

Roane County Schools Emergency Procedures

Emergency Crisis Procedures: Every employee should have immediate access to an Emergency Safety document (binder, flipchart, or paper document) that is to be used in the event of an emergency. The Emergency Safety Document should remain in an easily accessible location and provide detailed information about the names and duties of the Crisis Response Team Leaders.

Safety Drills: Throughout the school year, all schools are required to perform safety drills as specified by the Director of Schools. At this time drills include one fire drills within the first month of school and one fire drill per month thereafter, one tornado drill per semester, one lock down drill within the first 30 days of school. Three additional safety drills are given during the school year. All schools with an AED conduct a CPR and AED drill to ensure students are aware of the steps that must be taken in the event of a medical emergency. A sign-off sheet listing all of the drills performed will be turned into the Central Office at the end of every year.

Severe Weather:

When the National Weather Service has issued a tornado watch for Roane County, all students and staff who are outside will be moved inside. Tornado drill procedures and location of safe areas will be reviewed. Students may be released to a parent with proper identification.

Once a tornado warning is issued, all schools will initiate their weather emergency response. Students, employees and visitors will be moved to safe zones within the school. Students may be dismissed to parents after the tornado warning has been lifted by the National Weather Service. During a warning, buildings will be kept open if possible to allow for parents and/or visitors to seek shelter near the front office safe area.

Safety Materials, Equipment and Training: All schools have been trained in Incident Command and will remain consistent with the philosophy of the Roane County Emergency Operations and Preparedness Plan. The basic principle of Incident Command Training involves the delegation of authority so that the authority figure is able to concentrate on managing resources and problem solving during times of emergency. Additionally, schools have been given resources and materials needed to help maintain a safe environment.

PC 717 attached on following pages

*Updated 2/16/17



State of Tennessee

PUBLIC CHAPTER NO. 717

SENATE BILL NO. 2073

By Haile, Bowling, Finney

Substituted for: House Bill No. 2217

By Weaver, Dunn, Harry Brooks, Dawn White, Moody, Kane

AN ACT to amend Tennessee Code Annotated, Title 8; Title 10 and Title 49, relative to school safety plans.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Section 10-7-504, is amended by adding the following language as a new subsection (p):

(p) Information, records, and plans that are related to school security, the district-wide school safety plans or the building-level school safety plans shall not be open to public inspection. Nothing in this part shall be interpreted to prevent school administrators of an LEA from discussing or distributing information to parents or legal guardians of children attending the school regarding procedures for contacting or obtaining a child following a natural disaster.

SECTION 2. Tennessee Code Annotated, Section 49-6-804, is amended by designating the existing language as subsection (a) and by adding the following language:

(b) Any meeting concerning school security, the district-wide school safety plans or the building-level school safety plans shall not be subject to the open meetings laws compiled in title 8, chapter 44. Though closed to the general public, reasonable notice shall be provided to the general public prior to such a meeting. The board shall not discuss or deliberate on any other issues or subjects during such a meeting.

(c) Each LEA shall provide to the local law enforcement agency with jurisdiction the LEA's plans regarding school security, district-wide school safety plans and building-level school safety plans, as well as information, records, and plans that are related to school security.

SECTION 3. This act shall take effect upon becoming a law, the public welfare requiring it.

SENATE BILL NO. 2073

PASSED: March 31, 2014



RON RAMSEY
SPEAKER OF THE SENATE



BETH HARWELL, SPEAKER
HOUSE OF REPRESENTATIVES

APPROVED this 16th day of April 2014



BILL HASLAM, GOVERNOR