

RANDOLPH COUNTY BOARD OF EDUCATION

Work Session

Monday, November 18, 2013

Minutes

The Randolph County Board of Education met in a work session on Monday, November 18, 2013 at 4:00 p.m. in the central services board room. Board Members in attendance were as follows: T. McDonald-Board Chair, Emily Coltrane-Vice Chair, Tracy Boyles, Gary Cook, Todd Cutler, Matthew Lambeth and Gary Mason. Also present were Superintendent, Stephen Gainey, and the leadership team.

The Board Chairman called the meeting to order at 4:00 p.m.

Operations Division

Proposal of student assignment guidelines for 2014-2015

Marty Trotter, Assistant Superintendent of Operations, presented the following proposal of student reassignment guidelines for 2014-2015.

Student currently enrolled in RCSS and wants reassignment to non-assigned school for the next school year	<ol style="list-style-type: none"> 1. Open window for reassignment requests--March 1 2. Deadline for submission of reassignment request--May 15 3. Notification to student's parent(s) of decision by school system on reassignment request--June 10 4. Deadline for enrolling student in school approved with reassignment request--June 30 (Failure to meet this deadline nullifies the reassignment for the upcoming school year) 5. Student pays tuition if school of choice is in AT Tax District
New student moving into Randolph County School System after May 15 (Student's parent is <u>not</u> an employee)	<ol style="list-style-type: none"> 1. Deadline for submission of reassignment request--July 25 2. Notification to student's parent(s) of decision by school system on reassignment request--August 1 3. Student pays tuition if school of choice is in AT Tax District
New Student moving into Randolph County School System after May 15 (Student's parent is an employee)	<ol style="list-style-type: none"> 1. Deadline for submission of reassignment request-- August 1 (or 10 days within the parent's start date of employment if start date after August 1) 2. Student must attend school in employee's work zone if at different school level than parent 3. Student must attend employee's school if at same school level as parent 4. If student's parent works at central office, he/she shall attend a school in the school zone closest to central office, the school zone closest to his/her home, or the school zone closest to his/her child care site 5. Notification to student's parent(s) of decision by school system on reassignment requests--August 1 (or within two days of request if parent's start date of employment after August 1)
Current RCSS student who lives outside of the school system (Student's parent is an employee)	<ol style="list-style-type: none"> 1. Open window for re-admission request--March 1 2. Deadline for submission of re-admission request--May 15 3. Notification to student's parent(s) of decision by school system on re-admission request--June 10 4. Deadline for enrolling student in school approved with re-admission request--June 30 (Failure to meet this deadline

RANDOLPH COUNTY BOARD OF EDUCATION

Work Session

Monday, November 18, 2013

Minutes

	<p>nullifies the transfer for the upcoming school year)</p> <p>5. Student must obtain release from resident school district by time of re-admission request</p>
<p>New student who lives outside of school system and applies for admission after May 15 (Student's parent is an employee)</p>	<ol style="list-style-type: none"> 1. Deadline for submission of admission request-- August 1 (or 10 days within the start date of employment if start date after August 1) 2. Student must attend school in employee's work zone if at different school level than parent 3. Student must attend employee's school if at same school level as parent 4. If student's parent works at central office, he/she shall attend a school in the school zone closest to central office, the school zone closest to his/her home, or the school zone closest to his/her child care site 5. Student must obtain release from resident school district by time of admission request
<p>New student who lives in Asheboro City School System and applies for admission (Student's parent is <u>not</u> an employee)</p>	<ol style="list-style-type: none"> 1. Open window for admission request--March 1 2. Deadline for submission of admission request--May 15 3. Notification to student's parent(s) of decision by school system on admission request--June 10 4. Deadline for enrolling student in school approved with admission request--June 30 (Failure to meet this deadline nullifies the transfer for the upcoming school year) 5. Student must obtain release from resident school district by time of re-admission request
<p>Student who changes his/her domicile at any time after the completion of grade 10 (This scenario can be a move to a new domicile outside of the school system or another school zone inside the school system)</p>	<ol style="list-style-type: none"> 1. Student requests reassignment or admission to the school serving his/her prior domicile for grades 11 and 12 2. Student pays tuition if living outside of the county and/or AT Tax District (if school of choice is in AT Tax District) 3. Student must obtain release from resident school district by time of admission request if new domicile is outside of the county
<p>Student who changed his/her domicile during the school year while in grades K-10 (This scenario can be a move to a new domicile outside of the school system or another school zone inside the school system)</p>	<ol style="list-style-type: none"> 1. Student requests reassignment or admission to the school serving his/her prior domicile (This reassignment or admission will only be valid for the completion of that school year) 2. Student pays tuition if living outside of the county and/or AT Tax District (if school of choice is in AT Tax District) 3. Student must obtain release from resident school district by time of admission request if new domicile is outside of the school system

Supplemental information:

1. All reassignment requests will be approved/denied at the central services level. The process will no longer start with the principals.
2. No reassignment requests, except ones for employees' children, will be approved when a school reaches _____% capacity or higher.

