

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, February 23, 2015
Minutes

The Randolph County Board of Education met in a regular monthly session on Monday, February 23, 2015 at 6:30 p.m. in the Central Services Boardroom at the 2222 S. Fayetteville Street Office in Asheboro. Board Members in attendance were as follows: Board Chair, Todd Cutler, Vice Chair, Gary Cook, Tracy Boyles, Brian Biggs, Fred Burgess, Emily T. Coltrane and Matthew Lambeth. Also present were Superintendent, Stephen Gainey, Leadership Team, and Board Attorney, Jill Wilson.

Open Session

Call to Order

Board Chair, Todd Cutler, called the meeting to order at 6:30 p.m. Mr. Cutler welcomed those in attendance.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

The following events and comments were shared by the superintendent:

- 1) On 1/14/15, the superintendent had the opportunity to talk to the student teachers at High Point University.
- 2) Attended a meeting on 1/15/15 with all of the first year teachers in RCSS. The superintendent thanked Cathy Brady and Judi Craven for setting up this meeting. He also thanked Cindy Riggsbee, former North Carolina Teacher of the Year, for speaking to the group.
- 3) The superintendent had the opportunity to speak to the Asheboro Rotary on 1/20/15.
- 4) Congratulations to Southwestern Randolph Middle for winning the middle school wrestling tournament on 1/24/15.
- 5) Congratulations to Southwestern Randolph Middle girls' basketball team and the Northeastern Randolph Middle boys' basketball team for winning the girls and boys middle school basketball tournaments on 1/31/14.
- 6) Congratulations to Hannah Meyer, 6th grade student at Braxton Craven School, who won the 2015 RCSS Spelling Bee. The superintendent congratulated all the students who participated. A special thanks went to Amy Walker, RCSS Director of Middle Schools, for her leadership of this event as well as all staff who work to make this event a success.
- 7) Attended the "Math & Science Family Night" at Archdale Elementary on 2/25/15. Special thanks went to principal, Lisa Thompson and her staff.

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- 8) On 2/9/15, the superintendent visited with the staff at Allen Tate Realty in Asheboro and received a donation in the amount of \$1000. Dr. Gainey thanked Allen Tate Realty for this generous gift.
- 9) “Read Across America Day” is 3/2/15 – Board members, central services staff, Leadership Team, and members of the Asheboro/Randolph Chamber of Commerce will be in elementary schools reading to students.
- 10) Congratulations to Laura Byers, a teacher at Farmer Elementary, on being named as the “Lynda Petty Honored Educator Scholar” for the 2015-2016 school year.
- 11) Congratulations to Dalton Clark, a senior at Providence Grove High, on winning the state championship for the 152-pound weight class in the 2-A classification in Greensboro on 2/21/15.
- 12) Kindergarten registration is scheduled for March 17 from 3:30 to 7:30.
- 13) The school system will have a 5-year evaluation from AdvancedEd during the 2015-2016 school year on March 13-16, 2016.

Approval of Minutes

Matthew Lambeth made a motion and the motion was seconded by Tracy Boyles to approve the minutes for the Work Session and Board Meeting held on January 13, 2015. The motion passed unanimously.

Recognitions

1. STAR³ students

The following STAR³ students were recognized and presented with a plaque:

Tyje’ Savoy - Coleridge Elementary School – 3rd Grade
Jeremy Willis - Eastern Randolph High School – 12th Grade
Nora Perkins - Farmer Elementary School – 2nd Grade
Alexus McCafferty - Seagrove Elementary School – 4th Grade
Austin Heaton - Southeastern Randolph Middle School – 7th Grade
Kearns Trotter - Southmont Elementary School – 4th Grade
Manny Simmons - Southwestern Randolph High School – 12th Grade
Macy Daniel - Southwestern Randolph Middle School – 8th Grade
A.J. Machuca - Tabernacle Elementary School – 1st Grade
Nathan Fortner - Uwharrie Middle School – 8th Grade

2. 2014-2015 RCSS Spelling Bee winner

Hannah Meyer, 6th grade student at Braxton Craven School, was recognized as the winner of the 2014-2015 RCSS Spelling Bee. The system-wide spelling bee was held on February 3, 2015 at the Sunset Theatre in Asheboro.

