting Dates

P. Guthrie made a motion seconded by G. Lawson that the Board move the January Board Meeting from January 17, which is the Martin Luther King Holiday, to January 18 at 6 p.m. The motion carried: 7-0. B. Coltrane made a motion seconded by T. McDonald that the Board meet on January 19 at 8:30 a.m. for a work session and on April 11 at 6 p.m., rather than April 18 (which conflicts with the National School Board Association Meeting). The motion carried: 7-0. The Board will meet at its regularly scheduled time on February 21, which is a designated annual leave day for the school system.

#### Update on Superintendent Search

Dr. Frances Jones met with the Board to update them on the superintendent search process. Advertisements for the position have been posted. She has received 12 inquiries and three applications. She presented a form that can be used to provide an opportunity for individuals to have input in writing on

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the characteristics they would like to see in a new superintendent. She also suggested providing a time in each attendance area for the Board to meet in open forum to receive this information. G. Lawson made a motion seconded by B. Coltrane that the Board meet on February 8, 10, 15, and 17 at 6:30 p.m. in high schools (with a schedule to be determined) to provide this public forum. The motion carried: 7-0.

Personnel Report

G. Lawson made a motion seconded by T. McDonald that the Board approve the Personnel Report as presented. The motion carried: 7-0. The report as approved by the Board is as follows:

PERSONNEL REPORT

PROFESSIONAL PERSONNEL

EMPLOYMENT

<u>NAME</u>	<u>GRADE/SUBJECT</u>	<u>SCHOOL</u>	<u>DATE EFFECTIVE</u>
Jane Keeter	Cross Cat	RMS	01/03/05
Randall Lucas	BED	UMS	01/05/05
Lee Spencer	Math	Braxton	11/30/04-5/31/05
Johnny Baker	Asst. Principal	Coleridge	11/29/04
Alece Richardson	Social Worker	RMS	01/03/05
Sandra Vernon	Keyboarding/Tech.	NERMS	01/03/05
Randall Smith	Math	SERMS	01/03/05
Sarah Carpenter	English	RHS	01/03/05
Cheryl Perkins	FACS	RHS	01/03/05
Lorrie Johnson	Math	Braxton	01/03/05
Cynthia O'Daniel	Art	THS	01/03/05
Lisa McIntyre	.5 English	THS	1/03/05-5/31/05
Jamie Shirley	Grade 2	Franklinville	01/03/05
Kathryn Alls	Math	ERHS	01/03/05
Kristen Duggan	B/K	Ramseur	01/03/05

RETIREMENT

Brenda Goldston	Lang. Arts	SERMS	01/01/05
Kay Houston	Remediation	ERHS	02/01/05
Jane Maddocks	Art	THS	01/01/05
Kathleen Norris	Grade 5	Seagrove	01/01/05

REINSTATE RETIREE

Brenda Goldston	Lang. Arts	SERMS	1/01/05-5/31/05
Kathleen Norris	Grade 5	Seagrove	1/01/05-5/31/05

EMPLOYMENT – RETIREE

Jan White	Chorus	ATMS	12/6/04-6/3/05
Pam Sellers	Remediation	Seagrove	1/3/05-5/31/05
Linda Bone	Media	SWRMS	1/3/05-5/31/05

RESIGNATION

Thomas Folsom	Math	Braxton	12/31/04
Connie Pittman	Science	THS	12/31/04
Beverly Pigman	Technology	NERMS	01/03/05
Joyce Wildasin	LD Resource	RHS	01/05/05
Mikol Ward	BED	UMS	01/04/05
Kimberly McBride	Science	UMS	12/21/04
Anna Phillips	LD Resource	RHS	01/07/05

LEAVE OF ABSENCE

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**(Maternity)**

Courtney Kelly 12/17/04	Speech	C/O	11/22/04-
Lauren Stepp	Grade K	New Mkt.	1/12/05-6/2/05
Rebecca Triplett	Math	RMS	1/12/05-5/20/05
Lori Vosler (extension)	LD Resource	THS	1/3/05-3/10/05

**EMPLOYEE DECEASED**

Christie Hodson	Grade 4	Franklinville	11/06/04
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**TRANSFERS**

Heidi Atkins	Cross Cat>Lang. Arts	RMS	01/03/05
Jack Embree	Math/Science	SWRHS>UMS	01/03/05

