Substitute Teachers Needed

What is a substitute teacher?
A substitute teacher serves in the place of a teacher who is unable to perform his or her duties due to an absence. A substitute teacher may be called for any teaching position within a school. The job may last for a day, a week, or an entire year. The goal of the short term substitute is to continue with the lessons of the full time teacher.

What are the requirements to be a substitute teacher?
In order to become a substitute teacher in Randolph County, you must complete an employment application and submit it for review in our human resources department. A high school diploma is required and experience working with children/young people is preferred.

Where do I apply to become a substitute teacher?
Go to [www.randolph.k12.nc.us](http://www.randolph.k12.nc.us). Click on the Department tab at the top of the page and then click on Human Resources. On the right hand side of the page, you will see a link labeled Substitutes. Click on this link and you will then have access to the application and other paperwork that must be submitted for the Substitute Teacher application process. Complete the application and submit to the Human Resources Department. Once your application has been completed and reviewed, if approved, your name will be submitted to the Board of Education for final approval. Upon Board approval, you will be notified and will be given access to our online substitute teacher orientation course. When you submit your certificate of completion for the course, your name will be added to our approved substitute teacher list.