

EXHIBIT B GENERAL REQUIREMENTS and COMPLIANCE SECTION, Indicate PC in No column if Partially Comply. Use comment section to explain PC response or additional document referencing section and line number.

GENERAL INFORMATION/REQUIREMENTS	<i>COMPLIANCE</i>		
	Yes	No	Comments
GENERAL INFORMATION			
1. Is your company public or privately held? If Public, please provide your market symbol.			
2. How many years has your company been doing business under your current name?			
3. Has your company ever done business under another name? If so, what name?			
4. Where is your headquarters located?			
5. How many full-time employees?			
6. Do you have a Midwest office/presence? If so, where?			
7. Do you have a Missouri office/presence? If so, where?			
8. What is the name of your web-based Integrated Financial and Administrative Solutions (IFAS) resources system?			
9. How long has your IFAS product been generally available on the market?			
10. How many U.S. PreK12 school districts are running the current version/release of your web-based product in production?			
11. How many U.S. PreK12 school districts with an active student enrollment under 5,000 are running the current version/release of your web-based product in production?			
SYSTEM REQUIREMENTS			
12. Is your system hosted outside of the district?			
a. Where?			
b. Does each district have a dedicated database with unique logins?			
c. Does the district have secure access to the remote database?			
d. Do you apply data packet compression to minimize bandwidth, if so how much?			
13. Is your system hosted by the school district?			
a. Do you provide the hardware or is the district responsible for hardware cost?			
b. If you provide the hardware, how often is the server replaced?			
c. What are the hardware specs required to run your system?			

	<i>COMPLIANCE</i>		
	Yes	No	Comments
d. Can your system be run on a virtual server?			
e. Who is responsible for operating system and database licensing cost?			
f. What server operating systems are supported for your product?			
g. What database system is currently used for your product? What version? If Microsoft SQL is supported, when do you anticipate SQL 2012 compatibility?			
14. Is your web-based solution SIF-certified (i.e., product have met SIF criteria and passed certification testing)? If yes, what SIF version?			
15. What browsers and browser versions are supported?			
16. What Operating System(s) is used for your current web-based IFAS product?			
17. What database product is used for your current web-based product? What edition/version/release?			
18. Is your current IFAS product running a single enterprise-wide database?			
19. If you are not using Open Source products, are you considering a move to Open Source? If Yes, what product(s)?			
20. Does your system include any mobile apps (iPhone, iPad, Windows phone, android, windows 8)? If so please provide brief description.			
21. Does your company provide custom programming? If so, average cost.			
22. Indicate which of the components/features listed below are included in your current “core” web-based IFAS product offering (i.e., integrated as part of your web-based product and included in the cost). If any components listed are available as an add-on to the web-base product, please provide brief description of the technology used and how it integrates with the base product.			
a. Accounts Payable			
b. Requisitioning and Purchase Orders			
c. Receiving			
d. 1099 Reporting			
e. Accounts Receivable			
f. Cash Receipts			
g. General Ledger			
h. Budgeting			
i. Cash Management including Bank Reconciliation			

	<i>COMPLIANCE</i>		
	Yes	No	Comments
j. Cash Management for Student Activities			
k. Fund Accounting (general, teachers, debt service, capital projects)			
l. School Accounting (designate which school within the district)			
m. Source Accounting (designate special funding)			
n. Project Accounting (designate specific projects)			
o. Job Vacancy Tracking			
p. Applicant Tracking			
q. Employee Information			
r. Employee Health Information			
s. Certification and Skills Tracking			
t. Professional Development Tracking			
u. Employee Evaluations			
v. Payroll (including mandatory benefits – social security, Medicare, retirement))			
w. Employee Health Care Benefits			
x. Employee Cobra Administration			
y. Employee Voluntary Deductions (annuities, dues, etc.) Note if users can define deduction limit sand if so, by fixed amount or percentages			
z. Employee Leave Administration (note if have online employee access portal)			
aa. Employee Absentee Processing (tracking of hours/days used/available)			
bb. Employee Direct Deposit (note if have online employee access portal to view/print paycheck stub)			
cc. Substitute Processing			
dd. Asset Management			
ee. Work Order Management			
23. What-additional components or modules (beyond those listed above) are provided as part of your core System web-based product?			
24. What other components or modules (i.e., not listed above and not part of your core product) are available?			
a. Online workflows			