**INTERIM CONTRACT ENDNG**

Ruth Simpson	Remediation	Seagrove	12/31/04
Doris Talley	Media	SWRMS	12/31/04

**CLASSIFIED PERSONNEL**

<u>NAME</u>	<u>GRADE/SUBJECT</u>	<u>SCHOOL</u>	<u>DATE EFFECTIVE</u>
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**EMPLOYMENT**

Peggy Creech	Custodian	Hopewell	12/01/04
Katrina Hammett	Teacher Assistant	Trindale	11/15/04
Frankie Watson	HVAC Technician	Maintenance	11/22/04
Connie Green	Child Nutrition Assistant	NERMS	01/03/05
Debra Staley	Bus Driver	Randleman Elem	11/29/04
Toni Phillips	Bus Driver	Randleman Elem	12/01/04
LaShaunda Brower	After School Care Assistant	Ramseur	12/01/04
Pok Parker	Custodian	Seagrove	12/13/04
Beverly Parrish	After School Care Assistant	Hopewell	01/04/05
Charles Lednum	Custodian/ Bus Driver	Grays Chapel	01/03/05

**TEMPORARY EMPLOYMENT**

Melissa Trogdon	Instructional Tutor	SERMS	11/01/04
Kristine Anibal	Instructional Tutor	SERMS	11/01/04
Joseph Williams	Instructional Tutor	SERMS	11/01/04
Virginia Stout	Instructional Tutor	SERMS	11/01/04
Holly Stout	Instructional Tutor	SERMS	11/01/04
Mary Rhodes	Instructional Tutor	SERMS	11/01/04
Frederick Pruitt	Instructional Tutor	SERMS	11/01/04
Dail Moore	Instructional Tutor	SERMS	11/01/04
Joy Moon	Instructional Tutor	SERMS	11/01/04
Marie Milliner	Instructional Tutor	SERMS	11/01/04
David Benbow	Instructional Tutor	SERMS	11/01/04
Christine Berbaum	Instructional Tutor	SERMS	11/01/04
Brandi Branning	Instructional Tutor	SERMS	11/01/04
Rick Bratton	Instructional Tutor	SERMS	11/01/04
Mary Carder	Instructional Tutor	SERMS	11/01/04
Katherine Darnley	Instructional Tutor	SERMS	11/01/04
LaDeea Draughn	Instructional Tutor	SERMS	11/01/04
Jack Embree	Instructional Tutor	SERMS	11/01/04

