Archdale-Trinity
Tax Advisory Council
2015-2016 Meeting Schedule
and
By-Laws
ARCHDALE – TRINITY TAX COUNCIL
2015 – 2016 MEETING SCHEDULE

2015

Wednesday September 9, 2015 – Trinity High School
Special call meeting for 10 day enrollment numbers and summer business

Wednesday October 21, 2015 – Trinity High School
General meeting

Wednesday November 18, 2015 – Trinity High School
General meeting

Wednesday December 16, 2015 – Trinity High School
General meeting

2016

Wednesday January 20, 2016 – Trinity High School
General meeting and outline 2016-2017 budgets

Wednesday February 17, 2016 – Trinity High School
General meeting and meeting with all PTA / PTO representatives. First draft of 2016-2017 budgets and requests submitted to council

Monday March 7, 2016 – Trinity High School
Special Call meeting for elections of Archdale – Trinity Tax Council Members

Wednesday March 16, 2016 – Trinity High School
General meeting and second drafts of 2016-2017 budgets and request submitted to council

Wednesday April 20, 2016 – Trinity High School
Elementary Schools Final Budgets Presented.

Thursday April 21, 2016 – Trinity High School
Middle and High Schools Final Budgets Presented

Wednesday May 18, 2016 – Colonial Country Club
General meeting and awards

Wednesday June 15, 2016 – Trinity High School
General meeting

All meeting will start at 6:00pm unless otherwise stated.

John Cable – Chairman
Scott Spencer – Vice Chairman
Archdale - Trinity
Tax Advisory Council
By - Laws

Revised March 5, 2002

Thank you for your service to our schools and community. At the end of your term please return this manual to the Chairman of the Tax Advisory Council.
EARLY HISTORY OF THE
ARCHDALE - TRINITY SPECIAL SCHOOL TAX DISTRICT

In 1966 the Randolph County Commissioners and the Randolph County Board of Education decided the high schools in the county should be consolidated.

This meant that there had to be new High School facilities built in the Archdale - Trinity, Eastern Randolph, and Southwestern areas to compliment the new one already built in Randleman. Because of consolidation, it was decided that special referendums should be held for the purpose of selling bonds and for instigating a special tax in the county. Both were put on the ballot. It was possible that both could have passed, but as luck would have it, both failed.

It was at this time, in the spring of 1968, that a group of citizens in the Archdale - Trinity School Attendance Area banded together, calling themselves the Archdale-Trinity Citizens for Better Education, for the sole purpose of improving the education of the children in this area. Knowing that both bonds and special tax had been defeated county wide, and knowing that it would be several years before this could possible be brought to the voters again on a county wide basis, these concerned citizens set about doing the next best thing, calling for a special referendum in the Archdale-Trinity school attendance area.

To call for a referendum, the Archdale-Trinity Citizens for Better Education had to obtain petition signatures from at least 155 of the voters in this school attendance area. With hard work the signatures were obtained in approximately 2 weeks. After presenting these petitions to the board of county commissioners they called for a special referendum. To make matters even more complicated, there had to be a special registration of eligible voters in the Archdale-Trinity School attendance area since township registration and boundaries did not coincide with the school district.
Members of the Citizens for Better Education actually rode and walked over parts of the areas making lists of people who lived in the school district. These lists were used in both registration and voting, and were later turned in to the tax office to be sure they were on the tax books as residents of this tax district.

The referendum was held Tuesday, August 9, 1968. The special tax, which passed by a small majority, called for a maximum of 25 cents on $100 evaluation to be levied on the property within the Archdale-Trinity school attendance area. However, there was no money yet because taxes had not been levied for that school year. The first full school year to receive monies from the Special Tax was 1967-1968.

All revenues were to be spent on teacher supplements, instructional supplies, additional personnel, utilities, etc. None of this money was to be used for capital expenses such as buildings. It was also stated that this tax money was to be administered by a Special Archdale-Trinity School Advisory Board. The rules and regulations for the Advisory Board were drawn up by the Archdale-Trinity Citizens for better Education Committee and approved by voters in the fall of 1966 at the same time the first election was held for officers of the advisory board. The first members elected to the board served staggered terms instead of the normal 12 months.

