

*****ATTENTION*****

PARENTS OF STUDENTS ATTENDING RHEA COUNTY SCHOOLS

A returned check fee will be in effect this school year. Parents and students paying for school meals will be charged a \$30.00 returned service fee in addition to fees their bank may charge.

The Rhea County Board of Education has entered into an agreement with Paylance, Inc. for the collection of all returned checks issued to all Rhea County locations. The Board requires that you make sure the following information is on all checks written:

Full Name
Street Address
Home Phone Number

If your check is returned by your bank, it will be automatically forwarded by the Rhea County Board of Education's bank directly to Paylance after the first presentation.

Check Payment Terms: In consideration of merchant accepting customer's payment by check, and other good and valuable consideration, Customer agrees that if any check is returned unpaid for any reason, customer expressly authorizes merchant or it's processing agent or assignee to electronically collect or create a demand draft to collect the face amount of the check, and a **\$30** return check service fee as well as any applicable bank fees and sales tax. Customer's payment by check is customer's express acceptance of the terms and shall serve as customer's authorization for the electronic collection and /or demand draft on customer's account.

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) Should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a complain of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D. C. 20250-9410
2. Fax: (202) 690-7442:or
3. Email: Program.intake@usda.gov.

This institution is an equal opportunity provider.