

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, June 16, 2014
Minutes

The Randolph County Board of Education met in a regular monthly session on Monday, June 16, 2014 at 4:00 p.m. in the Central Services Board Room at 2222 S. Fayetteville Street, Asheboro. Board Members in attendance are as follows: Emily Coltrane-Board Chair, Todd Cutler-Vice Chair, Tracy Boyles, Gary Cook, Matthew Lambeth, Tommy McDonald and Gary Mason. Also present were Superintendent Stephen Gainey, leadership team, and Arty Bolick, Attorney.

Open Session

Call to Order

Emily Coltrane, Chair, called the meeting to order at 4:00 p.m.

Moment of Silence

The Board observed a moment of silence before beginning the meeting.

Pledge of Allegiance

Comments by the Superintendent

The superintendent highlighted the following: 1) On 5/20/14, he had the pleasure of attending a chorus concert at Wheatmore High. Congratulations to the school's chorus teacher, Sarah Downey, and her students on a great performance. 2) 5/21/14, attended the "change of command" ceremony for the Air Force JROTC unit for Trinity High. The superintendent congratulated Colonel Michael Humphrey and his students for their efforts to make the ceremony a special event. 3) 5/22/14, the superintendent held the second meeting of our new parent group, "Ambassadors for Education," to discuss issues in the school system. Dr. Gainey expressed his thanks to the parents for their willingness to be a part of this group and commitment to continuing as a member for the 2014-2015 school year. 4) On 6/2/14, he had the pleasure of eating chicken pie at Farmer Elementary. Thank you to the school's cafeteria manager, Donna Underwood, and her staff for their hospitality. The superintendent expressed thanks to the cafeteria staff members at all of our schools for their hard work and efforts to welcome students and staff members every day. 5) 6/6/14, the superintendent spoke at Trinity Elementary's 5th Grade Awards Assembly. A special thanks to principal, Kim Bowie and staff. 6) On 6/6/14, he attended graduation ceremonies at Trinity High and Wheatmore High. Dr. Gainey congratulated principals, Brad Phillips and Eric Johnson, and their staff members for their efforts to make these events special for the students. 7) On 6/11/14, the superintendent participated in a "farm tour" throughout the county where he spent several hours talking with farmers and learning their business. The superintendent thanked Darrell Wright, Mark Walker, and Roger Pritchard for allowing him the opportunity to come to their farm. He also thanked Verniece Willett, former principal of Franklinville Elementary, and Jonathan Black, Randolph County Agriculture Extension Director for setting up this tour.

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Approval of Minutes

Tracy Boyles made a motion to approve the minutes for May 19, 2014 and June 2, 2014 as presented. The motion was seconded by Gary Cook and the motion passed unanimously.

Public Comments (G.S. §115C-51)

There were no public comments.

Adoption of Agenda

Todd Cutler made a request to amend the agenda by moving the 2014-2015 lunch prices from consent items to an action item under Operations. Tommy McDonald moved to adopt the agenda to include the amendment as requested; Tracy Boyles seconded the motion and the motion passed unanimously.

Consent Items

Todd Cutler moved to approve the following consent items as listed; Matthew Lambeth seconded the motion and the motion passed unanimously.

Superintendent's Office/Board of Education

1. Recommendation to revise Board Policy 2235 – School Advisory Councils (Second Reading)

Curriculum and Instruction

1. 2014-2015 North Carolina Title I Statement of Assurances
2. 2014-2015 North Carolina Title III Application
3. Agreement of affiliation-adult high school diploma program-Randolph County School System and Randolph Community College
4. Assurances and Certifications for the Career and Technical Education Local Planning System

Finance and Budget

1. 2014-2015 interim budget
2. Budget amendment #16
3. Budget amendment #17

Operations

1. Recommendation to revise Board Policy 3620 – Extracurricular Activities and Student Organizations (Second Reading)
2. Child Nutrition contract renewals

