

Rocky Hill Public Schools

761 Old Main Street

PO BOX 627

Rocky Hill, Connecticut 06067

New Hire – Active Employee Change Form

First Name:	
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Middle Initial:		Previous Name:	
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***For Last name changes only

Last Name:	
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Street Address:	
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City:		State:		Zip:	
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Telephone:		Cell Phone #	
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Date of Birth:	
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Spouse's name:	
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Spouse's place of Employment:	
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Emergency Telephone Contacts:

Name:	
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Telephone #		Cell #	
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Relationship:	
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New hires complete all information. Active employees fill in pertinent changes only.

For Office Use Only: ___H/R ___P/R ___TRB ___Insurance ___Vendor File