3. Kiwanis Club of Asheboro’s Spelling Bee sponsorship

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Mr. Charles Lee, President of the Kiwanis Club of Asheboro was recognized for Kiwanis being the primary sponsor for the 2014-2015 RCSS Spelling Bee.

4. Larry Penkava of The Randolph Guide

Mr. Penkava was recognized for his long-standing support of RCSS in providing news coverage of local schools for many years.

5. Extraordinary efforts by staff members during the February 4 emergency on the campus of
Ramseur Elementary School

On February 4, four deer crashed into the front windows of Ramseur Elementary School. Approximately 86 RCSS staff members (members of the Ramseur Elementary School staff, counselors from other RCSS schools, and central service staff members from the RCSS Maintenance Department) were recognized for their extraordinary efforts during the emergency on February 4 to clean up Ramseur Elementary School and take care of the needs of children. The staff members were recognized and presented with a "Pride in RCSS" certificate.

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

Gary Cook made a motion and the motion was seconded by Matthew Lambeth to add to the agenda discussion of the 2014-2015 school calendar to review and discuss the inclement weather make-up plan. Motion passed unanimously. Tracy Boyles made a motion and the motion was seconded by Gary Cook to adopt the agenda as presented and including the addendum to discuss the inclement weather make-up plan. The motion passed unanimously.

Information Items

Finance and Budget

1. Audit report for 2013-2014

Todd Lowe, Finance Officer, introduced Steve Hackett, representing Maxton McDowell's CPA firm. Mr. Hackett presented the results of the 2013-2014 school year. After a review of the audit, the Board of Education of Randolph County complied in all material respects, with the requirements referred to that are applicable to each of its major federal programs for the year ending June 30, 2014.

Consent Items

Matthew Lambeth made a motion and the motion was seconded by Emily T. Coltrane to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education:

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Curriculum and Instruction

1. Recommendation to revise Board Policy 3225/4312/7320-Technology Responsible Use (Second Reading)

Finance and Budget

1. Budget amendment #6

Operations

1. Declaration of surplus property

Action Items

Superintendent's Office/Board of Education

1. NCSBA policy review contract

Dr. Gainey presented the customized policy manual agreement between the NCSBA and the Randolph County Board of Education. The cost of revising the Board's policy manual is \$24,900 and will be billed in three equal payments with one third due at the time the project begins. After review and discussion, Emily T. Coltrane made a motion and the motion was seconded by Tracy Boyles to approve the policy manual agreement between the NCSBA and the Randolph County Board of Education. Motion passed unanimously.

Curriculum and Instruction

1. Recommendation to revise Board Policy 1310/4002-Parental Involvement (First Reading)

Catherine Berry presented a recommendation to revise Board Policy 1310/4002-Parental Involvement as a first reading. After review, Gary Cook made a motion and the motion was seconded by Matthew Lambeth to approve the first reading of Board Policy 1310/4002 as presented. Motion passed unanimously.

Operations

1. Recommendation to approve the 2015-2016 school calendar for Randolph Early College

Marty Trotter, Assistant Superintendent for Operations presented the 2015-2016 school calendar for Randolph Early College. After review, Matthew Lambeth made a motion and the motion was seconded by Gary Cook to approve the calendar as presented. Motion passed unanimously.

2. Recommendation to approve the 2016-2017 school calendar (Second Reading)

Marty Trotter presented the 2016-2017 school calendar. After review, board members discussed the days absorbed (2 days) in each semester with the possibility of carrying over any days that are not used or adding a day to the second semester. Upon conclusion of the discussion, Gary Cook made a motion and the motion was seconded by Fred Burgess to approve the 2016-2017 calendar

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as presented with 5 days to be absorbed and adding April 12 and April 13 as inclement weather make-up days. Motion passed unanimously. The 2016-2017 school calendar will be brought back to the board in March to reflect the changes.

