

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session
Minutes
June 17, 2013

The Randolph County Board of Education met in a regular monthly session on Monday, June 17, 2013 at 4:00 p.m. in the Central Office Board Room at 2222 South Fayetteville Street, Asheboro, North Carolina. Board Members in attendance were as follows: T. McDonald-Board Chair, Emily Coltrane-Vice Chair, Tracy Boyles, Gary Cook, Todd Cutler, Matthew Lambeth, and Gary Mason. Also present were Superintendent Donald Andrews, and Attorney, Jill Wilson.

Call to Order

Board Chairman, T. McDonald called the meeting to order at 4:04 p.m.

Moment of Silence

The Board observed a Moment of Silence before beginning the meeting.

Pledge of Allegiance

Board Chairman, T. McDonald led the Pledge of Allegiance.

Recognition of Guests

Principal Representative: Rick Dawes, Providence Grove High School; Assistant Principal Representatives: Michelle Ford, Providence Grove High School and Karen Johnson, Randleman Middle School. Chairman, T. McDonald welcomed Eric Smith, representing Boy Scout Troop 500. Members of the Press were also welcomed.

Announcements

Superintendent, Donald Andrews made the following announcements:

- June 17 at 6:00 pm - County Commissioners Adoption of Final Budget, Historic Courthouse Meeting Room
- June 19 – 20, Summer Leadership Meeting, Pinewood Country Club
- July 3 – Board of Education Special Called Session for Personnel, 6:00 p.m., Central Office Board Room
- July 4 - Holiday
- July 15 – Board of Education Meeting, 6:30 p.m. in the Central Office Board Room

Approval of Minutes

Board Chairman, T. McDonald called for a motion to approve the minutes of May 15, 2013, May 20, 2013 and June 3, 2013. T. Boyles made a motion seconded by G. Mason that minutes of the meetings be approved as presented. Motion carried: 7-0.

Public Comments

1. Robert Youngblood, Archdale-Trinity citizen, spoke to the Board regarding textbooks in the Science/Math curriculum.
2. Donna Coco, representative of the Randolph County Association of Educators, recognized Mr. Andrews and Ms. Foust for their years of service and dedication to Randolph County Schools.

Adoption of Agenda

M. Lambeth made a motion seconded by G. Cook to adopt the agenda as presented. Motion carried: 7-0.

Consent Items

Superintendent recommended approval of consent items as presented. M. Lambeth made a motion seconded by G. Cook that the Board approves consent items as presented. Motion carried: 7-0. The consent items as approved are as follows:

1. Approved Budget Amendments Number 14 and Number 15
2. Approved Interim Budget for 2013-2014 equal to the 2012-2013 budget until local, state, and federal allotments are finalized.
3. Approved 2013-2014 Title I Statement of Assurances
4. Approved 2013-2014 Title I Prayer Certification

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5. Approved 2013-2014 Title II Statement of Assurances
6. Approved 2013-2014 North Carolina Debarment Certification
7. Approved 2013-2016 Local AIG Plan for Randolph County Schools
8. Approved Assurances and Certification for 2013-2014 Local Career Technical Education Plan, State and Federal Funding
9. Approved Renewal of Child Nutrition Vendors for 2013-2014 as follows: Walker Distributors, Inc. Beverages/Non-Carbonated Other; Pet Dairy-Milk; US Foods-Grocery, Snacks, and Supplies; Foster Caviness Produce; SFS Pac Chemicals/Cleaning & Warewash

