

Congratulations on your decision to attend Reid State Technical College! We look forward to assisting you in achieving your career goals. Fall Semester classes begin August 17, 2020. Therefore, the Virtual Orientation and Registration will be held on July 24, and July 31, 2020 at 8:30 a.m. Late registration Virtual (ON TRAC) will be held on August 11, 2020 at 8:30 a.m. The enclosed **ON TRAC** booklet indicates the schedule for Virtual Orientation and Registration. Please make plans to be present during the time scheduled for one of the virtual orientation sessions. During this time, you will have orientation to the college and then meet with your advisor to complete a schedule and register for classes.

If you have not taken the ACCUPLACER Placement Test yet, please make plans to do so as soon as possible or you may not be able to register for the classes you need. If you do not take the ACCUPLACER Placement Test prior to the Virtual Orientation/Registration date, you will not be able to register for classes at that time. Additionally, if you plan to receive Pell Grant, go to [www.fafsa.gov](http://www.fafsa.gov) and file your Pell Grant application for the 2020 – 2021 award year. Once application has been submitted, you can check your status by logging into your student portal on the RSTC website. **NOTE: Please be aware if you are applying for scholarships or WIOA funding, applying for Pell grant is required.**

We are delighted that you are joining the Reid State student body. Our reputation for excellence in career training makes Reid State an excellent educational choice. Should you have any questions, please do not hesitate to contact me.

Sincerely yours,

A handwritten signature in black ink, reading "Tangela L. Purifoy". The signature is written in a cursive style with a large, prominent initial "T".

Tangela L. Purifoy, Ed. D.  
Dean of Students

# ON TRAC SESSIONS

## AGENDA

Virtual Orientation

July 24 and July 31 @ 8:30 a.m.

August 11, 2020@8:30

For each session of the program, the agenda will be as follows:

- **Welcome to Reid State**  
Mr. Jeff Rhodes, Interim President  
Dr. Tangela Purifoy, Dean of Students
- **Financial Aid Overview**  
Ms. Christy Goodwin
- **Overview of Library**  
Ms. Mandy Godwin
- **Overview of Catalog and Student Handbook – Dr. Tangela Purifoy**
  - **College Regulations – Dr. Tangela Purifoy**  
Tuition and fees  
Refund of fees  
Student regulations  
Attendance policy  
Drop/Add  
Access to Records  
Standards of Academic Progress  
Campus security e.g. Evacuation etc.  
Student Right to Know  
Higher Education Opportunity Act (HEOA)  
FERPA
  - **College Policies – Dr. Tangela Purifoy**  
Drug and Alcohol Free Campus  
Sexual Harassment  
ADA  
College Activities  
SGA Introductions
- **College Resources – Ms. Mandy Godwin**
- **Campus Safety/Clery Act/Parking Decals – Chief Brenda Riley**
- **Remarks & Introduction of Faculty/Advisors -Dr. Coretta Boykin**
- **Non-Discrimination Policy**  
It is the policy of REID STATE TECHNICAL COLLEGE not to discriminate against any persons on the basis of sex, disability, race, age, color, religion, or national or ethnic origin. The college is in compliance with Section 504 and the American Disabilities Act (ADA) Regulation

**REID STATE TECHNICAL COLLEGE**  
**DIVISION OF STUDENT SERVICES**  
**VIRTUAL**  
**ON TRAC Orientation Testing Registration Advising Counseling**

July 24 and July 31 @ 8:30 a.m.  
August 11 @ 8:30 a.m.

**Session I - 8:30 a.m.**

Cosmetology  
Cosmetology Instructor Training  
Industrial Electronics Technology  
Industrial Maintenance  
Business Administration Technology  
Practical Nursing  
Phlebotomy  
Welding Technology

All students are required to attend one of the virtual sessions above.

**All programs**

(Students entering under ATB Policy will register for Study Skills (PSY107) rather than ORT100)

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**WHAT IS ON TRAC?**

*ON TRAC* is an opportunity for new Reid State students to learn more about the college and to register for Fall Semester classes. Virtual *ON TRAC* sessions include orientation, advising and registration, as well as testing and counseling when needed. The sessions provide a relaxed atmosphere for students to meet faculty and advisors in small groups and become familiar with campus policies and procedures. These sessions are the first step toward becoming a successful student!

**WHO CAN ATTEND?**

Any student enrolling at Reid State for the first time must attend the *ON TRAC* session. Additionally, your parents, spouse, other family members, or anyone else interested in you and your education at Reid State are welcome to attend. It is not recommended that small children who may become bored or distracted attend these sessions.

**ACCOMMODATIONS**

*ON TRAC* sessions are accessible to all people who desire to attend. If you or someone who will be attending with you have a disability that may require special assistance, please contact Dr. Tangela Purifoy prior to the session.

**LOCATION**

The *ON TRAC* sessions will be held Virtually.

**ADMISSION RECORDS AND TUITION PAYMENTS**

Please have any admissions records needed sent directly to the Reid State Admissions Office prior to attending the ON-TRAC session. Students should be prepared to pay tuition and fees at the time of registration. Tuition and fees may be paid in person or online by logging into your student portal. Reid State Technical College accepts cash, in-state checks, Visa and Master Card for payment. In addition, payment may be made by charging to an approved financial aid award. If you have not applied for Pell Grant and plan to do so, please go to [www.fafsa.gov](http://www.fafsa.gov) and file your Pell Grant application for the 2020 – 2021 award year. Once application has been submitted, you can check your status by logging into your student portal on the RSTC website.

