

Rocky Hill Public Schools

Field Trip Request Form

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ewttlewnwo OY tlwqpp 't gto kulkqp 'd' 'c' 'b' l'pqt 'lawf gpv'ut'ctgpp'qt 'l wctf kcp 'b wu'dg'qdxlp'gf 0'.....
Tglt 'q'Dqctf 'qhlGfwecwqpp 'Rqrlc{'%8375'/'Hkgf 'Vtrul'cpf 'Qhl'Eco r wul'Vtcxgl0'

School: _____ Contact: _____ Date of Request: _____

Name/Description Student Group Involved: _____

Field Trip Location: _____

Date of Trip: _____ Departure Time: _____ Arrival Time: _____

Educational Objective/Relevance to Curriculum * : _____

Teacher/Chaperone Names(s): _____

Number of Students Attending: _____	Ticket Price: _____
Number of Chaperones: _____	Ticket Price: _____
Number of Teachers: _____	Ticket Price: _____
Total Count: _____	Total Price: _____

Bus Company: _____

Number of Buses needed: _____	Bus Rate: _____	Total Bus Price: _____
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(Typically 55 Individuals per bus)

Total Ticket Price: _____

Event or Miscellaneous Fee: _____

Total Trip Cost: _____

Cost per Student: _____

SAF Budget Code: _____

Cost of trip paid by: Student BOE Funds Fundraising PTO Funds

Principal's: Approval Denial Date: _____ Signature: _____

Superintendent's: Approval Denial Date: _____ Signature: _____

Date to be placed on the BOE Agenda (out-of-state trips): _____

Form revised: 10/20/16

* Attach Supplemental documents to this form.