Administration

1. *Farmer Elementary Allotments* - Ms. Brady, Assistant Superintendent of Human Resources, distributed and presented to the Board information regarding Title I funds, reading specialist planning time in comparison to a reading specialist in a Title I school, an allotment summary for Farmer Elementary including classroom teachers, teacher assistants, BEP positions based on a comparison of each elementary school's enrollment, Reading Specialists (one allotted to each elementary school), and extra Board position where each elementary school is allotted one additional position to be used at the school's discretion (clerical, assistant, or instructional). The extra position may be either a 50% certified position or a 100% classified position. Farmer Elementary uses the position as a 50% certified position to cover half of the lead teacher position. After review and discussion, Ms. Brady expressed that district support and guidance is available and communicating with staff, community, and parents. Mr. Reaves, Principal, addressed the Board and reviewed the following. He spoke of his meeting with the central office staff to answer questions for the request of additional resources and avenues to assist the staff at Farmer Elementary. Farmer's instructional day for the 2013-2014 school year is 8:00 a.m.– 2:45 p.m. Mr. Reaves stated he needs to find a balance in order to serve students effectively. Mr. Reaves feels the half time technology/half time AIG position is beneficial to the school and is a school based decision. Mr. Reaves has also met with the Farmer PTO after his meeting with the executive staff, and stated a half time PE position is being considered by the PTO. The Board then had open dialogue and discussion to review and ask any questions.
2. *Naming of Facilities* – Playground at Hopewell Elementary
Superintendent, Donald Andrews made a recommendation to the Board on behalf of the staff and students at Hopewell Elementary to approve the name of Pruitt's Playground as presented at the Board meeting held on Monday, May 20, 2013. G. Cook made a motion seconded by G. Mason to approve the recommendation of the Superintendent as presented. Motion carried: 7-0.
3. *First Revised Reading of Policies* -The following policies were presented for first revised reading to the Board for review and any questions: 1320/3560 Title I Parent Involvement, 3405 Students at Risk of Academic Failure, 4150 School Assignment, and removal of 4153 School Improvement Choice Transfer. Policies will be presented for second reading at the monthly Board meeting scheduled for July 15, 2013.

Curriculum and Instruction

1. *Home Base* – Ms. York, Director of Media/Technology, presented to the Board an overview of Home Base. Ms. York stated Home Base will be available to districts without costs for the 2013-2014 school year. Home Base will be phased in with many key functions available at the beginning of the 2013-14 school year. During the 2013-2014 kick-off year, districts will be able to use the optional functions of Home Base at their own discretion. By March of 2014, districts will be able to choose to cost-share for the optional tools in Home Base in 2014-15 at \$4 per student. Following the presentation, one area of discussion was regarding how Home Base would be monitored in order to be able to choose options at the appropriate time.

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Closed

E. Coltrane made a motion seconded by M. Lambeth to go into closed session for the purpose to preserve the attorney-client privilege and to discuss personnel matters protected by state law as provided in NCGS 143.318.11(a)(5). The motion passed 7-0.

The Board returned to open session.

Administrative Personnel / Personnel Reports

E. Coltrane made a motion seconded by M. Lambeth to approve the personnel reports as presented and the recommendation of the Superintendent on behalf of Superintendent-Elect, Dr. Stephen Gaaney, the approval of Ms. Wanda Anders as Interim Principal of Trinity Elementary through July 31, 2013 and Dr. Tim Setzer as Assistant Principal of Coleridge Elementary effective August 15, 2013 through December 31, 2013, and approval of one year administrative contracts for R. Jarrett and L. Southern. Motion carried: 7-0. E. Coltrane made a motion seconded by M. Lambeth to approve the one year administrative contract for eleven months of employment for D. Baxter. Motion failed: 3-4. After discussion, a substitute motion was made by G. Cook seconded by G. Mason to approve a one year contract for twelve months of employment for D. Baxter. Motion carried: 4-3.

The personnel reports as approved by the Board are as follows:

CERTIFIED PERSONNEL REPORT – June 17, 2013

PROFESSIONAL EMPLOYMENT

| <u>NAME</u> | <u>GRADE/SUBJECT</u> | <u>SCHOOL</u> | <u>DATE EFFECTIVE</u> |
|--------------------------|----------------------------|---------------|-----------------------|
| <u>EMPLOYMENT</u> | | | |
| Tiffany Pugh | Math | RHS | 08/15/13 |
| Ivy Bean | Grade 5 | Southmont | 08/15/13 |
| Lauren Stepp | Grade 2 | Tabernacle | 08/15/13 |
| Suzanne Strelko | Title 1 Reading Specialist | Grays Chapel | 08/15/13 |
| Kimberly Burke | English | ERHS | 08/15/13 |
| Stephanie Knight | Grade 1 | Seagrove | 08/15/13 |
| Erica LaRue | Math | PGHS | 08/15/13 |
| Cheryl Gaskins | Grade 3 | RES | 08/15/13 |
| John Powell II | Science | ERHS | 08/15/13 |
| Jennifer Prichard | Science | PGHS | 08/15/13 |
| Molly Lyons | English | RHS | 08/15/13 |
| Danny Aikens | Math | SWRHS | 08/15/13 |
| Jayne Updike | Music | SERMS | 08/15/13 |
| Darby Kennedy | Math | SWRHS | 08/15/13 |
| Raymond Groseclose | Science | THS | 08/15/13 |
| Jeff LaRue | Math | RHS | 08/15/13 |
| Michelle Giehll | Science | WHS | 08/15/13 |
| Staci Ambuehl | Speech Pathologist | Tabernacle | 08/15/13 |
| Jessica Lowder | Grade 2 | RES | 08/15/13 |
| Ashley Shelton | Grade 3 | Seagrove | 08/15/13 |
| Lindsay Reynolds | Grade 2 | Seagrove | 08/15/13 |
| Casey Lamb | Social Studies | RHS | 08/15/13 |
| Sandra Loy | CTE Health Science | ERHS | 08/15/13 |
| Kerry Mitchell | Spanish | RHS | 08/15/13 |
| Nicole Russell | Grade 1 | Southmont | 08/15/13 |
| Annette Byrd | 50%AIG | New Market | 08/15/13 |

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TRANSFER

| | | | |
|--------------------|----------------------------|------------------------------|----------|
| Gaye Joyce | Social Studies | NERMS>PGHS | 08/15/13 |
| Season Coleman | English | RHS>PGHS | 08/15/13 |
| Layla Fields | Teacher>Reading Specialist | Southmont | 08/15/13 |
| Patricia Lambert | EC Cross Cat | Coleridge>Grays Chapel | 08/15/13 |
| Jennifer Smith | Social Studies | SWRHS>ERHS | 08/15/13 |
| Mary Allen Godfrey | Music 100%>Music 50% | Franklinville/Liberty>Farmer | 08/15/13 |
| Kara Miller | EC Functional Skills | PGHS>SWRHS | 08/15/13 |
| Laura Young | LD Resource | RHS>THS | 08/15/13 |
| Christy Blakely | Math | SERMS>ATMS | 08/15/13 |
| Jason Bradley | Social Studies>P.E. | WHS | 08/15/13 |
| Brittany Frow | LD Resource>Cross Cat | NERMS>TES | 08/15/13 |
| Trent Hall | Language Arts>English | RMS>RHS | 08/15/13 |
| Debra McDowell | English | Early College>WHS | 08/15/13 |

RESIGNATION

| | | | |
|-----------------|------------------------|----------------|----------|
| Kirbey Farley | Language Arts | RMS | 06/11/13 |
| Rebekah Zomberg | Behavior Specialist | Central Office | 06/11/13 |
| Susan Huneycutt | Principal | TES | 06/30/13 |
| Andrea Lowman | Music | RMS | 06/11/13 |
| Danielle Rambo | Math | SERMS | 06/11/13 |
| Renee Pollock | 50% Reading Specialist | Hopewell | 06/11/13 |

RETIREMENT

| | | | |
|--------------------|---------------------|---------------|----------|
| Martha Garner | Grade 5 | Coleridge | 07/01/13 |
| Janice Grossnickle | English | Early College | 07/01/13 |
| Sharon Andrews | Assistant Principal | TES/Trindale | 06/30/13 |
| Gail Dubis | Art | SWRMS | 07/01/13 |
| Sharon Andrews | Assistant Principal | TES/Trindale | 07/01/13 |
| John Cowan | Spanish | SWRHS | 07/01/13 |