The first meeting of the Archdale - Trinity School Advisory Council was held November 2, 1966. The newly elected members were chairman- Don Miller; Vice Chairman - Fred Lambeth; Recording Secretary- Betty Aldridge; Corresponding Secretary - Doris Spencer. Other members were Roland Albertson and Lloyd Taylor. Ex officio members include all principals of the schools in the Archdale - Trinity School Attendance Area with the senior high school principal serving as secretary and treasurer. The following principals were serving as principals at the time of organization: Dennis Farlow, Trindale Elementary; James Burger, Archdale Elementary; Jimmy Kimble, Trinity Elementary; and Wilton Hawkins, Trinity High School.

The advisory committee is also responsible for approving fund raisers and overnight, out-of-state field trips. The advisory board serves as a liaison between, and advisor to the 8 schools in our area, the Randolph County Board of Education, and at times the county commissioners.
The advisory board meets the 3rd Wednesday night every month in the Trinity High School Media Center and it is a public meeting. Anyone living in the school attendance area is welcome to attend these meetings and is urged to do so.

Revised March 5, 2002
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BYLAWS AND REGULATIONS
FOR THE ARCHDALE TRINITY SCHOOL
ADVISORY COUNCIL
As revised March 4, 2002

ARTICLE I.
PURPOSES AND RESPONSIBILITIES OF THE ARCHDALE-TRINITY
SCHOOL ADVISORY COUNCIL

Section 1. - The primary purpose and responsibility of the Archdale-Trinity School Advisory Council shall be to keep in direct communication with the schools of the Archdale-Trinity school attendance area, the Randolph County Administrative Offices and the Randolph County Board of Education regarding matters affecting the local schools. The Council shall determine the needs of the local schools and the expenditures provided from County and local sources to meet such needs. The Council shall view recommendations from the citizenry and other organizations connected with the schools for the improvement of education in the local schools, and shall make recommendations themselves from time to time to the local administration, county administrative offices or Board of Education on such matters as the Council feels will improve the local educational process. The full Advisory Council shall carry out those functions of an Advisory Council set forth in the Rules of the Randolph County Board of Education and in the North Carolina Community Schools Act.

Section 2. - Those members of the Archdale-Trinity School Advisory Council elected pursuant to Article IV of this document shall further be responsible for preparing each year a budget for the local schools to provide maximum benefits from the available school dollars from the Archdale-Trinity school attendance area supplementary tax for current expenses. The budget shall be prepared in cooperation with the principals of the local schools, the County Board of Education administrative offices and shall be held available for the residents and taxpayers of the Archdale-Trinity school attendance area. Such budget shall be prepared and submitted to the Randolph County Board of Education at such time as the Board of Education shall provide. It shall further be the duty of the elected members of the Council to oversee and carefully observe the administration and use of the supplementary school tax funds for the local schools. The Council shall propose scales of salary supplements, if any, for school personnel and particular teachers, in reasonable classifications and shall require from school officials such information as might be deemed necessary for budget preparation and periodic verification of budget performance for the supplementary tax funds.

Section 3. - The Archdale-Trinity School Advisory Council shall carry out the duties and responsibilities of a local school committee under the rules and regulations of the Randolph
County Board of Education as revised from time to time, which rules presently do provide the following major duties and responsibilities:

(1) Keep informed about all aspects of the operation of the public schools.

(2) Information concerning enrollment, attendance, and school finance shall be reported to the committee as requested by the Council from time to time.

(3) School policies and practices such as discipline and control, fire safety, bus regulations, fees, sanitation, extra curricular activities and school-community relations shall be periodically reviewed.

(4) Consider and approve as it deems appropriate fund raising projects in accordance with the written policy of the Randolph County Board of Education.

All of the aforesaid major duties and responsibilities shall be subject to revision by the Randolph County Board of Education from time to time.