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Brenda Goldston	Instructional Tutor	SERMS	11/01/04
Monica Greene	Instructional Tutor	SERMS	11/01/04
Gail Hurlburt	Instructional Tutor	SERMS	11/01/04
Edwin Lietz	Instructional Tutor	SERMS	11/01/04
Stacy Long	Instructional Tutor	SERMS	11/01/04
Alyson McNamara	Instructional Tutor	SERMS	11/01/04
Sharon James	Instructional Tutor	Grays Chapel	11/01/04
Jennifer Pugh	Instructional Tutor	Grays Chapel	11/01/04
Sheree Hill	Instructional Tutor	Grays Chapel	11/01/04
Elizabeth Henry	Instructional Tutor	Grays Chapel	11/01/04
Lloyd Smith	Instructional Tutor	Grays Chapel	11/01/04
Barbara Sutherland	Instructional Tutor	Grays Chapel	11/01/04
Janet Henley	Instructional Tutor	Grays Chapel	11/01/04
Michele Gallipeau	Instructional Tutor	Grays Chapel	11/01/04
Frances Hamilton	Instructional Tutor	Randleman Middle	11/01/04
Angela Combs	Instructional Tutor	Randleman Middle	11/01/04
Bridgette Enloe	Instructional Tutor	Randleman Middle	11/01/04
Sean Fitzgibbon	Instructional Tutor	Randleman Middle	11/01/04
Michele Franken	Instructional Tutor	Randleman Middle	11/01/04
Judith Hockenberry	Instructional Tutor	Randleman Middle	11/01/04
Craig Smith	Instructional Tutor	Randleman Middle	11/01/04
Constance Rafferty	Instructional Tutor	Randleman Middle	11/01/04
Joseph Ptacin	Instructional Tutor	Randleman Middle	11/01/04
John Lasher	Instructional Tutor	Randleman Middle	11/01/04
Robert Hyde	Instructional Tutor	Randleman Middle	11/01/04
Deborah Williams	Instructional Tutor	Coleridge	11/01/04
Rachel Bouldin	Instructional Tutor	Coleridge	11/01/04
Pearl Herndon	Instructional Tutor	Coleridge	11/01/04
Karen Todd	Instructional Tutor	Coleridge	11/01/04
Phyllis Wilson	Instructional Tutor	Trindale	11/01/04
Susan Caldwell	Instructional Tutor	Trindale	11/01/04
Cynthia Swearingen	Instructional Tutor	Ramseur	11/01/04
Dana Saunders	Instructional Tutor	Ramseur	11/01/04
Lisa Routh	Instructional Tutor	Ramseur	11/01/04
Melanie Reece	Instructional Tutor	Ramseur	11/01/04
Amanda Percey	Instructional Tutor	Ramseur	11/01/04
Alicia Miller	Instructional Tutor	Ramseur	11/01/04
Annie Matthews	Instructional Tutor	Ramseur	11/01/04
Jennifer Brumley	Instructional Tutor	Ramseur	11/01/04
Michelle Ford	Instructional Tutor	Ramseur	11/01/04
Stephanie Ferguson	Instructional Tutor	Ramseur	11/01/04
Tiffany Hudson	Instructional Tutor	Ramseur	11/01/04
Benjamin Rumley	Instructional Tutor	Ramseur	11/01/04
Cynthia Craven	Instructional Tutor	Ramseur	11/01/04
Beverly Sink	Instructional Tutor	Farmer	11/01/04
Penny Johnson	Instructional Tutor	Farmer	11/01/04
Karen Mann	Instructional Tutor	Hopewell	11/29/04
Helen Davis	Instructional Tutor	Hopewell	11/29/04
Karla Webb	Instructional Tutor	Hopewell	11/29/04
Patricia Giles	Instructional Tutor	Trinity Elem	11/15/04
Ruth George	Instructional Tutor	Trinity Elem	11/01/04
Shelly Clemons	Instructional Tutor	Level Cross	11/01/04
Leanne Webster	Instructional Tutor	Level Cross	11/01/04
Shirley Poole	Instructional Tutor	Seagrove	10/08/04
Joyce Rogers	Instructional Tutor	Seagrove	10/08/04
Amy Carter	Instructional Tutor	New Market	11/01/04
Frances Martin	Instructional Tutor	Liberty	10/15/04

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Holly Grissom	Instructional Tutor	ATMS	11/01/04
Mary Lisk	Instructional Tutor	Southmont	11/01/04
Evelyn Lamb	Bus Monitor	Seagrove	12/15/04
Regina Dameron	Bus Monitor	Coleridge	12/01/04
Rosa Purgason	Bus Monitor	Coleridge	11/12/04

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Lisa Robbins	Teacher Assistant BED	Hopewell	12/01/04- 12/17/04
John Kennedy	Bus Monitor	SWRHS	11/15/04
Sarah Lukhart	After School Care Assistant	Trindale	11/29/04
Janice Gallimore	After School Care Assistant	Tabernacle	11/15/04
Wendy Bell	Teacher Assistant (AT) (4/5)	Trinity Elem	10/27/04- 12/17/04
Cynthia Brock	Teacher Assistant	Trinity Elem	11/01/04
<u>TRANSFER</u>			
Rosalyn Thompson	Child Nutrition/ Bus Driver Custodian/ Bus Driver	Braxton/ Trinity High to Trinity High	11/29/04
Crystal Sutton	Child Nutrition to Child Nutrition/ Bus Driver	Braxton to Braxton/ ATMS	11/15/04
Judy Peele	Child Nutrition to Child Nutrition/ Custodian	Southmont	12/15/04
Keith Craven, Jr.	Child Nutrition/ Bus Driver to Bus Driver	Farmer/ Uwharrie to Uwharrie	01/04/05
<u>CHANGE OF SERVICE</u>			
Francena Fowler	Bus Driver 3.5 hr to 4 hr	Randleman High	11/01/04
Edmund Andrews	Child Nutrition/ Bus Driver 2.5 hr to 3.5 hr BD	Randleman Elem	11/29/04
Kathy Dills	Custodian 4.5 hr to 6 hr	Trinity High	11/29/04
Penny Staley	Child Nutrition/ Bus Driver 2.75 hr to 3 hr CN	NERMS	12/01/04
Veronica Bartell	Child Nutrition/ Bus Driver 4 hr to 3.5 hr CN	Coleridge	12/01/04
Jane Pack	Child Nutrition/ Bus Driver 2.5 hr to 3 hr CN	Level Cross	12/01/04
Angelia Fox	Child Nutrition/ Bus Driver 4 hr to 5 hr CN	Level Cross	12/01/04
Jane Seals	Child Nutrition/ Custodian 2.5 hr to 3 hr CN	Level Cross	12/01/04
<u>LEAVE OF ABSENCE</u>			
Sherry Faircloth	Child Nutrition/ Bus Driver (Bus only)	Randleman Elem	11/17/04- 11/30/04
Rosemarie Poeppelman	Teacher Assistant Exceptional Children	Ramseur	12/01/04- 01/03/05