RANDOLPH COUNTY BOARD OF EDUCATION

Work Session

Monday, November 18, 2013

Minutes

3. Reminder letters will be sent to students who reside in RCSS and have been released to other systems on February 15. The online form for the release must be completed and submitted to Sherri Trotter's office no later than March 30.
4. The only students admitted to RCSS while living outside of the school system are employees' children. This practice has been in place since 6/8/95.

Capacity formula:

1. Find the average of the difference between "month 1 PMR" and "month 9 PMR" for the following summers: 2009, 2010, 2011, 2012, and 2013
2. Take the average from #1 and find what percentage of each school's capacity that number represents
3. Find the average of the percentages (31 of them) found in #2
4. Use average from #3 as the bubble (100%-____%) or buffer for cutoff on stopping student transfers for a particular school

Special notes:

1. "Admission" applies to students who "live outside of the school system."
2. "Reassignment" applies to students moving from one school to which they are assigned in RCSS to another RCSS school. (It is being used in place of "transfer" to match the terminology in our other student assignment lists.)
3. Students currently admitted from outside the school system will be grandfathered into their current school assignments, provided they apply for re-admission on an annual basis.
4. We will use "school zone" to refer to areas of RCSS. "School system" will refer to being inside the boundaries of the school system.

After review, the board and leadership team had further discussion and a time for questions. Superintendent, Stephen Gainey also discussed the importance of communication to the parents and posting the information on the web page.

Proposals for addressing the crowding issue at Randleman Elementary

Marty Trotter, Assistant Superintendent of Operations, then presented the following proposals for addressing the crowding issue at Randleman Elementary.

Option #1 (September 16, 2013)

Level Cross Elementary (capacity 627) – 512 students – Day 10 numbers

New Market Elementary (capacity 528) – 478 students - Day 10 numbers

Randleman Elementary (capacity 645) – 827 students – Day 10 numbers

Plan:

Move 50 students from southern part of Randleman Elementary district to New Market Elementary district. The on-site sewer system will only allow growth up to the building capacity which is 528 students.

RANDOLPH COUNTY BOARD OF EDUCATION

Work Session

Monday, November 18, 2013

Minutes

Move 110 students from northern part of Randleman Elementary district to Level Cross Elementary district.

Move 17 students from eastern part of Randleman Elementary district to Grays Chapel Elementary district (these students currently attend Randleman Elementary → Northeastern Randolph MS → Providence Grove HS).

Move 21 students from northern part of Franklinville Elementary district to Grays Chapel Elementary district (these student currently attend Franklinville Elementary → Northeastern Randolph MS → Providence Grove HS)

Option #2 (November 18, 2013)

Randleman Elementary (capacity 645) – 827 students – Day 10 numbers

K – 145 Students

1st – 140 students

2nd – 141 students

3rd – 133 students

4th – 121 students

5th – 147 students

827 students

Randleman Middle School (capacity 1144) – 780 students – Day 10 numbers

Plan:

Move 147 students (5th grade) from Randleman Elementary and place at Randleman MS campus.

Move 17 students from eastern part of Randleman Elementary district to Grays Chapel Elementary district (these students currently attend Randleman Elementary → Northeastern Randolph MS → Providence Grove HS).

Move 21 students from northern part of Franklinville Elementary district to Grays Chapel Elementary district (these student currently attend Franklinville Elementary → Northeastern Randolph MS → Providence Grove HS).

After review of the information, the board and leadership team had discussion. The superintendent spoke of two veteran principals who were willing to assist RCSS in this process. Upon conclusion, the consensus of the board was to move forward with research. More information will be brought back to the board at the next scheduled work session in December.

Facilities Report

Marty Trotter, Assistant Superintendent of Operations, brought to the board a follow-up report based on information presented at the board work session on 9/16/13. He reviewed a list of

RANDOLPH COUNTY BOARD OF EDUCATION

Work Session

Monday, November 18, 2013

Minutes

facility needs by school along with cost projections. RCSS utility expenses will be brought to the board for review at the work session in December. After review and discussion, the superintendent shared the list of information provided shows where RCSS is going and a menu to prioritize in the future.

Curriculum & Instruction Division

Ms. Catherine Berry, Assistant Superintendent of Curriculum and Instruction, along with Ms. Brooke Moser, Director of Exceptional Children's Program reviewed improvement plans for areas of deficiency on the Continuous Improvement and Focused Monitoring System (CIFMS) for the Exceptional Children's Program. The Exceptional Children's Division is responsible for conducting and monitoring activities through the Continuous Improvement and Focused Monitoring System (CIFMS). As a component of CIFMS, Randolph County submits data for the Continuous Improvement Performance Plan (CIPP). CIPP aligns with the federal requirements of the State Performance Plan and the Annual Performance Report. RCSS continues to monitor improvement activities that promote positive outcomes for students with disabilities for indicators not met each year.

Superintendent, Stephen Gainey, spoke of his appreciation to the board.

With no further discussion, the board adjourned the work session at 5:30 p.m.

Board Chair

Board Secretary