Section 4. - It shall be the duty of the Archdale-Trinity Advisory Council to report to the Parent-Teacher-Student Association meeting of the Archdale-Trinity area schools each school year, preferably at the first meeting of each new school year, as to the disposition of the budget for the Archdale-Trinity school attendance area’s special supplemental tax by the Randolph County Board of Education and Randolph County Commissioners as soon as possible after said budget has been approved. The Chairman of the Archdale-Trinity School Advisory Council shall either be available or provide a representative of the Council for further reports to the Parent-Teacher-Student Association of the local schools upon request of the President of said organization from time to time.

Section 5. - The Chairman of the Archdale-Trinity School Advisory Council shall be responsible for calling the first meeting of said Council each school year within not more than ninety (90) days from the beginning each term year even though said Chairman’s term as a member of the board may have ended prior to the election of a new chairman.

Section 6. - The members of the Archdale-Trinity School Advisory Council shall elect one of their members to serve as Chairman of the Council at the first meeting of said Board following the beginning of each term year as hereinafter defined. The Council shall likewise select other officers to include at least a vice chairman and secretary and shall assign duties to the respective officers from time to time. The principal of the local high school shall serve as secretary at the meetings of the Archdale-Trinity School Advisory Council and shall provide copies of the prior meetings’ minutes to each member.
ARTICLE II.

COMPOSITION OF COUNCIL,
NOMINATIONS AND TERM

Section 1. - The official composition of the Archdale-Trinity School Advisory Council shall be six (6) members elected by vote in accordance with Article IV of these rules, all of whom shall have a vote in budgetary matters coming before the Council. In addition, the Council shall include the principals of all local school attendance area schools.

Section 2. - The “term” year for all purposes of these rules shall begin July 1 and expire June 30 to match the year used by the Randolph County Board of Education for school administrative purposes, provided that the term year shall be subject to alteration by action of the Randolph County School Board from time to time. Members of the Archdale-Trinity Advisory Council shall serve for (3) years from the time of election, except in the case of members resigning or being removed or replacing a member so resigning or removing. Replacement member appointed by the remaining Council members in accordance with Section 3 of Article III shall serve to the next ensuing regular election for Council members. The minority member shall serve for one (1) year term at the pleasure of the elected members of the Council.

Section 3. - PERMANENT NOMINATING COMMITTEE – The Archdale-Trinity Parent-Teacher-Student Consortium shall serve as a permanent nominating committee for the selection of nominees for membership on the Archdale-Trinity School Advisory Council. The nominating committee as herein defined shall present a slate of at least two (2) nominees for each vacancy upon the Council at a public meeting to be held in conjunction with a general meeting of the school attendance area at which time the floor will be opened to nominations in addition to the slate provided by the permanent nominating committee. It shall be the responsibility of the permanent nominating committee to publicize the public meeting for election of Archdale-Trinity School Advisory Council members in the local newspapers and on at least one local radio or TV station each year. The nominating committee shall record upon its records the vote tallies at the election both for the members elected as well as for the nominees receiving the next two highest vote totals along with their names and addresses.
ARTICLE III.

QUALIFICATIONS FOR MEMBERSHIP
REMOVAL OF MEMBERS

Section 1. - Nominees for elective or appointive membership on the Archdale-Trinity School Advisory Council shall be at least eighteen (18) years of age, a resident of the school attendance area for not less than ninety (90) days prior to taking office, must be eligible to vote in general elections in North Carolina, and in accordance with Randolph County Board of Education Advisory Committee rules shall not be currently serving as a Randolph County School Board member or employee of the Board of Education. In electing members, the objective shall be to obtain the services of citizens of the Archdale-Trinity School attendance area who are qualified by training and experience to administer the affairs of the Advisory Council. Members shall be selected based upon their ability to further the mission of the Advisory Council through their knowledge and understanding of the educational needs and desires of the residents and taxpayers of the Archdale-Trinity School attendance area and their economic, geographic, political, racial, gender and ethnic diversity.

Section 2. - The office of an appointed or elected member of the Archdale-Trinity School Advisory Council shall be deemed vacant upon the occurrence of any of the following events:

(a) By a member moving his or her residence out of the school attendance area;
(b) Upon the resignation of any elective or appointed member;
(c) Upon the death of any elective or appointed member;
(d) By a member missing 40% or more of the meetings of the Council in any one term year or by missing three (3) consecutive meetings of the council in any one term year.