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Information Items

Curriculum and Instruction

1. Agreement of affiliation-National Academy Foundation, Academy of Hospitality and Tourism, Trinity High School

The agreement of affiliation between National Academy Foundation (NAF) and public schools is renewed every year by each participating academy. On May 30, 2014, Trinity High School was accepted by NAF to be in the “Year of Planning Cohort” for the 2014-2015 school year. The school desires to pilot, for the district, an Academy of Hospitality and Tourism. The Academy of Hospitality and Tourism will launch at Trinity High School in the 2015-2016 school year. The initial startup costs for the Academy of Hospitality and Tourism will be covered through their launch in 2015-2016 from the Career and Technical Education budget. This budget and affiliation with NAF, which is a strategy in the local plan to improve the scope and sequence of the Career and Technical Education program in the Randolph County School System, have both been accepted by the Department of Public Instruction as part of the 2014-2015 CTE Local Planning System.

After the 2015-2016 launch, the Academy will be self-sustaining through their established advisory board. The Career and Technical Education Department will continue to assist with affiliation costs for the NAF which is \$1,000.00 per year. Upon successful launch of a career-themed Academy in the district, this program could be expanded to include other schools where there is interest in the program or similar Academy programs. The superintendent stated this is based on interest and numbers of students. Also, this program is part of the Career and Technical Education (CTE) program. The CTE program has increased involvement across the state.

Action Items

Curriculum and Instruction

1. 2014-2015 Memorandum of Understanding between Randolph Community College and Randolph County School System for Randolph Early College High School

Catherine Berry, Assistant Superintendent for Curriculum and Instruction, presented the 2014-2015 Memorandum of Understanding for the board’s approval. The superintendent shared the memorandum of understanding is the same as previous years with the exception of the change of the superintendent’s name on the signature page. A question was asked regarding the name of the liaison. Ms. Nancy Cross from Randolph Early College High School is the liaison. After review, Matthew Lambeth made a motion to approve the 2014-2015 Memorandum of Understanding

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between Randolph Community College and Randolph County School System for Randolph Early College High School; motion was seconded by Gary Mason and the motion passed unanimously.

2. Recommendation to revise Board Policy 1320/3560 – Title I Parent Involvement
3. Recommendation to revise Board Policy 3225/4312/7320 – Technology Responsible Use
4. Recommendation to revise Board Policy 3226/4205 – Internet Safety
5. Recommendation to revise Board Policy 3410 – Testing and Assessment Program
6. Recommendation to revise Board Policy 3420 – Student Promotion and Accountability
7. Recommendation to revise Board Policy 3460 – Graduation Requirements
8. Recommendation to revise Board Policy 6524 – Network Security
9. Recommendation to revise Board Policy 7335 – Employee Use of Social Media

Catherine Berry reviewed the first reading of the recommended revisions to Board Policies. After review, Matthew Lambeth moved to approve the revisions as presented; motion was seconded by Tommy McDonald and the motion passed 7-0.

Operations

1. 2014-2015 lunch prices

	2013-2014 Lunch Price	2014-2015 Lunch Price
Pre K – 5 th grade (Elementary)	\$1.90	\$2.00
6 th – 12 th grade (Middle & High)	\$2.00	\$2.10

Marty Trotter, Assistant Superintendent for Operations, presented a recommendation for a lunch price increase of 10 cents based on requirements from USDA (Paid Lunch Equity Tool). He stated this requirement is an effort by the USDA to keep paid lunch prices in line with free reimbursements and plate costs. Over time, meal prices have had gradual increases in order to be fair to parents and students. The cost to Randolph County School System is \$3.45 for each plate we serve. The free rate reimbursement gets us closer to the \$3.45 cost. Surrounding counties are currently at these recommended prices and higher (up to \$2.55). Mr. Trotter stated the current child nutrition fund balance is \$5.4 million, which is a drop of one million from May of 2013. Child nutrition fund balance is used to balance the child nutrition budget. He commended the child nutrition department for their hard work and efforts in monitoring costs. There was also discussion regarding the universal breakfast program. Each school will have the universal breakfast program for the upcoming school year. In conclusion, Mr. Trotter stated that Randolph County School System's free/reduced rate is currently 56%. Following discussion, Tracy Boyles moved to approve the 2014-2015 lunch price increase of 10 cent as presented. Gary Cook seconded the motion and the motion passed unanimously.