	<i>COMPLIANCE</i>		
	Yes	No	Comments
b. Electronic signatures			
c. Employee portal			
d. Electronic forms			
USER ACCESS			
25. Can authorized users access all system functions/data via the Internet from work, home, etc.? If Yes, please describe the access method.			
SYSTEM INTERFACE REQUIREMENTS			
26. Interface with the following software systems			
Missouri Retirement web site (OASIS)			
Missouri state reporting system (DESE – MOSIS, Core Data & ASBR reporting)			
Banking direct deposit for payroll			
ACH (banking deposit and payment transactions)			
Banking check cancellation			
Banking institution providing purchase cards (list banks proposed IFAS can interface with)			
TalentEd interfaced with Wonderlic Assessment (on-line applicant tracking)			
On-line staff payroll information (view/print paychecks and enter leave time)			
Health Care Provider System (list systems proposed IFAS can interface with)			
Substitute Teacher position assignment and teacher absence call-in (list systems proposed IFAS can interface with)			
SCHOOLDUDE (work order system)			
SolutionWhere (State reporting professional development)			
Financial Dashboards (Financial analysis program)			
SQL reporting services			
Time Clock systems (list systems proposed IFAS can interface with)			

	Yes	No	Comments
Staff online self-service (including paycheck modeling): - payroll information view/print paychecks, view W-2's, view pay history and enter/view leave time) - insurance benefits enrollment. - voluntary deductions (processes elections, changes and cancellations, but must be approved by payroll department to take effect)			
USER INTERFACE			
28. Does the system provide a consistent user interface? This includes screen layouts, report layouts, messages, field labels and date display?			
29. Does the system allow the user to access on-line help regarding screen or field description and its intended use?			
30. Does the system allow the user to access on-line help regarding valid table values for appropriate fields			
31. Does the system provide, where appropriate, default values for fields? Defaulted values should be able to be overridden by the user.			
32. Can defaulted values be able to be overridden by the user?			
34. Ability to create custom dashboards by user provide a new password (e. g., automated via e-mail)?			
SECURITY			
35. Does security allow or exclude users by:			
a. One or more schools			
b. Function (such as payroll, accounts payable, employee maintenance, etc.)			
c. Task (adding, changing, printing, deleting)			
d. Fields			
e. School year			
36. Does the system provide a secured environment by employing sign-on identifiers and passwords, and procedures to ensure adequate password changes?			
37. Does the system allow a periodic "forced" password change? Timing of forced change?			
38. If an authorized user forgets their password, what methods are available to reset their password?			

	Yes	No	Comments
39. Ability to create custom user menus			
40. Are sign-on attempts logged/tracked? If so, what is tracked?			
41. How does the system respond to multiple invalid login attempts?			
42. How is the system protected from viruses?			
43. Does the system provide security for data transfers? If so, please describe the tool/utility.			
44. Does your system provide a user rights report?			
SYSTEM BACKUPS			
45. Does the system provide back-up capabilities? EXPLAIN (e.g., general back-up process, media used, capacities & who will perform the backup process):			
46. Does the system perform selective and full back-ups and recoveries of the database?			
DATA EXCHANGE			
47. Does the system provide utilities/tools for importing and exporting data to and from its database?			
48. Does the system have the ability to interface with a handheld computing device or cell phone? If so, what operating system(s) (e.g., Palm, WinCE)?			
49. Does the system facilitate/support the use of input devices (e.g., scanners)?			
50. Does the system have the capability to use different types of printers (i.e. ink jet, laser, digital copiers, etc.)?			
END USER REPORT WRITER/AD HOC REPORTING TOOL/PREDEFINED REPORTS			
51. The district desires an end-user tool that is easy to use and powerful in its capabilities. The tool should be totally integrated with the application and the commercial database proposed.			
52. Users can create lookup and reports without knowing any programming language.			
53. Listing of table values can be supplied in a pop-up type environment for easy entry and referral.			
54. The tool provides for automatic joining of tables without any programming or knowledge of table relationships.			