3. Board discussion regarding the 2014-2015 school calendar inclement weather make-up plan
(approved addendum to the agenda)

Marty Trotter reviewed the 2014-2015 school calendar make-up plan for inclement weather. He stated there is currently one day left as a designated make-up day (April 8). After review, Mr. Trotter recommended April 7 and April 6 to be used as make-up days if needed. Upon conclusion of the board's discussion, Emily T. Coltrane made a motion and the motion was seconded by Matthew Lambeth to approve April 7 and April 6 as inclement weather make-up days. Motion carried: 6-1 (G. Cook)

4. Recommendation to approve the resolution for the Seagrove Elementary property

Marty Trotter presented the resolution for the Seagrove Elementary property for the board's approval. Upon review, Matthew Lambeth made a motion and the motion was seconded by Emily T. Coltrane to approve the resolution for the Seagrove Elementary property as presented. Motion passed unanimously. The following is the resolution approved by the Board of Education:

RESOLUTION

WHEREFORE, The Randolph County Board of Education ("RCS") owns certain real property on Old Plank Road in Seagrove, North Carolina upon which the Seagrove Elementary School is currently located and operating; and

WHEREFORE, adjacent landowners had mistakenly built a structure on an unused portion of the real property described in Attachment 1 and have discovered recently that the structure is on land owned by the Randolph County Board of Education; and

WHEREFORE, the adjacent land owners Brooks, Routh and Maness ("Adjacent Land Owners") have offered to exchange a portion of the land owned by them described in Attachment 2 in exchange for the land described in Attachment 1; and

WHEREAS, RCS believes the property described in Attachment 1 is surplus property pursuant to G.S. § 115C-518 and has duly declared the property as such and offered it to the Randolph County Board of Commissioners, as required by law, and the Commissioners have declined to take the property for fair market value; and

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WHEREAS, RCS desires to exchange the property described in Attachment 1 for property also adjacent to the school site described in Attachment 2 and believes the parcels to be of approximately equal value;

WHEREAS, RCS gave public notice as required by G.S. §160A-271 of its intention to do a land exchange, and at least 10 days have passed since notice was given that the exchange was intended.

NOW, THEREFORE, BE IT RESOLVED that RCS is hereby authorized to exchange that certain real property described in Attachment 1 for that certain real property described in Attachment 2 pursuant to G.S. §160A-271.

This the 23rd day of February, 2015.

Closed Session

Gary Cook made a motion and the motion was seconded by Tracy Boyles to enter into closed session to preserve the attorney-client privilege, and to discuss confidential personnel matters as protected by state law as provided in North Carolina General Statute §143-318.11.

Return to Open Session

The board returned to open session at 8:46 p.m.

Human Resources

1. Action items

Matthew Lambeth made a motion and the motion was seconded by Gary Cook to approve the certified personnel report as presented. The motion passed unanimously. The following is the approved certified personnel report.

Certified Personnel Report

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Erin Lyons	Math/Science Teacher	ATMS	03/02/15
Karen Ostwald	Grade 5 Teacher	Grays Chapel	01/05/15
Ruth Kabatchnick	Speech Pathologist	New Market	01/09/15

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**Temporary
Employment**

Rhonda Grissom	Substitute Math/Science Teacher	ATMS	02/09/15- 02/27/15
Don Poe	Interim/Substitute for Media Specialist	Braxton-Craven	01/22/15 06/11/15
Anga Smith	50% Interim/Substitute Grade 6 Math	Braxton-Craven	01/26/15- 06/11/15
Zack Thornburg	50% Interim/Substitute Grade 6 Math	Braxton-Craven	01/26/15- 06/11/15
Alice Osborne	50% Interim/Substitute Health Sciences	ERHS	01/23/15- 06/11/15
Rick Watson	Interim/Substitute for Math Teacher	PGHS	02/02/15- 05/01/15
Pam Maness	Interim/Substitute for Kindergarten Teacher	Southmont	01/14/15- 03/13/15
Dawn Stutts	ESL Teacher	Seagrove/Tabernacle	01/02/15- 06/11/15
James Albright	Substitute for Lang. Arts/S.S. Teacher	SERMS	03/02/15- 05/01/15
Jack Embree Jr.	Interim/Substitute for Math Teacher	SERMS	01/12/15- 06/11/15
Annette Bean	Remediation Tutor	Southmont	01/26/15- 05/29/15
Carey Smith	Substitute for Grade 1 Teacher	Southmont	02/23/15- 06/09/15
Joan Wilson	Remediation Tutor	Southmont	01/26/15- 05/29/15
Mary Lois Powell	Remediation Tutor	SWRHS	12/08/14- 01/31/15
Anita Helms	Remediation Tutor	SWRHS	01/02/15- 01/31/15
Lynn Hensley	Remediation Tutor	TES	02/02/15- 06/04/15
Marian Saltzer	Substitute for Math Teacher	THS	01/24/15- 03/09/15
Laurie Wiesner-Phillips	Art Teacher	THS	02/02/15- 06/11/15
Jennifer Beck	Band Instructor	WHS	02/09/15- 06/11/15

