

RANDOLPH COUNTY BOARD OF EDUCATION  
Regular Session  
May 20, 2013

The Randolph County Board of Education met in a regular monthly session on Monday, May 20, 2013 at 6:00 p.m. in the Central Office Board Room at 2222 South Fayetteville Street, Asheboro, North Carolina. Board Members in attendance were as follows: Tommy McDonald-Chair, Emily Coltrane-Vice Chair, Tracy Boyles, Gary Cook, Todd Cutler, Matthew Lambeth, and Gary Mason. Also in attendance were Superintendent Donald Andrews and Attorney, Jill Wilson.

Call to Order

Board Chairman, T. McDonald called the meeting to order at 6:00 p.m.

Moment of Silence

The Board observed a Moment of Silence before beginning the meeting.

Pledge of Allegiance

Zachary Hill, a student from Level Cross Elementary led the Pledge of Allegiance.

Recognition of Guests

Board Chairman, T. McDonald recognized the following:

Principal Representatives: Shayla Savage-New Market Elementary; Debbie Sheron-Level Cross Elementary; Lynn Smith – Archdale Elementary.

Assistant Principal Representatives: Bryant Voncannon-New Market Elementary; Kelli Harrell-Level Cross/Franklinville Elementary; Maria Broos-Archdale Elementary/Hopewell Elementary

Members of the Press were also welcomed.

Student Presentation

Courtney Watson, a student from Archdale Elementary presented a reading to the Board and guests.

Announcements

Superintendent, Donald Andrews made the following announcements:

May 22 at 6:30 pm - Teacher of the Year Banquet, Pinewood Country Club

May 27 – Annual Leave

May 28 at 6:00 pm - Budget Presentation to Commissioners, Historic Courthouse Meeting Room

May 30 at 6:00 pm - End of Year Retirement / Years of Service Recognitions, AVS Banquet Centre

June 2 – High School Baccalaureate Services

June 3 at 6:00 pm – Special Called Session Board of Education Meeting for Personnel, Central Office Board Room

June 7 - Last Day for Students (two hour early dismissal) / Graduation

June 10 – August 9, Summer Hours Begin

June 10, 11 - Teacher Workdays

June 10 at 6:00 pm - Public Hearing on Budget, Historic Courthouse Meeting Room

June 17 at 4:00 p.m. - Board of Education Meeting, Central Office Board Room

June 17 at 6:00 pm - County Commissioners Adoption of Final Budget, Historic Courthouse Meeting Room

June 19 – 20, Summer Leadership Summit, Pinewood Country Club

The Board of Education meeting time for the regular monthly meeting on June 17, 2013 will be at 4:00 p.m. in order for Board members to attend the County Commissioners meeting at 6:00 p.m. for the adoption of their final budget.

Board Spotlights

1. Ms. Nan York, Director of Media/Technology recognized New Market Elementary as Randolph County Schools' 2013 Elementary Battle of the Books Winner.
2. Ms. Nan York, Director of Media/Technology recognized Archdale-Trinity Middle School as the 2013 Randolph County Schools' Middle School Battle of the Books Winner and also as the winner of Region 5.

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3. Ms. Brady, Assistant Superintendent of Human Resources and Ms. Judi Craven, Personnel Support, recognized the following as Randolph County Schools' 2012-2013 National Board Certified Teachers: Bristina Cozart – New Market Elementary; Donna Dalke – Seagrove Elementary; Pamela Grettler – Northeastern Randolph Middle School; Meredith Hines – Hopewell Elementary; Stacy Long – Southeastern Randolph Middle School; Stacy Purvis – Coleridge Elementary; Lauren Rudd – Hopewell Elementary; April Tyson-Coleridge Elementary.
4. Ms. Foust, Assistant Superintendent of Curriculum and Instruction recognized the following students as the winners of the Soil and Water Art Contest. Third Grade: 1<sup>st</sup> Place – Vanessa Pacheo (Southmont Elementary); 2<sup>nd</sup> Place – Carley Everhart (Southmont Elementary); 3<sup>rd</sup> Place John Maness (Seagrove Elementary). Fourth Grade Winners: 1<sup>st</sup> Place Eliazin Arce Aguirre (Southmont Elementary); 2<sup>nd</sup> Place – Avery Fearnside (Southmont Elementary); 3<sup>rd</sup> Place – Alexis Allspach (Southmont Elementary). Fifth Grade Winners: 1<sup>st</sup> Place – Erin Reeves (Seagrove Elementary); 2<sup>nd</sup> Place – Hannah Weiss (Southmont Elementary); 3<sup>rd</sup> Place – Ashlyn Trotter (Southmont Elementary).
5. Ms. Elizabeth Standafer, Career and Technical Administrator presented the following State Winners of Career-Technical Service Organizations. Agriculture Education: Jared Sumner from Wheatmore High – high individual overall for Poultry Evaluation; Shanna Langley from Southeastern Randolph Middle School – 1<sup>st</sup> high scoring individual in the state middle school dairy judging division. Trade and Industrial Education-Skills USA, Jordan Perry from Southwestern Randolph High was elected to a state office for Skills USA. Business, Finance, and Information Technology (FBLA) – Emmauelle Garcia from Southeastern Randolph Middle – 1<sup>st</sup> place in Business Math.