	Yes	No	Comments
55. Users are able to select from any financial / human resource table/view in the database.			
56. Users are able to create any report using any data field within the system.			
57. Users are able to define reports and initiate their production.			
58. The tool allows report definitions to be saved and used again, modified or copied and changed.			
59. There is a capability of allowing the results of executing a report to be accessible on screen, on paper, or transferable in ASCII format for loading into another package or tool (e.g., MS Excel, Access, Word, CSV, XML.)			
60. The tool provides for concurrent multiple sorts and sequences.			
61. The tool allows us to group by multiple categories (e.g., School, Teachers, males, teaching 4)?			
62. The queries and reports are able to be produced based on conditions such as greater than, less than, greater than or equal to, less than or equal to, not equal to, contains, begins with, ends with, matches, is null, between, is found in list, is not found in list, wild card characters, etc.			
63. Does the tool allow for summary reporting by count, mean, median, mode, minimum, maximum, sum, sum of weights, variance, std. deviation, standard error, range, frequency, percentage of group, by group, by nested groups, etc.?			
64. The tool provides end user protection (i.e., against running faulty reports)?			
65. Does the tool provide graphing and charting capabilities?			
66. What type of report formatting (e.g., table headings, footers, fonts, borders, etc.) is available?			
67. Report writer allows users to format columns and cells (bolding, fonts, etc.)			
68. Report writer is capable of performing mathematical calculations			
69. Does the system provide multiple predefined reports? If so, provide list of reports by module.			
STATE REPORTS			
70. Does the system currently provide required Missouri state reports (DESE - MOSIS, DESE - ASBR and Missouri State Retirement Systems – OASIS)?			
a. If you respond NO, describe the process (including time frame) you would use to help us meet state reporting requirements?			
b. Would there be incremental costs (i.e., beyond basic system pricing to accomplish)?			

	Yes	No	Comments
IMPLEMENTATION			
71. Briefly describe your typical system implementation process (i.e., major steps).			
72. Please describe your general process for converting data from an existing system to your system,			
73. How many conversions from LEMCO (accounting and payroll) have you performed?			
74. How many Project Managers (PMs) with system implementation responsibilities are employed by your company?			
75. Are your designated PMs dedicated to Project management?			
76. How many of your Project Managers are certified (e.g., PMI) project management professionals?			
77. What project management tools do you use?			
78. Is the status of the implementation schedule viewable online?			
79. Please describe your conversion tools and typical customer responsibility during the conversion.			
80. Is a project manager assigned to each implementation project?			
81. How many implementations do you typically have “in progress” at any given time?			
82. Is project management included in your base costs or is it an incremental cost?			
83. What is your typical implementation time frame for a district with an enrollment of under 5,000 students?			
84. When (i.e., month) do you typically begin an implementation?			
85. Generally, when do you recommend “going live” with a new system (e.g., start of school, start of calendar year)?			
86. Do you provide incremental imports and backups for implementation?			
87. Have you ever “gone live” with a system mid-year (i.e., start of mid calendar year)?			
TECHNICAL SUPPORT			
88. What remote technical support (e.g., Help Desk) is available?			
89. What are the days/hours of operation?			
90. How many full-time employees are allocated (i.e., support is their primary responsibility) to the technical support function? How are they allocated (i.e., 1st level, 2nd level)?			
91. Are support requests recorded and tracked and available for user review online?			
92. Do you have a defined support escalation process?			

	Yes	No	Comments
93. What is the average response time to resolve an issue?			
94. Do you offer remote OS administration and maintenance? If so, is it included in your base pricing (e.g., ongoing maintenance fee) or as an optional fee?			
95. Do you offer remote database administration? If so, is it included in your base pricing (e.g., ongoing maintenance fee) or as an optional fee?			
96. Would you have secure online access (e.g., via VPN) to our system for problem diagnosis or maintenance?			
97. What customer technical skills are recommended/needed to effectively operate and administer the system OS/database/application? In other words, what technical skills are needed in-house?			
98. What customer technical skills are recommended/needed to accomplish system modifications (i.e., user-defined fields, report writing)?			
99. Does the application come fully documented (end user guide & operations/administration)?			
100. How do customers request software enhancements?			
101. What process is used when new software is released?			
102. What training options are available for new software releases?			
103. How many major releases are available in a year?			
104. Are custom modifications upgraded as part of a new release?			
105. Are there additional costs for upgrading custom modifications for a release?			
106. Are help desk personnel trained to support custom modifications?			
107. What is your method for applying changes to the user system?			
108. What is the average amount of time that it takes for a technical bug to be fixed (from reported date to patch installation date)?			