Section 3. REPLACEMENT MEMBERS - When a seat on the Archdale Trinity School Advisory Council becomes vacant for any of the reasons set forth in the preceding section, the remaining Advisory Council members shall appoint an interim Advisory Council member with all duties and powers of an elected Council member to serve until the next ensuing regular election for members of the Advisory Council at which time the nominee at such regular election receiving the next highest vote total after the nominees elected to full three (3) year terms at such election shall fill out the remainder of the regular term of the Archdale-Trinity School Advisory Council seat which had become vacant in accordance with the preceding section, if any time shall remain upon such term.
ARTICLE IV.

ELECTION PROCEDURES

Section 1. - Elections for membership to the Archdale-Trinity School Advisory Council shall be held at a public meeting in conjunction with the general meeting of the Archdale-Trinity PTSA in the Spring semester of each year at which time the floor will be opened to nominations in addition to the slate of nominees provided by the permanent nominating committee. Members of elected to the Council shall take office in the next ensuing term year. From the slate of nominees thus presented at the public meeting, two (2) persons shall be elected each year for a three (3) year term of office to the Archdale-Trinity School Advisory Council.

Section 2. - All residents of the Archdale-Trinity school attendance area who are eligible to vote in North Carolina general elections and who are at least eighteen (18) years of age at the time of the election for Council members, shall be eligible to cast their ballots for members of the Archdale-Trinity School Advisory Board. Each voter may cast a ballot for each position to be filled, but votes may not be cumulated and voted for a single candidate. Nominees are elected in order of plurality.

Section 3. - Vacancies occurring between elections for the Archdale-Trinity School Advisory Council shall be filled by an individual appointed by the remaining Council member in accordance with Article III, Section 3 to serve until the next regular election for Council members.

Section 4. - In the event there should be three (3) or more vacancies on the Archdale-Trinity School Advisory Council, a special election superceding the provisions of the preceding Section may be called jointly by the President of the general PTSA and the Chairman of the Archdale-Trinity School Advisory Council to be held as a public meeting in conjunction with the next succeeding general PTSA meeting for the school attendance area to fill said vacancies.

Section 5. - The President of the Archdale-Trinity PTSA Consortium shall serve as presiding officer at the public meeting for the election of nominees to the Archdale-Trinity School Advisory Council, unless said President shall be a candidate in which event some other person agreed upon by the Chairman of the Advisory Council and Chairman of the PTSA Consortium, shall serve as presiding officer for the election. The presiding officer shall appoint three (3) persons to serve as a ballot counting committee for the election, at least one of which appointees shall be a school principal or a member of the advisory council whose term has not expired during the calendar year of the election.
The ballot counting committee shall report the results of the balloting to the presiding officer of the election and to secretary of the PTSA Consortium, including the order of finish of the candidates in the balloting and the number of votes received. The presiding official at the election shall be responsible for having the names, addresses and vote count of the nominees recorded in the minutes of the PTSA Consortium and the ballots themselves shall be turned over to the secretary of the Archdale-Trinity Advisory Council to be kept for a period of two (2) years.

ARTICLE V.

AMENDMENTS

Section 1. - Amendments to these rules, regulations and Bylaws shall be effected only at a public meeting held for the primary purpose of electing members to the Archdale-Trinity School Advisory Council or at a special meeting of the Archdale-Trinity PTSA at which the fact of consideration of such amendment shall be publicized at least ten (10) days prior to such meeting. Amendments considered at a meeting held primarily for election of candidates to the Archdale-Trinity School Advisory Council should, but are not required to have been publicized ten (10) days of advance of such meeting for the particular purpose of an election. Amendments shall be deemed accomplished upon a majority vote of those people present, eligible to vote for the election of members to the Council, and voting at such meeting.
ARCHDALE/TRINITY SCHOOL CONSORTIUM

The Archdale/Trinity School Consortium is an ad hoc committee representing the various school parent/teacher organizations of the Archdale/Trinity school attendance area. It is charged by the following bylaws with the responsibility for conducting all Archdale/Trinity School Advisory Council elections, and candidate forums as necessary to promote informed elections to the Randolph County Board of Education.