Approval of Minutes

Board Chairman, T. McDonald called for a motion to approve the minutes of April 15, 2013 and April 16, 2013. Matthew Lambeth made a motion seconded by Gary Cook that minutes of the meetings held on April 15, 2013 and April 16, 2013 be approved as presented. Motion carried: 7-0.

Public Comments

1. Robert Youngblood, citizen
2. Greg Combs, PTO President of Farmer Elementary
3. Chris McLeod, Farmer Elementary Advisory Council Member

Board Chairman stated a meeting was planned for Superintendent, Staff and Principal, Mr. Reaves to meet and discuss allotments for Farmer Elementary.

Adoption of Agenda

Todd Cutler made a motion seconded by Gary Mason to adopt the agenda as presented. Motion carried: 7-0.

Consent Items

Superintendent recommended approval of consent items with the exception of Item 2, Second Reading of Policy 4290 Drug and Alcohol Testing of Student Athletes to be removed for further review.

Matthew Lambeth made a motion seconded by Emily Coltrane that the Board approves consent items as presented with the removal of Policy 4290. The consent items as approved are as follows:

1. Approval of Budget Amendment Number 12 and Number 13 as follows: Increase codes - 8.4910.000.000.000 Appropriated Fund Balance \$15,916.00; 8.5110.012.411.000 Supplies & Materials - Driver Education \$15,916.00. Amendment Number 13 approved as follows: Increase codes 1.5404.003.151 Salary-School Clerical \$3,125.00; 1.5110.008.121 Salary-Teacher \$1,900,000.00; 1.5110.015.462 Computer Equipment - Technology \$115.00; 1.5110.025.413 Textbooks- Indian Gaming \$16,861.00; 1.6550.056.171 Salary - Bus Driver \$166,737.00; 1.3100.000.000 State Revenue \$186,838.00; Decrease code 1.5110.027.142 Salary-Teacher Assistant \$1,900,000.00.
2. Approval of Summer 2013 Camp Requests as follows: Archdale-Trinity Middle School Baseball July 22 – 25; Eastern Randolph High School Basketball July 8 – 11; Northeastern Randolph Middle Basketball June 24 –

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27, Football August 5 – 7, Cheerleading June 10 – 13, Football July 29 – 31 Softball June 18 – 20, Volleyball June 24 – 27, Cheerleading July 29 – 30, Volleyball June 24 – 26; Southeastern Randolph Middle School Soccer July 8 – 11; Southwestern Randolph High School, Baseball June 24 – 28, Basketball July 29 – August 1, Basketball July 30 – August 8, Cross Country July 15 – 19, Softball June 18 – 20; Trinity High Football June 10 – 12; Uwharrie Middle School, Football August 12 – 16; Wheatmore High Cheerleading June 22, Volleyball June 17 – 20.

3. Approval of School Fees for 2013 – 2014: K-12 Instructional Supply Fee \$12.00, Accounting/Computers \$10.00; Financial Management, 9-12; Physical Education, 9-12 \$2.00; Art, 6-8 \$5.00; Art, 9-12 \$10.00; Choral Music, 6-12 \$5.00; Band, 6-12 \$5.00; Theatre/Drama, 9-12 \$5.00; Science, 9-12 \$5.00; Parking Fee \$25.00 (\$12.50 per semester); Drivers Education Fee \$45.00.

