



**TOWN OF ROCKY HILL
BOARD OF EDUCATION POLICY COMMITTEE
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Policy Committee
DATE MEETING AGENDA POSTED	April 20, 2016
LOCATION	RHHS Main Office Conference Room
DATE OF MEETING	April 21, 2016
TIME MEETING STARTED	5:04 p.m.
PERSON PREPARING MEETING MINUTES	Christine B. Flynn, Secretary to the Superintendent of Schools
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

MEMBERS PRESENT AT MEETING:

1. Laurie Boske (Committee Chair)	2. Rene Rivard (Committee Member)
3. Frank Morse (Board of Ed.)	4. Also present: Darlene Brown, Assistant Superintendent
5. Mark Zito, Superintendent	

NUMBER REQUIRED FOR QUORUM 2 QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

1st MOTION Passed Failed Tabled

No motions were made during this meeting.

DISCUSSION Passed Failed Tabled

Review and discussion of policy on attendance and truancy in Series 5000. Discussion on policy addition specific to medication administration and procedures to administer.

TIME MEETING ADJOURNED: 5:35 p.m. TIME DELIVERED TO TOWN CLERK: _____

Date of BOE Approval: _____ Signature of BOE Secretary: _____