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**Additional
Temporary
Employment**

Patricia Smith	School Counselor	Ramseur	01/20/15- 06/11/15
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Reinstate

Donna Roach	50% Spanish Teacher	RHS	01/19/15- 06/11/15
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Transfer

Tracie Ross	EC Program Facilitator to EC Coordinator	Central Services	02/01/15
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Resignation

Stacy Schaefer	Math and Science Teacher	ATMS	01/07/15
Wole Ajala	Math Teacher	PGHS	01/30/15
Shelia Brumley	EC Functional Skills Curriculum Teacher	Ramseur	01/23/15
Laura Adams	EC Resource Teacher	THS	02/06/15
Jade Tolles	Band Teacher	WHS	02/06/15

Retirement

Eric Hall	Assistant Principal	Braxton/NERMS	03/01/15
Arlette Kim Tillmon	Language Arts Teacher	RMS	04/01/15
Stephen Harrelson Jr.	JROTC Teacher	PGHS	07/01/15
Pamela Hooper-Poland	Grade 4/5 Combination Teacher	TES	03/01/15

Classified Personnel Report

Gary Cook made a motion and the motion was seconded by Fred Burgess to approve the classified personnel report as presented. The motion passed unanimously. The following is the approved classified personnel report.

<u>Name</u>	Position	Work Location	Date Effective
Eva Claire Perry	Administrative Asst to Asst Superintendent Instruction	Central Services	02/02/15

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Johnny Hussey	Warehouse Delivery	Central Services	02/02/15
Stacey Hveem	School Nutrition Assistant	Farmer	02/01/15
Daniel Woodard	Head Custodian	Liberty	03/02/15
Debra Ritter	School Nutrition Assistant	Ramseur	01/26/15
Gary Smith	Head Custodian	Ramseur	02/02/15
Junitha Goldston	School Nutrition Assistant	Randleman High	02/09/15
Dustin Burrows	School Nutrition/BD	Randleman Middle	02/02/15
Ashley Bunch	School Nutrition Assistant	Seagrove	02/02/15
Frank Norman	Custodian/BD	Southmont	01/08/15

Temp Employment

Jessica Stevens	Sub for vacant media hours (2 hours)	Braxton	01/26/15- 06/09/15
Melissa Foland	Tutor	Coleridge	01/26/15- 05/26/15
Mackenzie Myers	PreK Teacher Assistant	Level Cross	01/14/15- 04/28/15
Brittany Whitley	Teacher Assistant	Ramseur	01/28/15- 04/28/15
Jamie Robinette	Tutor	Randleman High	02/09/15- 06/09/15
Kathy Gallagher	ISS Coordinator	SWRMS	02/09/15- 06/11/15
Sarah Register	Teacher Assistant	Tabernacle	01/12/15- 06/09/15

Transfer

Terri White	Administrative Asst to Assistant Superintendent Instruction to Administrative Asst Student Services	Central Services	02/02/15
Charles Glasgow	Custodian to Custodian/BD	Grays Chapel	01/22/15
Rena Cockerham	School Nutrition Asst Manager to School Nutrition Manager	Randleman High	02/02/15
Tina Blankenship	School Nutrition Manager to School Nutrition Training Manager	RHS to Central Services	01/05/15

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Andrea Beason	School Nutrition Assistant Manager to School Nutrition Manager	Seagrove	02/01/15
Donna Campbell	School Nutrition Manager to School Nutrition Training Manager	Seagrove to Central Services	02/01/15
Julie Smith	Custodian to Custodian/BD School Nutrition/BD to Technology	Seagrove	02/02/15 02/16/15
Heather George	Asst (temporary)	Tabernacle	06/11/15
Theresa Lyda	School Nutrition/BD	THS to Tabernacle	02/23/15
Gary Hill	Custodian to Custodian/BD	THS	01/05/15
Perez Johnson	School Nutrition/BD to Bus Routing Specialist	THS to Central Services-Transportation	02/02/15