Instruction

Ms. Foust, Assistant Superintendent of Curriculum and Instruction and Ms. Gilmer, Principal of Hopewell Elementary presented an update of the Spanish Immersion Program at Hopewell Elementary. A brief history was shared of the partnership that started in 2007 with Splash! Language Immersion. The program is now in full track of 122 students, K-5 in 2012. The students started in the program in Kindergarten to Bilingual 5<sup>th</sup> graders. Information was shared of the honors and indicators of success. These rising sixth graders will be attending Braxton Craven Middle School and will receive 40 minutes a day, four days a week with a Spanish Teacher. Reviewed 2011-2012 End-of-Grade test data from Splash! Language Immersion Schools in North Carolina. Ms. Foust and Ms. Gilmer thanked the Board of Education for their support. Ms. Gilmer stated they currently have 48 registered for the program for the 2013-2014 school year and will accept 24 students. Board member T. Cutler asked if any funding was received from A-T Tax. Ms. Gilmer stated the A-T Tax does not fund the Spanish Immersion classroom and the funding used is VIF conversion funds.

Impact V Grant

The Impact V Team from Archdale-Trinity Middle School presented their final product including interviews from the students and staff, and the positive effects and benefits the school received from the Impact V Grant.

Administration

1. The Board reviewed the 2013-2014 Board of Education Meeting Schedule as presented with a consensus to move forward with the schedule as presented.
2. The Board of Education Membership discussed their attendance at the high school graduations as follows: M. Lambeth –Southwestern Randolph High School (tentative); Gary Mason –Providence Grove High School; T. Cutler –Randleman High School; T. Boyles –Eastern Randolph High School; E. Coltrane –Trinity High School; G. Cook – Trinity High School/Wheatmore High School. T. McDonald respectfully requested attendance of a graduation for a family member.

2013-2014 Budget Update

Mr. Todd Lowe, Finance Officer presented a budget update. He stated there could potentially be a cut of \$1.4 million to the teacher assistant budget. The Senate budget currently increases teacher assistant cuts and increases class sizes in K-3. Mr. Lowe and the Board reviewed a potential option for teacher assistants employment of 80% at 6 hours and 12 minutes to protect the instructional day. This would include classroom and media teacher assistants and would not include assistants in EC, ISS, and intervention. After discussion the consensus of the Board would be 80% employment instead of Reduction in Force and to review once the final budget is received.

The Superintendent presented the original capital outlay request to County Commissioners of \$5.7 million and requested to remove the \$2.2 million that was previously requested for upgrades to Braxton Craven Middle School. He stated these upgrades for Braxton Craven Middle School will continue to be part of the long range building plan. Superintendent recommended adding an additional \$250,000 to the original request of \$500,000 for each of the four original high schools (ERHS, RHS, SWRHS, THS) for a total of \$3 million or \$750,000 each and a request of \$1.5 million for safety and security for a total request of \$4.5 million capital outlay request to County Commissioners.

2013-2014 School Calendar

Mr. Trotter, Assistant Superintendent of Operations presented the 2013-2014 school calendar as previously approved by the Board in November, 2012. He stated principal quadrant meetings were held to discuss the

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instructional hours per day. Mr. Trotter recommended approval of 6.25 hours stating this would meet all requirements. Schools will be reviewing their start and stop times of their instructional day with some making the necessary changes. Mr. Trotter's recommendation to the Board was to approve the change of the instructional day from 6.5 to 6.25 hours.

M. Lambeth made a motion seconded by T. Cutler to approve the 2013-2014 School Calendar as presented with a change from 6 1/2 hours instructional day to 6.25 hours. Motion carried: 7-0.

Child Nutrition

Ms. Osborne, Director of Child Nutrition and Ms. Kelly Green, Assistant Director, presented the following updates for the Randolph County Schools Child Nutrition Program:

Summer Feeding Program: With summer coming soon, it's time to make sure children are eating healthy while school is out for the summer. Ms. Osborne stated Randolph County Schools will be providing free meals to children during the summer. There are no income requirements or registration. Any child 18 and under may eat for free on Monday through Thursday (June 10<sup>th</sup> – August 8<sup>th</sup>, closed July 4<sup>th</sup>) from 11:00 a.m. to 12:30 p.m. at Ramseur Elementary School. Adults may also purchase meal items.