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Closed Session

Todd Cutler moved that the Randolph County Board of Education enters into closed session to preserve the attorney-client privilege and to discuss confidential personnel matters protected by state law as provided in North Carolina General Statute §143-318.11. The motion was seconded by Gary Cook. Motion passed unanimously.

Human Resources

1. Various personnel items and advice from attorney

Return to Open Session

The Board returned to open session at 4:45 p.m.

Human Resources

1. Action items

Certified and Classified Personnel Reports

Tracy Boyles made a motion; motion was seconded by Matthew Lambeth to approve the certified personnel report as presented. Motion passed unanimously. Tracy Boyles made a motion; motion was seconded by Tommy McDonald to approve the classified personnel report as presented. Motion passed unanimously. The personnel reports approved by the Board of Education are as follows:

Certified Personnel

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Alyssa Baker	Grade 5 Teacher	Franklinville	08/15/14
Madyson Jester	EC Resource Teacher	Ramseur	08/15/14
Natalie Phillips	EC FSC Teacher	Ramseur	08/15/14
Sara Auman	EC Resource Teacher	RHS	08/15/14
Olivia Bunn	EC Resource Teacher	RHS	08/15/14
Farrah McNeill	Reading Specialist	Southmont	08/15/14
Andrew Atwell	CTE Ag Teacher	SWRHS	08/01/14
Riley Jones	CTE Business Teacher	THS	08/15/14
Lindsay Davis	CTE Ag Teacher	WHS	07/01/14

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Temporary
Employment

Logan Jones	Substitute for EC FSC	ATMS	05/19/14- 06/12/14 07/01/14-
Barrie Bunting	Driver Education Instructor	Central Services	06/30/15 07/01/14-
Elton Caviness	Driver Education Instructor	Central Services	06/30/15 07/01/14-
Gary Davis	Driver Education Instructor	Central Services	06/30/15 07/01/14-
David Gurgainus	Driver Education Instructor	Central Services	06/30/15 07/01/14-
Gary King	Driver Education Instructor	Central Services	06/30/15 07/01/14-
Tim Setzer	Driver Education Instructor	Central Services	06/30/15 07/01/14-
Steve Taylor	Driver Education Instructor	Central Services	06/30/15 07/01/14-
Ed Tysinger	Driver Education Instructor	Central Services	06/30/15 08/15/14-
Brenda Borjon	50% Title 1 Interventionist	Level Cross	06/11/15

Transfer

Jandra Dillon	CTE Business Teacher	ATMS to THS	08/15/14
Lee Miller	Social Studies Teacher	ERHS to PGHS	08/15/14
Jennifer Smith	Social Studies Teacher	ERHS to PGHS	08/15/14
Olivia Meyer	Grade 3 to PreK Teacher	Ramseur	08/15/14
Jeffrey Howell	Grade 5 to 5th Grade Academy	RES to RMS	08/15/14
Susan Barger	Grade 5 to 5th Grade Academy	RES to RMS	08/15/14
Danielle Dills	Grade 5 to 5th Grade Academy	RES to RMS	08/15/14
Tina Yates	Grade 5 to 5th Grade Academy	RES to RMS	08/15/14
Anthony Finlen	Grade 5 to 5th Grade Academy	RES to RMS	08/15/14
Bob Mitchell	AVID to English Teacher	RHS	08/15/14
Jessica Green	EC to PreK Teacher	RMS to Central Services	08/15/14
Wesley Mark Routh	English Teacher	RMS to RHS	08/15/14
Stephanie Wilson	Teacher Asst. to EC Teacher	SWRHS to RES	08/15/14

