

RANDOLPH COUNTY BOARD OF EDUCATION  
Special Called Meeting

June 25, 2015  
Minutes

The Randolph County Board of Education met for a special called meeting on Thursday, June 25, 2015 at 4:00 p.m. in the Central Services Board Room, located at the 2222 South Fayetteville Street Office in Asheboro. Board members in attendance were as follows: Todd Cutler-Board Chair, Gary Cook-Vice Chair, Brian Biggs, Tracy Boyles, Emily T. Coltrane and Matthew Lambeth. Also present were Superintendent, Stephen Gainey, Leadership Team, and Attorney, Jill Wilson.

**Open Session**

**Call to Order**

Todd Cutler, Board Chairman, called the meeting to order at 4:00 p.m.

**Moment of Silence**

The Board observed a moment of silence before beginning the meeting.

**Adoption of Agenda**

Tracy Boyles made a motion; motion was seconded by Gary Cook to adopt the agenda as presented. Motion passed unanimously

**Information Items**

*Finance and Budget*

1. Quarterly budget update

Todd Lowe, Finance Officer, presented the 4th quarter budget update including the following:

- State budget
- Current expense budget
- Capital outlay budget
- Archdale-Trinity tax budget
- Budget summary
- 2015-2016 outlook

The board, superintendent, and the leadership discussed the information presented. Dr. Gainey shared his appreciation to Mr. Lowe, the leadership team, and to Jill Wilson, Attorney.

In conclusion, the finance officer informed the board members that five budget amendments were being presented for their approval under consent items. Should there be any additional amendments; the board members will be notified prior to June 30.

### Operations

1. Discussion of the status of Driver's Education funding for the 2015-2016 school year  
Marty Trotter, Assistant Superintendent for Operations, presented information regarding the status of Driver's Education funding for the 2015-2016 school year. Mr. Trotter also reviewed a budget comparison for the last three years. Included in the budget discussion were the driver's education vehicles. There are currently 22 cars in the fleet ranging from 13,000 to 172,000 miles with 11 vehicles under 100,000 miles and 11 over 100,000 miles. The criteria in retiring a vehicle are high mileage and the cost/condition of the vehicle. There is an average of 1,250 students per year in the driver's education program with thirty-two hours of class work and six hours behind the wheel. The current charge is \$65 per student. Without funding, the charge would be \$325 per student.

### **Consent Items**

Matthew Lambeth made a motion and the motion was seconded by Emily Coltrane to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education.

### Superintendent's Office/Board of Education

1. Approve recommendation to revise Board Policy 4300-Code of Student Conduct (First Reading/Waive Second Reading)
2. Approve recommendation to adopt Board Policy 4301-Authority of School Personnel (Second Reading)
3. Approve recommendation to delete Board Policy 4302-School Plan for Management of Student Behavior (Second Reading)
4. Approve recommendation to delete Board Policy 4316-School Uniforms (Second Reading)
5. Approve recommendation to delete Board Policy 4335-Criminal Behavior (Second Reading)
6. Approve recommendation to revise Board Policy 4341-Parental Involvement in Student Behavior Issues (Second Reading)
7. Approve recommendation to revise Board Policy 4342-Student Searches (Second Reading)
8. Approve recommendation to revise Board Policy 4345-Student Discipline Records (Second Reading)
9. Approve recommendation to revise Board Policy 4351-Short-Term Suspension (Second Reading)
10. Approve recommendation to revise Board Policy 4362-Requests for Readmission of Students Suspended for 365 Days or Expelled (Second Reading)
11. Approve recommendation to revise Board Policy 4400-Attendance (Second Reading)
12. Approve recommendation to revise Board Policy 4600-Student Fees (Second Reading)
13. Approve recommendation to revise Board Policy 4700-Student Records (Second Reading)
14. Approve recommendation to adopt Board Policy 4705/7825-Confidentiality of Personal Identifying Information (Second Reading)

### Finance and Budget

1. Approved budget amendment #11
2. Approved budget amendment #12
3. Approved budget amendment #13
4. Approved budget amendment #14
5. Approved budget amendment #15

## **Action Items**

### Superintendent's Office/Board of Education

#### 1. North Carolina School Boards Action Center membership

The Chairman presented the membership information which was reviewed at the board meeting held on June 15. After review, Gary Cook made a motion, and the motion was seconded by Brian Biggs. Motion passed unanimously.

### Curriculum and Instruction

#### 1. 2015-2016 Memorandum of Understanding between Randolph Community College and Randolph County School System for Randolph Early College High School

Catherine Berry, Assistant Superintendent for Curriculum and Instruction, presented the memorandum of understanding. Gary Cook made a motion; motion was seconded by Tracy Boyles. The motion passed unanimously.

Ms. Berry also made the Board aware of information forthcoming in July regarding the federal program, Title III, serving our ESL students. She shared the information is due to DPI on June 29, the state will then review and make any necessary revisions and suggestions to us. After this process has been completed, the plan will be submitted to the Board of Education for review.

## **Closed Session**

Gary Cook made a motion that the board enter into closed session to preserve the attorney-client privilege and to discuss confidential matters protected by state law as provided in North Carolina General Statute §143.318.11. The motion was seconded by Emily Coltrane and the motion passed unanimously.

## **Return to Open Session**

The board returned to open session at 5:23 p.m.

### Human Resources

#### 1. Action items

### Administrative Appointments

Emily Coltrane made a motion and the motion was seconded by Brian Biggs to approve the administrative appointments based on the terms and conditions as presented. The motion passed unanimously. The following are the administrative appointments approved by the Board of Education:

- 1) Judi Cagle–Lead Teacher at Trindale Elementary to Assistant Principal at Randleman Elementary effective for the 2015-2016 school year
- 2) Amy Garner–Guidance Counselor at Southmont Elementary to Assistant Principal at New Market Elementary (50%)/Southmont Elementary (50%) effective for the 2015-2016 school year
- 3) Shea Grosch–Applicant to Assistant Principal at Uwharrie Middle effective for the 2015-2016 school year

- 4) Larry Hill–Teacher at Southwestern Randolph High to Assistant Principal at Southeastern Randolph Middle effective for the 2015-2016 school year
- 5) Stacy Holden–Lead Teacher at Randleman Elementary to Assistant Principal at Tabernacle Elementary (50%)/Farmer Elementary (50%) effective for the 2015-2016 school year
- 6) Lori Johnson–Teacher at Southwestern Randolph Middle to Assistant Principal at Grays Chapel Elementary (50%)/Liberty Elementary (50%) effective for the 2015-2016 school year
- 7) Susan Layton–Teacher at Southeastern Randolph Middle to Assistant Principal at Eastern Randolph High effective for the 2015-2016 school year
- 8) Kasey Mazzarone–Teacher at Providence Grove High to Assistant Principal at Southwestern Randolph Middle effective for the 2015-2016 school year
- 9) Cindy Walker–Lead Teacher at John Lawrence Elementary to Assistant Principal at Trindale Elementary (50%)/Trinity Elementary (50%) effective for the 2015-2016 school year

**Adjournment**

Gary Cook made a motion; motion was seconded by Matthew Lambeth to adjourn the meeting. The meeting was adjourned at 5:30 p.m.

---

Board Chair

---

Board Secretary