The State of Hunger: 55.3% of Randolph County Schools' children are receiving free or reduced meals, 69% of students are accessing lunch, 29% of students are accessing breakfast. Ms. Osborne shared this leaves a total of \$6,621 (daily) amount of federal money available for school lunch that is not being accessed due to children not participating and \$11,965 (daily) amount of federal money available for school breakfast and is not accessed due to children not participating with a total of \$3,345,480 per year. Based on a Teacher Survey 62% of teachers believe many kids are coming to school too hungry to learn. Ms. Osborne and Ms. Green share the following solutions: school breakfast program; national school lunch program; afterschool snack program; summer food service program; summer option; overcome barriers preventing all children from participating in breakfast by providing universal free breakfast as well as using alternative methods such as breakfast in the classroom and grab and go breakfast. Increase utilization by establishing a viable summer food service program, community organizations to support and alternative sites and/or transport of children. Ms. Sypole, Principal of Randleman Elementary spoke of the positives and benefits of the Universal Free Breakfast Program at her school site.

Exemption approved for 2013-2014

Ms. Osborne stated there would not be a meal price increase for the 2013-2014 school year. She stated Randolph County Schools received approval of exemption. Based upon review, it was determined that the Child Nutrition Program of Randolph County Schools has earned the criteria as a SFA in Strong Financial Position as specified in USDA Policy Memorandum, SP-34 2013 Paid Lunch Equity Guidance, issued on April 17, 2013.

Superintendent then requested to move the item Naming of Facility to open session for review.

Ms. Gilmer, Principal of Hopewell and Ms. Broos, Assistant Principal presented information to the Board regarding the naming of the playground at Hopewell after a former employee, Ms. Bobbi Pruitt. After the presentation and review of the information, the Superintendent stated based on Policy 9300 – Naming of Facilities, the recommendation would be brought back to the Board in 30 days at the next Board of Education meeting on June 17, 2013 for approval.

Closed

E. Coltrane made a motion seconded by G. Cook that the Board of Education enter into closed session for the purpose of preserving the attorney client privilege and to discuss personnel matters as provided in NCGS § 143.318.11(a)(3).

The Board returned to open session.

Administrative Appointments

Superintendent Andrews recommending to the Board on behalf of Superintendent Elect, Dr. Stephen Gainey and the interview team the following personnel appointments: Ms. Catherine Berry, Assistant Superintendent for Curriculum and Instruction with a four year contract beginning with effective date of July 1, 2013, Ms. Lisa

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Thompson, Principal of Archdale Elementary School with continuation of existing contract and Ms. Penny Baber, Principal of Southmont Elementary School and a two year contract beginning with an effective date of July 1, 2013. T. Boyles made a motion seconded by E. Coltrane to approve the recommendation as presented. Motion carried: 7-0.

Personnel Report

Matthew Lambeth made a motion seconded by Gary Cook to approve the personnel report as presented. Motion carried: 7-0. The report as approved by the Board is as follows:

CERTIFIED PERSONNEL REPORT – MAY 20, 2013

<u>NAME</u>	<u>GRADE/SUBJECT</u>	<u>SCHOOL</u>	<u>DATE EFFECTIVE</u>
<u>EMPLOYMENT</u>			
Phillip Burgess	Sub for Language/Arts/S.S.	NERMS	04/08/13-06/07/13
Erienne Jones	Sub for Media Specialist	Archdale	03/15/13-04/12/13
Christa Hiatt	Sub for Music	ATMS	04/22/13-06/07/13
James Albright	Sub for Science	NERMS	03/28/13-06/07/13
Lindsay Monahan	Sub for Grade 5	Liberty	04/25/13-06/09/13
Tim Setzer	Driver Education	Central Office	05/25/13

ADDITIONAL EMPLOYMENT

Kelly Bowman	Parent Resource Center Coord.	Liberty	04/15/13-06/28/13
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EMPLOYMENT ENDING