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RESIGNATION

Nancy Nichols	Bus Driver	Randleman Elem	11/30/04
Brandon Lokey	Custodian	Farmer	01/01/05
Gwen McCurry	Child Nutrition/ Bus Driver	NERMS	12/03/04
Carla Wilson	After School Care Assistant	Trindale	08/21/04
Doretha Spencer	After School Care Assistant	Ramseur	11/30/04
Margie Phillips	Custodian	Southmont	12/14/04
Harvey Cagle, Jr.	Custodian	Seagrove	12/10/04
Cherry Yates	Child Nutrition Manager	Farmer	01/31/05
Marty Trotter	Finance Officer	Central Office	12/31/04

RETIREMENT

Buddy Sexton	General Maintenance	Maintenance	01/01/05
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TERMINATION

Bernard Chapman	Custodian	Hopewell	11/17/04
Earl McNeill	Custodian	ERHS	12/02/04

SUBSTITUTE TEACHERS

<u>NAME</u>	<u>GRADES</u>	<u>SCHOOL(S)</u>	<u>PAY LEVEL</u>
Reggie Allred	K-8	All Schools	Non Certified
Laura Averitt	K-12	All Schools	Non Certified
Betsy Beasley	K-2	New Market	Non Certified
Tammie Berger	K-12	All Schools	Non Certified
Jessica Bivins	K-12	All Schools	STET
Patricia Crowder	K-5	Lawrence	Certified
Sherry DeTemple	K-12	All Schools	STET
Nancy Frazier	6-8	SERMS	Certified
Rodriquez Gorham	6-12	Randleman Area	Certified
Wesley Hicks	9-12	ERHS	Non Certified
Patricia Hunt	K-8	Tabernacle/Uwharrie	Non Certified
Monica Kennedy	K-8	Trinity Area	Non Certified
Stephen Loewen	6-12	All Schools	Non Certified
Heather Long	K-5	Trinity/SWR Area	Non Certified
Sheila Luffman	K-5	Farmer	Non Certified
Russelette Lyndon	K-5	Farmer Area	Non Certified
Sharita Mahoney	K-8	All Schools	Non Certified
Frances Maness	K-5	Randleman/Ramseur	Non Certified
Holly Moore	K-12	Randleman Area	Non Certified
Sylvia Mounce	K-6	Trinity Area	STET
Dawn O'Malley	6-8	Uwharrie	Non Certified
Angela Patton	K-8	SWR Area	Non Certified
Denise Ross	K-12	All Schools	Non Certified
Heidi Sandifer	6-8	Randleman Middle	STET
Leslie Smith	K-3	Seagrove, Coleridge	Non Certified
Megan Summey	K-5	Tabernacle	Non Certified
Angela Turner	K-5	Randleman Elem	Non Certified
Karla Webb	K-5	Hopewell	Non Certified
Dianne Weisner	K-5	Level Cross	Non Certified
Jennifer Williams	K-5	Grays Chapel	STET
Amanda Wood	K-5	Coleridge	Non Certified



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Melinda York  
Lou Younts

K-5  
6-12

Coleridge  
SWRHS/SWRMS

Non Certified  
Non Certified

Adjournment

P. Guthrie made a motion seconded by G. Lawson that the meeting adjourn. The motion carried: 7-0.

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Chairman

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Secretary