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Susan Campeau	Science Teacher	SWRHS to RHS	08/15/14
Caroline Sheffield	CTE Ag Teacher	SWRMS to THS	08/01/14
Dolores Deal	Math/Science Lab Teacher 50% 100%	TES	08/15/14
Nicole Duncan	EC Resource to Adaptive PE	WHS to Central Services	08/15/14

Resignation

Hannah Smith	Grade 8 Teacher	ATMS	06/12/14
Addie Snotherly	Grade 1 Teacher	Franklinville	06/12/14
Miranda James	Grade 5 Teacher	Liberty	06/12/14
Amanda Cassetta	Media Specialist	New Market	06/12/14
Tamara Barker	Language Arts Teacher	NERMS	06/12/14
Katie Eller	Curriculum Support Instructor	Ramseur	06/12/14
Lisa Hege	Hearing Impaired Teacher	RHS	06/12/14
Audrey McNeill	EC Teacher	RHS	06/12/14
Braden Short	Social Studies Teacher	RMS	06/12/14
Brittany Packer	Grade 5 Teacher	Southmont	06/12/14
Keith Mabe	PE/Health Teacher	SWRHS	06/12/14
Lindsey Tracy	EC Cross Cat Teacher	Tabernacle	06/12/14
Wesley Berrier	Business Teacher	THS	06/12/14
Susan Griffin	French Teacher	THS	06/12/14
Parker Welch	Art Teacher	WHS	06/12/14

Retirement

Johnny Alston	CTE Technology Teacher	SWRMS	07/01/14
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Classified Personnel

Employment

Kenneth Cerutti	Custodian	ATMS	06/23/14
Jayne Hendren	Child Nutrition Supervisor	Central Services	05/01/14
Ronaldo Morales	Custodian	Franklinville	06/09/14
Teresa Luck	Custodian	Grays Chapel	08/15/14
Chad Deaton	Painter Crew Chief	Maintenance	06/01/14

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Temp Employment

Stephen Presnell	Custodian	Braxton	06/16/14- 08/14/14
Tammy Gurley	Custodian	Braxton	06/16/14- 08/14/14
William Brown	Custodian	Coleridge	06/13/14- 08/14/14
Katelyn Kidd	Custodian	Coleridge	06/13/14- 08/14/14
Veronica Bartell	Custodian	Coleridge	06/13/14- 08/14/14
Robin Phillips	Custodian	Coleridge	06/13/14- 08/14/14
Jeff Maness	Custodian	ERHS	07/01/14- 07/31/14
Amber Kennedy	Teacher Assistant/ASC	Franklinville	06/13/14- 08/14/14
Michael Inman	Custodian	Grays Chapel	06/16/14- 08/14/14
Darrel Jensen	Custodian	Grays Chapel	06/16/14- 08/14/14
Melody Hartwell	Custodian	NERMS	06/09/14- 08/14/14
Jennie Hinson	Student Advocate/Summer	PGHS	06/16/14- 06/26/14
Jerry King	Custodian	Southmont	06/16/14- 08/14/14
Ashley Billington	Custodian	Southmont	06/16/14- 08/14/14
Andrew Runnfelt	Custodian	Southmont	06/16/14- 08/14/14
Benjamin Runnfeldt	Custodian	Southmont	06/16/14- 08/14/14
Cathy Luther	Custodian	SWRMS	06/16/14- 08/14/14