Emily Lay	Interim Middle School Director	Central Office	05/24/13
Ed Todd	Interim A.P.	Coleridge	06/11/13
Linda Foushee	Music	Hopewell	06/07/13
Sue Daughtry	Interim Math Lab Tutor	Liberty	06/07/13
Gail Williamson	Interim English	RHS	06/11/13
Linda Midgett	Interim Social Studies	RMS	06/11/13
Cindy Squires	Interim A.P.	Seagrove	06/11/13
Wanda Anders	Interim Reading Specialist	Southmont	06/11/13
Cynthia Lankford	50% Academic Coach	SWRHS	06/11/13
Cheryl Traylor	Interim Social Studies	WHS	06/11/13
Mandie Robbins	70% Interventionist	Southmont	06/11/13
Dawn Stutts	70% Interventionist	Southmont	06/11/13

TRANSFER

Alyson McNamara	SED to LD Resource	SERMS	08/15/13
Lisa Hege	Hearing Impaired	SWRHS>Trindale	04/15/13
Johnny Alston	CTE-Technology	NERMS>SWRMS	08/15/13
Melissa Coble	CTE-Ag 50%PGHS/50%NERMS>100%NERMS		08/15/13
Tracie Ross	EC Program Facilitator 10 mos.>11 mos.	Central Office	08/01/13
Yvette Cooke	EC Preschool	Trindale>Central Office	08/15/13
Carmen Proctor	EC Program Specialist 10 mos.>11 mos.	Central Office	08/01/13

RESIGNATION

Jessica Canoy	CTE Ag	ERHS	06/11/13
Kelson Thorn	English	ERHS	06/11/13
Catherine Odham	Grade 2	Seagrove	06/11/13
Ian McCormick	Music Teacher	SERMS	05/07/13
Melissa Partin	Science Teacher	WHS	06/11/13

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Kaitlyn Fletcher	Math	SERMS	06/11/13
Thomas Blue	Math	SWRHS	06/11/13
Julie Allsbrook	Science	SWRHS	06/11/13
Kari Sechrist	Grade 1	Liberty	06/11/13
Marcia James	50% AIG	New Market	06/11/13
Carol Pauls	SED Teacher	Ramseur	06/11/13
Erin Luther	Biology	THS	06/11/13
Neila S. Smith	FSC	Trindale	05/17/13
Trey Cox	Principal	UMS	06/30/13
Brenda Powers	50% Music	Farmer	06/11/13
Stephanie Davis	Science	NERMS	06/11/13
Katherine Kelley	Math	Early College	06/11/13
Emily Pierce	Health & PE	SWRHS	06/11/13
Wendy Thomas	EC	Grays Chapel	06/11/13

RETIREMENT

Patricia Underwood	Math Teacher	RHS	06/01/13
Donald Andrews	Superintendent	Central Office	07/01/13
Nancy Redding	Lead Social Worker	Central Office	07/01/13
Lynn Smith	Principal	Archdale	07/01/13
Alice Osborne	Health Occupations	ERHS	09/01/13
Patricia Cooney	English	PGHS	07/01/13
Katherine Brown	Health Occupations	PGHS	07/01/13
Michael Tinker	History	PGHS	07/01/13
Shirley Parker	Math	RMS	07/01/13
Sherri Hall	Principal	Southmont	07/01/13
Robin Hussey	Kindergarten	Tabernacle	08/01/13
Barbara Vuncannon-Small	Grade 1	Tabernacle	07/01/13
Eve Keller	Media Specialist	Trindale	07/01/13
Diane Smith	Reading Teacher	TES	07/01/13
Phyllis Kelly	School Counselor	TES	07/01/13
Linda Cook	EC Teacher	THS	07/01/13
Christine Allred	Lead Teacher	WHS	07/01/13
Diana Mishoe	School Counselor	WHS	07/01/13
Kay Miller	Grade 4	Archdale	07/01/13
John Maness	P.E.	Braxton	07/01/13
Nanci Petruccelli	LD Teacher	Franklinville	07/01/13

CLASSIFIED PERSONNEL – May 20, 2013

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE EFFECTIVE</u>
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EMPLOYMENT

Full Time

Kristen Hodges	Testing Coordinator/ Sub	Randleman High	04/22/13
Brian Hatfield	Custodian	Randleman Middle	04/15/13
Jessica Coltrane	General Office Assistant	Randleman High	04/29/13
Kristian Gill	Media Assistant	Braxton	05/28/13

Part Time

Jessica Pisciotta	Child Nutrition Assistant	Wheatmore	04/08/13
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Wanda Craven	Bus Driver	Hopewell	04/25/13
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TEMPORARY EMPLOYMENT

