



**Credit by Demonstrated Mastery
2018-2019
Information for Students and Parents**

Information for Students and Parents for Informing Placement

Credit by Demonstrated Mastery (CDM) is the process by which each school district shall award students credit for a high school course **without** requiring the student to complete the classroom instruction or enroll in the course for a certain amount of seat time. In other words, CDM allows students with deep understanding of the content **prior** to taking the course, to receive a high school course credit. The intention of this policy is to enable students to access more advanced content to meet their academic needs. CDM is a multi-phase assessment process that builds a body of evidence that allows a committee to determine if a student has a deep understanding of the standards for the course or subject area, thereby earning credit for the course without experiencing it in the school setting. CDM can only be earned for standard level courses.

CDM opportunities are available to current eighth graders (rising ninth graders) and current ninth, tenth, and eleventh grade high school students for the upcoming 2018-2019 school year. Access to the Credit by Demonstrated Mastery Process is open to all RCSS students in grades 8-11 for the 2018-2019 school year for informing placement for the 2019-2020 school year.

Courses Eligible for Credit for Demonstrated Mastery- 2018-2019 school year:

- The majority of High School Courses with **exception** of the following:
 - Career and Technical Education (CTE) work-based learning courses
 - Select CTE courses in Pilot or Field Test development
 - CTE courses that have a clinical setting as a requirement of the course such as Early Childhood Education, Nursing Fundamentals, ProStart
 - CTE Advanced Studies courses
 - English Language Learner courses (ELL)
 - Healthful Living required courses
 - Virtual/Distance Learning Classes-North Carolina Virtual Public School (NCVPS)
 - Advanced Placement courses (AP)
 - Career & College Promise Classes (CCP)

For courses taught in a predetermined sequence, a student may only attempt to earn CDM for the next course in a sequence. For example, if student has taken NC Math 1 and would like to attempt CDM for NC Math 3, he or she would need to first successfully earn credit for NC Math 2.

Phase I: Standard Examination (NOTE: Students only get **ONE** attempt to obtain CDM per course. If they are unsuccessful at Phase I of the process, they must enroll in and pass the class in the traditional manner).

- **End-of-Course (EOC) Courses:**
 - Students will take EOC exams for NC Math 1, Biology, and English II.
 - Exam will be given within a predetermined window.
 - Students must achieve a Level V and the following scale scores to move on to Phase II:
 - NC Math 1 \geq 264
 - Biology \geq 261
 - English II \geq 165
- **CTE Courses:**
 - Students will take the CTE Post-Assessment.
 - Exam will be given within a predetermined window.
 - Students must achieve a scale score of 90% to qualify for Phase II for CTE courses.
 - When students earn CDM for a CTE course, the CDM must be included in the credits to earn CTE concentrations.
 - Students may not use CDM for articulated credit at the community college.
- **Non-EOC High School Courses:**
 - Student must take a local exam developed or selected by the Randolph County School System.
 - The number of questions for each standard will be representative of the standard's relative weight within the course.
 - Students must achieve a 90% or higher on the local exam to qualify for Phase II Artifact development.

Phase II: Artifact Development

- Students must create an artifact that reflects deep understanding of the content standards, including the ability to apply the skills and knowledge expected at the end of the course. (The school/district may require a presentation, project, or interview as evidence of student's ability). Artifact may be of any type, ranging from 3 dimensional, paper-based, electronic, or oral interviews.
- CDM Committee will provide guidance on the artifact with scoring rubric. Students must receive a rating of superior on Phase II to receive credit for the course.
- Students earning a CTE credential may be able to use the credential as the artifact component (per committee decision).

Students who demonstrate mastery, through the CDM process, shall receive credit for the course toward graduation requirements. Credit shall be indicated on a student's transcript and where applicable, a "PASS" will be earned and shown on the transcript. The school/district will not grant a numeric or letter grade for the course and the course will not be included in the student's grade point average (GPA) calculation.

Credit by Demonstrated Mastery Timeline for students attempting to earn CDM during the fall semester for courses scheduled for the fall semester of 2018-2019 school year (Grades 8-11 only):

Randolph County School System Credit by Demonstrated Mastery Timeline



Fall Semester 2018

Students attempting to earn CDM during the fall semester for
courses scheduled for the **2018-2019** school year:

- *August-September 2018** Parents and students will be informed of the CDM processes no later than the end of August. Counselors, teachers and administrators will provide advisement for interested students.
- *September 7, 2018** - Student applications are due to your school principal.
- *September 10-September 21, 2018** - Implement Phase I Assessments of CDM process-official DPI testing window for EOC/CTE courses.
- *September 24-September 28, 2018** – District will report results of Phase I assessments to students and families.
- *October-November, 2018** - Phase II artifact work will be scheduled for students who achieve the required standard on the Phase I assessment.
- *November 13-November 21, 2018** - RCSS will conduct district and school level artifact reviews. Content specialists will meet to review artifacts and determine results.
- *November 27, 2018** – District will provide results to students/families and discuss course schedule changes. Begin a ten-calendar day window for submission of appeals (December 1-December 10, 2018).
- *December 10-December 14, 2018** – District will conduct appeals review.
- *December 19, 2018** - Finalized appeal decisions will be made and shared. Student schedules will be amended as needed.

Additional Spring CDM cycle begins January, 2019.

Additional Summer CDM Opportunity Timeline for Informing for the 2019-2020 School Year.

There will be an additional opportunity reserved for students who move into the district after the Spring deadlines or who miss the Spring window due to illness or other extenuating circumstance. Summer timelines for CDM will be more difficult to accomplish both for students and administrators due to lack of flexibility of time with schedule changes at the school and district levels. Although no definitive dates have been established by the North Carolina Department of Public Instruction (NCDPI), the implementation of the Phase I Assessment of the CDM process and the DPI testing window has been set as the last two weeks of July, 2019. Therefore, advisement and application processes will begin in mid- June, 2019. Phase II processes will immediately follow Phase I assessments.