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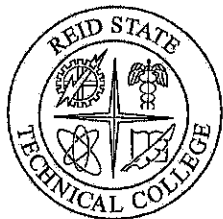
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# RSTC

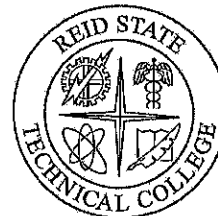
## NOTICE

All tuition and fee charges for the classes for which you are registered must be paid by cash or charged on an approved financial aid award **by, August 14, 2020**. A **\$25.00** late fee will be assessed if not paid by this date. Your name will not appear on the class rolls, and you will not be allowed to attend class. If you have not applied for Pell Grant, please do so immediately.

Please see Chief Riley in the student center to pick up your Decal for your vehicle.



Reid State Technical College  
Campus Resource Directory  
P.O. Box 588 • Evergreen, Alabama 36401  
Phone (251) 578-1313 • Fax (251) 578-5355  
[www.rstc.edu](http://www.rstc.edu)



Jeff Rhodes, Interim President

**ADA/Title IX Officer**

Dr. Tangela Purifoy  
Building 400, ext. 151  
[tpurifoy@rstc.edu](mailto:tpurifoy@rstc.edu)

**ADMISSION RECORDS**

Mrs. Natalie Ray  
Building 400, ext. 148  
[nray@rstc.edu](mailto:nray@rstc.edu)

**ADULT EDUCATION**

Ms. Carol Byrd-Lymon  
Building 400, ext. 163  
[cbyrd@rstc.edu](mailto:cbyrd@rstc.edu)

**BOOKSTORE**

Ms. Laushaun Watson  
Building 300, ext. 113  
[lwatson@rstc.edu](mailto:lwatson@rstc.edu)

**COMPUTER CENTER**

Ms. Lois Robinson  
Building 100, ext. 118  
[lrobinson@rstc.edu](mailto:lrobinson@rstc.edu)

**COUNSELING**

Dr. Tangela Purifoy  
Building 400, ext. 151  
[tpurifoy@rstc.edu](mailto:tpurifoy@rstc.edu)

**DUAL ENROLLMENT**

Ms. Latrisa Simpkins  
Building 100, ext. 149  
[lsimpkins@rstc.edu](mailto:lsimpkins@rstc.edu)

**FINANCIAL AID**

Ms. Christy Goodwin  
Building 400, ext. 107  
[cbulger@rstc.edu](mailto:cbulger@rstc.edu)

**HIGH SCHOOL SCHOLARSHIPS**

Dr. Coretta Boykin  
Administration Building, ext. 137  
[cboykin@rstc.edu](mailto:cboykin@rstc.edu)

**INFORMATION**

Ms. Clarinda Mixon  
Administration Building, ext. 101  
[cmixon@rstc.edu](mailto:cmixon@rstc.edu)

**INSTITUTIONAL EFFECTIVENESS**

Dr. Coretta Boykin  
Administration Building, ext. 137  
[cboykin@rstc.edu](mailto:cboykin@rstc.edu)

**JOB PLACEMENT ASSISTANCE**

Latrisa Simpkins  
Building 100, ext. 149  
[lsimpkins@rstc.edu](mailto:lsimpkins@rstc.edu)

**GRIEVANCE AND COMPLAINTS**

Dr. Tangela Purifoy  
Building 400, ext. 151  
[tpurifoy@rstc.edu](mailto:tpurifoy@rstc.edu)

**RECRUITER**

Ms. Melissa Stallworth  
Building 100, ext. 157  
[melstallworth@rstc.edu](mailto:melstallworth@rstc.edu)

**REGISTRATION**

Dr. Tangela Purifoy  
Building 400, ext. 151  
[tpurifoy@rstc.edu](mailto:tpurifoy@rstc.edu)  
Ms. Vickie Nicholson  
Building 400, ext. 120  
[vickien@rstc.edu](mailto:vickien@rstc.edu)

**SCHOLARSHIPS**

Ms. Christy Goodwin  
Building 400, ext. 107  
[cbulger@rstc.edu](mailto:cbulger@rstc.edu)

**SPECIAL POPULATIONS**

Ms. Vivian Rogers-Fountain  
Building 400, Ext. 138  
[fountain@rstc.edu](mailto:fountain@rstc.edu)

**STUDENT SERVICES CLERK/CASHIER**

Ms. Ruth Owens  
Building 400, Ext. 140  
[rowens@rstc.edu](mailto:rowens@rstc.edu)

**TECH CARDS**

Ms. Vivian Fountain  
Building 400, Ext. 138  
[fountain@rstc.edu](mailto:fountain@rstc.edu)

**TESTING**

Ms. Latrisa Simpkins  
Building 100, ext. 149  
[lsimpkins@rstc.edu](mailto:lsimpkins@rstc.edu)

**WITHDRAWAL OR SCHEDULE CHANGE**

Program Advisors  
Ms. Vickie Nicholson  
Building 400, ext. 120  
[vickien@rstc.edu](mailto:vickien@rstc.edu)  
Dr. Tangela Purifoy  
Building 400, ext. 151  
[tpurifoy@rstc.edu](mailto:tpurifoy@rstc.edu)

**WORKFORCE DEVELOPMENT**

Dr. Coretta Boykin  
Administration Building, ext. 137  
[cboykin@rstc.edu](mailto:cboykin@rstc.edu)