RIF

| | | | |
|-----------------|---------------------|-------|----------|
| Nancy Earnhardt | Grant Social Worker | NERMS | 06/11/13 |
| Michele Futrell | Grant Social Worker | SWRHS | 06/11/13 |
| Shelley Kirby | Grant Social Worker | TES | 06/11/13 |

CONTINUE INTERIM CONTRACT

| | | | |
|--------------|-------------|----------------|-------------------|
| Brooke Moser | EC Director | Central Office | 07/01/13-07/31/13 |
|--------------|-------------|----------------|-------------------|

CLASSIFIED PERSONNEL REPORT – June 17, 2013

| | | | |
|-------------|-----------------|-----------------|-----------------------|
| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>DATE EFFECTIVE</u> |
|-------------|-----------------|-----------------|-----------------------|

EMPLOYMENT

Full Time

| | | | |
|-----------------|--------------------|----------------|----------|
| Tiffany Freeman | Custodian/CN | Hopewell | 05/01/13 |
| Isaac Yow | Mechanic II | Transportation | 06/17/13 |
| Bronna Poole | Child Nutrition/BD | New Market | 08/21/13 |
| Travis Thompson | HVAC Technician | Maintenance | 06/17/13 |
| Kristen Leonard | Child Nutrition/BD | Southmont | 08/15/13 |
| Glenda Gerner | Child Nutrition/BD | Grays Chapel | 08/21/13 |

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Part Time

| | | | |
|------------------|---------------|--------------|----------|
| Logan Castlebury | ASC Assistant | Coleridge | 05/13/13 |
| Brittany Gregg | ASC Assistant | Tabernacle | 05/20/13 |
| Sarah Busmire | ASC Assistant | Tabernacle | 05/28/13 |
| Michael Mabe | Custodian | Seagrove | 06/12/13 |
| Tyler Cox | Custodian | Trinity Elem | 06/10/13 |

TEMPORARY EMPLOYMENT

| | | | |
|--------------------|----------------|--------------|-----------------------------------|
| Carol King | PreK Assistant | Southmont | 05/20/13- 06/07/13 |
| Hannah Jarrett | Custodian | Farmer | 06/10/13- 07/05/13 |
| Andrew Runnfeldt | Custodian | Southmont | 06/11/13- 08/14/13 |
| Benjamin Runnfeldt | Custodian | Farmer | 06/17/13- 07/12/13 |
| Philip Henderson | Custodian | Trinity Elem | 06/11/13- 08/14/13 |
| Teresa Smith | Data Manager | Level Cross | 06/12/13- 06/30/13 (continued) |

INTERIM EMPLOYMENT (ending)

| | | | |
|-----------------|----------------------|---------|----------|
| Darlene Shirley | Teacher Assistant EC | Ramseur | 06/12/13 |
|-----------------|----------------------|---------|----------|

TRANSFER

| | | | |
|------------------|---|---------------------------------|----------|
| Amy Snider | Data Manager to Bus Routing Specialist | Tabernacle to Transportation | 06/01/13 |
| Sandra Leonard | Custodian to Head Custodian | Seagrove | 06/10/13 |
| Susan McLaughlin | Child Nutrition/BD to Child Nutrition Asst | Southmont | 08/15/13 |
| Melissa Hussey | Teacher Assistant EC | Coleridge to Southmont | 08/26/13 |
| Kay Moffitt | Administrative Asst SSHS/Finance to Administrative Asst Title I/Finance | Central Office | 07/01/13 |

CHANGE OF SERVICE

| | | | |
|------------|-----------------------------|--------------|----------|
| Tracy Hill | Custodian 12 mo to 10 mo | Trinity High | 06/11/13 |
|------------|-----------------------------|--------------|----------|

CHANGE OF SERVICE (temporary)

| | | | |
|--------------|--------------------------------|--------------|-----------------------|
| Gary Hill | Custodian 4.5 hrs to 8 hrs | Trinity High | 06/12/13- 08/14/13 |
| Ellen Varner | Custodian .5 hrs to 7.5 hrs | Grays Chapel | 07/12/13- 08/14/13 |

