



Technology for Students!

An informational flyer for parents.

August 2017

Chromebooks for students and steps to take...

Chromebooks will be distributed to students during the first few weeks of school. At the high school, **returning** students will be required to register their Chromebooks in the Library Media Center. **New** high school students will be assigned a Chromebook in the beginning of the school year in the Library Media Center. At the middle school, Chromebooks will be distributed during extended homerooms. Before Chromebooks are given to students for in-school and home use, there are a few things that parents and students need to do:



PARENT & STUDENT CHROMEBOOK CHECKLIST

- ✓ Review and sign Acceptable Use Policy.
- ✓ Pay for Chromebook insurance using online payment portal.
- ✓ Review and sign District Device Agreement.

RECOMMENDED

- ✓ Purchase a protective case for your Chromebook (the district provides the Chromebook and power adapter only).

SOME STUDENT RE- SPONSIBILITIES TO REMEMBER:

- ✓ Fully charge your Chromebook every evening!
 - ✓ For support, submit a helpdesk ticket from any computer or "Helpdesk Kiosk" using the online support system.
 - ✓ Never let anyone "borrow" your Chromebook!
 - ✓ When in doubt...ask first!
- Questions may be submitted through Google Classroom.

For more information please contact your school administration or visit www.rockyhillps.com.

1. Review and sign the Acceptable Use Policy (If you haven't done so in the past)-

The Technology and Instruction: Acceptable Use of the Computer Network, Section 6142 of the Series 6000 Instruction Policy of the Rocky Hill Public Schools must be carefully read and signed. Parents should digitally review and sign the agreement using the InfoSnap online system. Prior to the start of school, you will receive a "Snapcode" email from our Central Registration Office with a link to the InfoSnap system. Please review the document with your students as it is important that they understand their responsibilities for appropriate use of the Chromebooks. Teachers will also review the policy in class with your students during the first week of school at which point, the students will also be required to sign the form.

2. Pay for Chromebook Insurance - The annual insurance fee for your student's Chromebook must be paid in full prior to receiving the Chromebook. Insurance is provided by Safeware at an affordable price. The fee may be paid online at my.safeware.com. Please see the attached flyers for instructions. The online portal for payment is now open!

3. Review and sign the District Device Agreement - The District Device Agreement is a form that the student and parent must sign which documents the serial number of your student's Chromebook. The District Device Agreement, must be signed every year, will be given to students in the beginning of the school year, and must be returned as soon as possible.

For your reference, Rocky Hill Public Schools has provided a document/guide titled Student Chromebook Guidelines & Procedures. The document may be downloaded at www.rockyhillps.com under the Technology section. The document provides information on many topics from care to tips on how to print at home.

As your students are welcomed back to school on Tuesday, September 5, 2017, they will be provided with more information and instructions on how to obtain their district-assigned Chromebook.

To update your current email address and contact information please call Tom Kennison at 860-258-7701.



For more information, visit www.rockyhillps.com

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