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Deborah Dennis	Data Manager	Trinity Elementary	07/07/14- 07/25/14 02/20/14-
Michelle Mathai	Biology Tutor	Trinity High	03/27/14 06/16/14-
Seth Askew	Custodian	Wheatmore	08/14/14 06/09/14-
Peter Kilcullen	Lab Facilitator	Wheatmore	06/26/14 07/07/14-
Peter Kilcullen	Lab Facilitator	Wheatmore	07/10/14 07/14/14-
Allison Mosley	Drop Out Prevention	Wheatmore	07/31/14
<u>Transfer</u>			
Melissa Hussey	Teacher Assistant EC	ATMS to Farmer	08/15/14
Darrel Jensen	Custodian to Custodian/BD	ATMS to Grays Chapel	05/27/14
Denver Browning, Jr	Custodian	ATMS to Tabernacle	06/23/14
Lisa Cole	Child Nutrition Asst/BD to CN only	Grays Chapel	08/19/14
Christina Puckett	CN Assistant to CN Assistant Manager	NERMS to New Market	08/18/14
Lori Brady	Teacher Assistant to Technology Assistant	Seagrove	08/15/14
Gary Hill	Custodian/BD to Custodian	Trinity High	06/13/14
<u>Change of Service</u>			
Jayne Hendren	Child Nutrition Supervisor 50% to 100%	Central Services	06/01/14
Holland Chaffin	Head Custodian 7.5 hours to 8 hours	Franklinville	06/16/14
Ronaldo Morales	Custodian 6 hours to 7 hours	Franklinville	06/16/14
Sandra McMasters	Custodian 6 hours to 7 hours	Franklinville	06/16/14
<u>Change of Service</u> (temporary)			
Sophia Myers	Custodian 3.5 hours to 8 hours	Wheatmore	06/16/14- 08/14/14

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Elaine Jones	Custodian 2 hours to 8 hours	Wheatmore	06/16/14- 08/14/14
Andrea Beason	Child Nutrition/BD	Seagrove	05/27/14- 06/09/14
Mary Cheek	Child Nutrition/BD	Level Cross	05/14/14- 05/21/14

Resignation

Carolyn Thompson	Custodian	Archdale	06/06/14
Kimberly Justus	Teacher Assistant	Franklinville	06/09/14
Wanda Craven	Bus Driver	Hopewell	06/10/14
Jeffrey Batchelor	Head Custodian	NERMS	06/03/14
Corey Saunders	Teacher Assistant	Seagrove	06/09/14
Douglas Griffith	Teacher Assistant EC	SERMS	06/12/14
Lisa Morris	ASC Assistant	Southmont	05/30/14
Carol King	PreK Teacher Assistant	Southmont	06/12/14
Debbie Hurley	Bus Driver	SWRHS	06/06/14
David Dorsett	Custodian	SWRMS	05/23/14
Christilla Batchelor	Custodian	Trinity High	06/12/14

Retirement

Sandra Albright	Head Custodian	Coleridge	07/01/14
Shirley Holloway	Custodian	PGHS	07/01/14
Janet Hollifield	Head Custodian	Tabernacle	08/01/14
Rita Robinette	Child Nutrition/Custodian/BD	Tabernacle	07/01/14

Administrative Appointments

Gary Mason made a motion to approve the recommendations for the administrative appointments as presented; motion was seconded by Gary Cook. Motion passed unanimously. The following are the administrative appointments approved by the Board of Education:

- Jordi Roman – Applicant to Principal at Liberty Elementary effective TBD
- Todd Henderson – Student Services Coordinator to Assistant Principal at Trinity Elementary (50%)/Trindale Elementary (50%) effective for the 2014-2105 school year

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Administrative Transfers

Matthew Lambeth made a motion to approve the administrative transfers based on the terms and conditions as presented; motion was seconded by Gary Mason. Motion passed unanimously. The administrative transfers approved by the Board of Education are as follows:

- Michelle Ford – Assistant Principal at Providence Grove High to Assistant Principal at Southwestern Randolph Middle effective for the 2014-2015 school year
- Lauren Osborne – Assistant Principal at Southwestern Randolph High to Assistant Principal at Coleridge Elementary (50%)/Seagrove Elementary (50%) effective for the 2014-2015 school year
- Alicia Timmons – Assistant Principal at Liberty Elementary (50%)/Southeastern Randolph Middle (50%) to Assistant Principal at Providence Grove High effective for the 2014-2015 school year

Adjournment

Tracy Boyles made a motion to adjourn the meeting; motion was seconded by Tommy McDonald. Motion carried: 7-0. The meeting was adjourned at 4:55 p.m.

Board Chair

Board Secretary