Elaine Jones	Bus Monitor	Wheatmore	03/13/13- 05/01/13
Aaron Roberts	Custodian	Braxton	06/10/13- 08/14/13
Douglas Helms	Tutor	SWRHS	03/11/13- 06/07/13
Katelyn Kidd	Tutor	Coleridge	04/29/13- 06/07/13
Marjorie Cheek	Custodian/BD	Level Cross	04/29/13- 06/07/13
Katelyn Smith	Tutor	Randleman High	05/13/13- 06/07/13

TEMPORARY EMPLOYMENT (ending)

Jodie Williams	ASC Director	Liberty	04/25/13
Gwen Troxler	ASC Assistant	Liberty	04/25/13

TEMPORARY EMPLOYMENT (correction)

April Ingram	Teacher Assistant	Trinity Elem	03/25/13- 06/06/13
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TRANSFER

Gary Hill	Custodian to Custodian/BD	Trinity High	04/01/13
LaRhonda Headen	Tutor to Assistant Secretary	Randleman High	04/15/13
Kristin Thomas	Child Nutrition Asst to Custodian/BD	SERMS	04/22/13
Ester Raya	Child Nutrition Asst to Custodian	Ramseur	04/15/13
Joseph Richardson	Mechanic II to Mechanic III	Transportation	04/15/13
Kimberly Lyons	Teacher Assistant Exceptional Children	Hopewell to Trinity Elem	08/15/13
Jennifer Kinney	Child Nutrition Asst to CN/BD	PGHS to PGHS/NERMS	05/01/13
Valerie Peace	Bus Routing Specialist to Data Manager/Supervisor	Transportation	07/01/13
Lisa Pack	CN Assistant Mgr to CN Manager Tabernacle	Uwharrie to	08/19/13

CHANGE OF SERVICE

Terry Hohn	Custodian 6 hrs to 4 hrs	NERMS	05/01/13
John Wright	Custodian/BD 2.5 hrs to 3.36 hrs CUST 3.35 hrs to 3.19 hrs BD	SERMS	02/27/13
Amber Weary	Teacher Assistant Exceptional Children Temporary to Permanent	Uwharrie	08/15/13

RESIGNATION

Cynthia Brown	Custodian	Franklinville	04/12/13
Tammy Pardue	Media Assistant	Braxton	04/15/13

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Mark Richardson	Mechanic III	Transportation	04/11/13
Jana Saunders	Custodian/BD	Grays Chapel	04/22/13
Jessica Martin	Pre K TA	Southmont	05/17/13
Sandy Swaim	ASC Assistant	Tabernacle	04/30/13
Caitlin Auman	Custodian	Tabernacle	05/03/13
Maria Machado	Child Nutrition/BD	Uwharrie	05/09/13
Cory Dowless	Interventionist	Trinity High	06/11/13
Michael Sarvis	Student Advocate		
	Bus Driver	Hopewell	06/07/13

RETIREMENT

Lona Morgan	Child Nutrition Asst	Southmont	07/01/13
Pat McClintock	EC Bus Driver	Transportation	07/01/13

SUBSTITUTE TEACHERS – May 20, 2013

<u>NAME</u>	<u>GRADES</u>	<u>SCHOOL(S)</u>	<u>PAY LEVEL</u>
Molly Barlow	K-5	AT Area	Non Certified
Jennifer Barron	K-12	AT Area	Certified
Karen Boone	K-12	All Schools	Non Certified
Donna Brooks	K-8	Randleman Area	Non Certified
Deanna Brown	K-5	Coleridge	Non Certified
Colin DeRue	9-12	All High Schools	Non Certified
Christa Evans	K-2	Randleman Area	Non Certified
Hillary Griffin	6-8	AT Area	Non Certified
Miranda James	K-5	Southwestern Area	Non Certified
Angela Kern	K-5	Southwestern Area	Certified
Maria Kestel	K-5	Archdale Elem	Certified
Carol King	K-5	Southwestern Area	Non Certified
Rachel King	K-5	AT Area	Non Certified
Sharona Thompson	K-5	Randleman Elem	Non Certified
Kathy Vuncannon	K-5	Randleman Area	STET

Adjournment

T. Boyles made a motion seconded by M. Lambeth to adjourn the meeting. Motion carried: 7-0.

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Chairman

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Secretary



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