

# **RANDOLPH COUNTY BOARD OF EDUCATION**

## **Work Session**

**Tuesday, January 14, 2014**

### **Minutes**

The Randolph County Board of Education met for a work session on Tuesday, January 14, 2014 at 2:00 p.m. in the Central Services Board Room. Board Members in attendance were as follows: Emily Coltrane-Board Chair, Todd Cutler-Vice Chair, Tracy Boyles, Gary Cook, Matthew Lambeth, Tommy McDonald and Gary Mason. Also present were Superintendent, Stephen Gainey, and the Leadership Team.

The work session began at 2:00 p.m. Superintendent, Stephen Gainey, turned the work session over to Catherine Berry, Assistant Superintendent for Curriculum and Instruction.

#### Curriculum & Instruction Division

- Response to Instruction---Ms. Berry stated RCSS currently has three elementary schools, (Farmer, Hopewell, and Randleman) who are involved in a pilot for Response to Instruction. Response to Instruction is a common language across the district. There has been implementation of quarterly data reviews, directors are meeting with principals and the instructional team, as well as weekly discussions regarding data are occurring. Currently, the state has reading 3D, a universal screening tool that tells us the reading level along with strengths and weaknesses. Universal screening is done three times throughout the year. After review of the data, decisions are made regarding intervention or enrichment. Ms. Berry stated Ms. Amy Walker, Director for Middle Schools, has been working weekly with a team of folks using state assessments and internal benchmark assessments. Tier 3 is the more intense model. There are teams in each of the schools which have been historic in RCSS and in North Carolina. Benchmarks are done internally as a district. The Board then had a time for any questions and discussion. Ms. Berry also reviewed the TIPS Model.
- RCSS 2014-2016 Technology Plan---Nan York, Director for Media/Technology, stated North Carolina requires a technology plan on a two-year cycle. RCSS has worked very hard to continue to look at how we build the infrastructure. When dollars are available, there are discussions with the principals to determine the needs for their schools. The technology personnel look at the amount of money available and the best way to use the dollars. The technology plan is a requirement, taking existing dollars and mapping out a plan. Ms. York reviewed the five components along with the strategies and goals of the plan. A draft of the plan was sent to the state board in November, and will be sent to the state board in March after final Board approval. Ms. Berry spoke of the excellent job the technology team is doing. The Superintendent also commended the technology personnel for their hard work and efforts. Finally, Ms. Berry stated a grant had just been submitted for additional eBooks. The 2014-2016 Technology Plan will be brought back for the Board's approval in February.

#### Finance & Budget Division

- Quarterly budget update---Todd Lowe, Finance Officer, presented a power point with updates on the following: state allotments; state allotment-connectivity; state allotment-

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digital learning; state transportation; student enrollment update; charter schools update; current expense revenues; current expense budget (compared); fund balances; challenges

#### Operations Division

- Quarterly net student transfer report---Marty Trotter, Assistant Superintendent for Operations, presented the net student transfer report stating we were down 2 students from last quarter. (-128 and last quarter was -130)
- Update on SWRHS athletic field lighting project---Marty Trotter, Assistant Superintendent for Operations, presented the original proposal of \$226,735 (includes new wiring; steel poles; additional fixtures to bring foot candles up to the NCHSAA standards; repair cords on existing fixtures as needed) with a deduction of \$4,950 for directional bore across football field and 4" sleeve (utility company will provide), with a revised cost of \$221,785. The Randolph County Board of Education transferred \$200,000 from current expense fund balance to capital outlay budget to cover expense of new wiring and four steel poles; no upgrade in the foot candles. Mr. Trotter stated an additional \$11,785 will be contributed from the capital outlay and SWRHS will contribute \$10,000 which will make this project 100% complete.

Superintendent, Stephen Gainey, presented an overview of important Board of Education/Staff events as follows:

- 1) Public hearing pertaining to Randleman Elementary project---January 23 (6:30 p.m.-8:00 p.m.; Randleman Elementary)
- 2) Board vote on Randleman Elementary project---February 17 Board Meeting
- 3) System-wide meeting of advisory councils---February or March
- 4) Presentation of 2014-2015 capital outlay needs to County Commissioners---March 10 at 6:00 p.m. (County Courthouse)
- 5) Budget work session schedule
- 6) Establishment/recognition of "Community Partners"
- 7) Board Work Session/Meeting Schedule for the remainder of the 2013-2014 school year:
  - a) February 17
  - b) March 24 (at Trinity High)
  - c) April 21
  - d) May 19
  - e) June 2
  - f) June 16

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Note: The start time for each Board Work Session is 4:00 p.m., with the exception of January 14. The January 14 Board Work Session starts at 2:00 p.m. Also, the start time for each Board Meeting is 6:30 p.m. The location of each meeting, with the exception of March 24, is the Board Room at the school system's Fayetteville Street Office. The March 24 meetings will be held at Trinity High.

At 4:00 p.m., the Board of Education was joined by County Commissioners, County Manager, and Assistant County Manager/Finance Officer. Emily Coltrane, Board Chair, thanked the Commissioners for their attendance to meet and discuss the Randolph County School System.

Superintendent, Stephen Gainey, stated he has enjoyed interacting with County Commissioners and working together. Dr. Gainey stated a nine year plan with dollar figures would be presented. This is a time to be transparent as we review and discuss the plan. The documents were then distributed for their review and discussion.

#### Operations Division

- Long-range facility plan---Marty Trotter, Assistant Superintendent for Operations, reviewed a priority list by year beginning with the more immediate needs for year one, including the cost of the items listed. The board and commissioners had discussion as the list was reviewed. In year two, sewer issues were discussed with suggestions of options including partners, and availability of grants.

#### Finance & Budget Division

- Budget ideas for the 7/1/14-6/30/15 fiscal year---Todd Lowe, Finance Officer, and Stephen Gainey, Superintendent, reviewed the current expense needs for 2014-2015 to include the following: Continuation cost (matching insurance increase, matching retirement increase, potential salary increase, charter school growth, gas/fuel/energy); RMS 5<sup>th</sup> Grade Academy; Technology replacements and upgrades; supplement increase (.5%) with 2007 being the last time there was an increase in supplements. Total current expense = \$1,335,000.

The Board and County Commissioners continued to have dialogue regarding facilities and budget items. Mr. Wells, County Manager, along with Commissioners commended the RCSS leadership for the way the facility needs were presented. Mr. Massie, Assistant County Manager/Finance Officer stated the month of March is the time the school system will submit their needs with a presentation to the Commissioners the end of May.

The work session ended at 5:55 p.m.

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Board Chair

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Board Secretary