Change of Service

Darla Dennis	School Nutrition Assistant 6 hours to 6.5 hours	Franklinville	02/01/15
Jennifer Dodson	School Nutrition Asst Manager 6 hours to 7 hours	Liberty	02/01/15
Celia Trotter	School Nutrition Assistant 4 hours to 7 hours	Randleman Elementary	02/01/15
Nancy York	School Nutrition Asst Manager 7 hours to 7.5 hours	SERMS	02/01/15

Resignation

George Cloud, III	Custodian	ERHS	02/12/15
Glenda Gerner	School Nutrition/BD	Grays Chapel	01/28/15
Joni Kolwyck	Teacher Assistant	Hopewell	01/21/15
Brandon Turner	Math Tutor	New Market	01/16/15
Linda Byrd	Bus Driver	Randleman Elementary	01/15/15
John Wycough	Bus Driver	Randleman Middle	02/02/15
Connie Haynes	Teacher Assistant	Seagrove	02/20/15
Darla Richardson	Technology Assistant	Tabernacle	01/29/15
Taylor Gray	Custodian	Trinity High	01/26/15

Retirement

Nina Farlow	School Nutrition/BD	Randleman Elementary	06/01/15
Ulah Goss	School Nutrition Assistant	Randleman Elementary	04/01/15

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Larry Brewer	Custodian	Southmont	07/01/15
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Other

Pamela Maness	School Nutrition Assistant Rotating	Central Services	02/08/15
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Substitute Teachers

Name	Grades	Schools	Pay Level
Mary Burkett	K-3	AT Area	Non Certified
Jennifer Mosley	K-5	AT Area	Non Certified
Jeanise Graves	K-8	AT/Randleman Area	Non Certified
Christopher Perdue	6-12	AT/SWR Area	Non Certified
Martha Garner	5	Coleridge	Certified
Michelle Walker	K-5	Eastern Area	Non Certified
Elizabeth Wills	K-12	Eastern Area	Non Certified
Amy Bumpas	2-5	Eastern Area	Non Certified
Jo Keller	6-12	ERHS/NERMS	STET
Michael Walker	K-5	Farmer	Non Certified
Mackenzie Myers	PreK-1	Level Cross	STET
Calvin Davis	9-12	PGHS	Non Certified
Jerry Kidd	9-12	PGHS	Certified
Shannon Peugh	PreK-2	Ramseur/Liberty	Certified
Macy Leonard	K-8	Randleman Area	Non Certified
James Suggs	K-12	Randleman Area	Certified
Ronald Bennett	6-12	Randleman/SWR Area	Non Certified
Mark Jordan	1-3	Seagrove/Southmont	STET
Carey Smith	K-5	Southmont	Certified
Buranda Craven	K-12	Southwestern Area	Non Certified
Nathaniel Hoover	6-12	Southwestern Area	Non Certified
Todd Spivey	K-8	Southwestern Area	Non Certified
Susan Tolbert	K-5	Southwestern Area	Certified
Gwen Hall	9-12	SWRHS	Certified
Dixie McCoy	K-5	Tabernacle/Rand Elem	Non Certified
Marian Saltzer	9-12	THS	Certified
Cheryl Ivey	9-12	Wheatmore	Non Certified

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Administrative Appointments

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the administrative appointments as presented. The motion passed unanimously. The following are the administrative appointments approved by the Board of Education.

- 1) Jodie Allmon – Applicant to Interim Assistant Principal at Northeastern Randolph Middle (50%) effective 3/2/15-6/30/15
- 2) Julie Lindsay – Assistant Principal at John Lawrence Elementary (50%) to Assistant Principal at John Lawrence Elementary (50%)/Interim Assistant Principal at Braxton Craven School (50%) effective 2/24/15-6/11/15

Adjournment

Matthew Lambeth made a motion and the motion was seconded by Gary Cook to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 8:47 p.m.

Board Chair

Board Secretary