Membership
Membership in the consortium consists of two elected representatives from each school’s parent/teacher organization (PTO). The selection of these representatives is left to the discretion of each school’s PTO and may be replaced at any time by agreement within their organization alone. In addition, each area principal shall serve as an ex officio member of the consortium.

Chairperson
The consortium shall select its own presiding officer from the various representatives. The designation as chairperson is at the pleasure of the consortium and may be changed at any time by a simple majority vote.

Business Mandates
A) The consortium will conduct a candidate’s forum on the last Monday of September of any year in which members are to be elected to the Randolph County Board of Education.
B) The consortium will nominate candidates to, and conduct the election for the Archdale Trinity School Advisory Council. (See, "Bylaws and Regulations for the Archdale Trinity School Advisory Council", Oct. 1981 revision, Article II, Sect. 3)
Method of Nomination

Each school PTO shall present to the consortium one candidate for nomination to the Archdale Trinity Advisory Council. Said candidate shall previously have agreed to candidacy and service, if elected. This presentation shall take place at an open meeting of the consortium held on the first Monday of February in each year. The consortium shall draft a final slate of candidates consistent with the advisory council bylaws.

Method of Election

Election to the Archdale Trinity School Advisory Council shall take place at an open meeting of the consortium, advertised in compliance with Art. II, Sec. 3 cited above. This meeting shall take place at 7:00pm on the first Monday of March in each year. Said meeting shall be conducted by the consortium’s chairperson and include other business or entertainment sufficient to assure a representative election.

Qualification as an Elector

Prior to the distribution of ballots the chairperson shall require all persons present who believe they are qualified to vote (those eighteen years of age, and a resident of the Archdale/Trinity School District), to stand and be recognized. Any challenge to qualification may be heard at this time by any member of the assembly. Hearing none, or those heard resolved, members of the consortium shall distribute, collect, and immediate count the ballots. Votes shall be cast, equal to the number of open seats on the council with an election requiring a simple majority of the ballots presented.

Business Restrictions

The consortium may collect no dues, conduct no fund raisers, nor hold funds on their, or for other organizations.

Ratification

These bylaws shall be in effect when accepted by a two-thirds vote of the representatives of the Archdale/Trinity School PTO’s.
REVIEW OF SUPPLEMENTS

Selective Notes from minutes of Archdale Trinity Special Tax Council Meetings:

April 10, 1996: Motion passed to increase teachers supplements by 5%.
Motion passed to increase Assistant Principal supplements by 5%.

April 17, 1996: Motion failed to not address teacher assistant supplements and address issue during next presidential election year.

Motion passed to not address teacher assistant issue at this time.

May 15, 1996: Clarification of review of supplements. The council stated that the review of existing supplements only would be every presidential election year.
Archdale/Trinity Tax Advisory Council
Guidelines for Payment of Supplements

A supplement will be paid to certified employees in the Archdale/Trinity area based on the following guidelines:

1. The certified employee is on an Archdale/Trinity area school payroll and/or

2. The certified employee is supervised and evaluated by an Archdale/Trinity area principal and

3. Serves Archdale/Trinity students.

4. If service is less than 100% time in the Archdale/Trinity area, the supplement will be prorated.

5. Supplements are paid for part-time, certified employees but only to the extent of their employment, prorated for percent of employment.

6. The employee must have been employed for a minimum of 120 days during the school year, and be on the payroll, or approved leave on May first.

7. Supplements will be drafted based upon May first payroll data, and be paid by May 31st of the year.

8. Supplements will be paid according to the approved schedule, which considers years experience and degree attainment.

9. Experience and degree will be as determined by the State of North Carolina, Dept. of Public Instruction for the payment of base salary.

10. Changes in the scale for supplements will not be made retroactive; however, payroll errors will be corrected through the remainder of the fiscal year.

These guidelines have been amended and approved, March 19, 1997.