RESIGNATIONS

| | | | |
|-----------------------|------------------------------------|----------------|----------|
| Stevi Wall | ASC Assistant | New Market | 06/07/13 |
| Daniel Billings | ASC Assistant | Hopewell | 05/17/13 |
| Christopher Pisciotta | Custodian | SWRMS | 05/17/13 |
| Maylynn White | Teacher Assistant EC | SWRMS | 06/11/13 |
| Mitzi McGee | Teacher Assistant | SWRMS | 05/23/13 |
| Donna Hill | Administrative Asst/ SSHS Grant | Central Office | 06/07/13 |

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| | | | |
|--------------------|------------------------------|--------------|----------|
| Sandra Davidson | Child Nutrition Asst | SWRHS | 05/28/13 |
| Julie Taylor | Child Nutrition/BD | New Market | 05/31/13 |
| Vera Cox | Custodian | SWRHS | 06/30/13 |
| Delores Browning | General Office Asst | NERMS | 06/11/13 |
| Stephanie Maness | Custodian | SWRMS | 06/10/13 |
| Brittany Whitley | Child Nutrition Asst | PGHS | 06/04/13 |
| Sydney Henderson | Custodian | Trinity Elem | 06/07/13 |
| Curtis Collins | CN Manager | Trinity Elem | 05/30/13 |
| Jeremiah Batchelor | Custodian | PGHS | 05/31/13 |
| Naomi Bingham | Teacher Assistant EC | ATMS | 06/11/13 |
| Danielle Cloer | Teacher Assistant | Southmont | 06/11/13 |
| Frances Fields | Child Nutrition Asst | Trinity High | 06/07/13 |
| Hayley Taylor | Teacher Assistant EC | ATMS | 06/10/13 |
| Kaci Loeffler | Distance Learning Advisor | Wheatmore | 06/12/13 |

TERMINATION

| | | | |
|--------------|-----------------|-----------|----------|
| Lisa Robbins | CN Asst Manager | Hopewell | 05/08/13 |
| Alice Dunlap | ASC Assistant | Coleridge | 05/10/13 |

POSITION ELIMINATED

| | | | |
|--------------------|-----------------------------------|----------------|----------|
| Rebecca Spencer | Teacher Assistant EC | Trinity High | 06/11/13 |
| Sigmund Platt | 21 Century Grant Director | Central Office | 07/01/13 |
| William Walker, Jr | Connect Initiative Coordinator | Central Office | 07/01/13 |
| Karlene Junod | Teacher Assistant | Grays Chapel | 06/11/13 |
| Yolanda Cabrera | TA PreK | Liberty | 06/12/13 |

RETIREMENT

| | | | |
|-----------------|-------------------|----------------|----------|
| Sylvester Green | Custodian | Randleman High | 06/01/13 |
| Lettie Auman | Teacher Assistant | Seagrove | 07/01/13 |
| Linda Reeder | Teacher Assistant | Seagrove | 07/01/13 |
| Eddie Hunt | Cabinet Maker | Maintenance | 08/01/13 |

SUBSTITUTE TEACHERS

| <u>NAME</u> | <u>GRADES</u> | <u>SCHOOL(S)</u> | <u>PAY LEVEL</u> |
|----------------|---------------|-------------------|------------------|
| Emily Boyles | K-5 | AT Area | Non Certified |
| Carl Floyd, Jr | 9-12 | SWRHS/Wheatmore | Certified |
| Melissa Foland | K-8 | Eastern Area | Non Certified |
| Brooke Garner | K-8 | Southwestern Area | STET |
| Melanie Haynes | K-6 | AT Area | Non Certified |
| Amber Hunt | K-5 | AT Area | Non Certified |
| Tami Nobles | K-5 | Southwestern Area | Certified |
| Lisa Peeler | K-5 | New Market | STET |
| Sandra Smith | K-5 | Coleridge | Non Certified |
| Maylynn White | K-8 | SWRMS/Southmont | STET |

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Adjournment

M. Lambeth made a motion seconded by T. Boyles to adjourn the meeting. Motion carried: 7-0.

Chairman

Secretary