

BOARD OF EDUCATION
ROSELLE PARK, NEW JERSEY
OPEN MINUTES of the
May 15, 2012
Board Meeting
7:00 P.M.

The meeting, held in Robert Gordon School, was called to order by Vice President Harms who noted that this was an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, and the Home News Tribune. The purpose of this meeting is to take action on matters for the month of May 2012.

There were present:

Vice President Harms	Christopher Miller
Alexander J. Balaban	Scott Nelson
Troy Gerten	Jeffrey Parrell
Barney Leinberger	Barbara Sokol

President Rinaldi was absent from the meeting.

Also present:

Patrick M. Spagnoletti, Superintendent of Schools
Susan Guercio, School Business Administrator/Board Secretary
Joshua Sklarin, Board Attorney

Vice President Harms led the flag salute.

Public Participation – Agenda Items Only

Jacob Magiera, resident asks why Treasurer of School Monies, Greg Meyers does not attend board meetings and was he previously employed by the borough. Superintendent Spagnoletti responds he is not required by statute and yes he was previously employed by borough. Mr. Magiera also questioned agenda items #15, #19, #30. Superintendent Spagnoletti explained. Mr. Magiera asked amount of two years savings for district by participating in ACES for natural gas supply. School Business Administrator Guercio will supply information.

SUPERINTENDENT REPORT

Superintendent Spagnoletti introduced James Salvo, Principal of Robert Gordon who presented certificates of recognition to Alyssa Wong and Melissa Larrucea for their PTA Reflections art work submission.

Superintendent Spagnoletti informed the audience the district had applied and will receive \$26,000 in RACE to the Top grant. The monies will be used for EE4NJ, a new teacher evaluation process.

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Balaban and seconded by Ms. Sokol to approve the following agenda items 1 through 10.

1. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent).

TEACHERS

Ellen Gieser	30 Oxford Rd., E. Brunswick	Sch. Nurse	Monmouth MSN '06
Timothy Riesz	12 Mistletoe Drive, Matawan	Science	Montclair BS '12
Linda Vein	2575 Eleanor Terr., Union	K-12	Rutgers BA'86

2. Resignations

Approval to accept the following staff resignations: (as recommended by the Superintendent)
(*as per RPEA contract)

*Trina Lopez Pereira, EJJF-Aldene School lunch room aide, effective June 30, 2012.

Nicholas Badillo, Anthony Signorella Youth Center Director, effective June 1, 2012.

3. Substitute Salaries

To approve the following substitute/home instruction salaries for the 2012-2013 school year: (salaries same since 2009-2010)

<u>Substitutes</u>	
Secretaries	\$70.00/day
Paraprofessionals	\$10.50/hr.
Aides	\$ 9.50 /hr.
Maintenance Workers	\$16.00/hr.
Custodians	\$12.00/hr.
<u>Teachers</u>	
Substitute Certified	\$90.00/day
NJ Teacher Certified	\$95.00/day
After 20 days a year (NJ teacher certified only)	\$100.00/day*
Nurse (NJ nurse certificate only)	\$105.00/day
<u>Home Instruction</u>	\$31.00/hr.

*annually non-cumulative; 20 day waiting period is waived for 15 or more years of continuous substituting service with the district.

4. *Staff Appointment*

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

Cleophus D'Cruz, Academy paraprofessional, effective May 8, 2012 to June 30, 2012 at \$13.36/hr., 3hrs/day, 5days/wk. (new position as per student IEP)

5. *Appointment of Board Attorney*

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, Anthony P. Sciarrillo of the firm Lindabury, McCormick & Estabrook, Westfield, NJ is well qualified and capable of providing these services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, that Anthony P. Sciarrillo of the firm Lindabury, McCormick & Estabrook, Westfield, NJ is hereby appointed Board attorney for the 2012-2013 school year. All legal fees will be billed at \$160 per hour. (no change in fee since 2010-2011)

6. *Appointment of Auditor*

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Robert A. Hulsart & Company, Wall, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Robert A. Hulsart & Company satisfactorily conducted the school audit in 2011, and will be performing the school audit for the 2011-2012 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roselle Park, NJ as follows:

1. The firm of Robert A. Hulsart & Company, Wall, NJ is hereby appointed auditors for the accounts of the Board of Education for the 2012-2013 school year at a fee of \$19,500.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.

7. *Appointment of Architect*

WHEREAS, there exists a need for the services of an architect, and

WHEREAS, the Musial Group, P.A., Mountainside, NJ is a licensed architectural firm that has previously performed architectural services for the school district, including, but not limited to, design work for the district's capital projects,

WHEREAS, the Board of Education desires that the services of the Musial Group, P.A. continue, and

WHEREAS, the Board, assisted by its attorney, and the Musial Group, P.A. have reached mutually agreeable contract terms for these services, now therefore be it

RESOLVED, that the Board of Education of the Borough of Roselle Park approves the appointment of the Musial Group, P.A., Mountainside, NJ as district architect,

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law (NJSA 18A: 18A-5).

8. *Appointments*

To appoint the following staff for the 2012-2013 school year:

- A. Attendance Officer, Sarah Costa
- B. Issuing Officer, Sarah Costa
- C. Employee Insurance Broker, Brown and Brown Benefit Advisors, Inc.
- D. Property, Casualty, Liability Insurance Broker, James Davies
- E. School Physicians: Richard Bezozo, Stephen Parker
- F. Treasurer of School Monies, Gregory Mayers
- G. Affirmative Action Officer, Mary Christensen
- H. Section #504/ADA Compliance Officer, Susan Carlstrom
- I. Superintendent, Patrick M. Spagnoletti
- J. School Business Administrator/Board Secretary, Susan Guercio
- K. Investment /Purchasing Officer, Susan Guercio
- L. Substance Awareness Coordinator, Angela Longo
- M. Asbestos/ Health and Safety/Air Quality/AHERA Officer, Joseph Lugara
- N. Integrated Pest Management Coordinator, Joseph Lugara
- O. Right to Know, Chemical Hygiene, Officer, Joseph Lugara
- P. Custodian of Records, Susan Guercio
- Q. Anti-bullying Coordinator, Kathleen Carlin
- R. Missing/Homeless Children Liaison, James Salvo

9. *Staffing List*

To approve of the attached Roselle Park Education Association /Roselle Park Administrator Association staffing list for the 2012-2013 school year: (as recommended by the Superintendent) (salaries same as 2011-2012 pending negotiations)

10. *Non-Union Staffing List*

To approve the attached non-union staffing list for the 2012-2013 school year. (as recommended by the Superintendent) (salaries same as 2011-2012 pending negotiations)

On roll call, motion carries with an abstention from Mr. Leinberger on item #9.

.....

EDUCATION

A motion was made by Mr. Leinberger and seconded by Dr. Parrell to approve the following agenda items numbered 11 through 14A.

11. *Educational Trip Request*

To approve the following district educational trip requests:

NY Aquarium	May 15, 2012	Robert Gordon 1 st grade
Suburban Country Club, Union	May 8, 2012	HS golf team
Green Meadow Farms, Hazlet	May 31, 2012	ECC Pre-K

12. *Interdistrict Public School Choice*

To approve the following conditions in its Interdistrict Public School Choice policy Pursuant to N.J.A.C. 6:12-3.3(b)(1): A maximum of 2% per grade level per year subject to a total maximum of 7% of the total number of students enrolled in the district.

13. *Standard Field Trips*

To approve the following district field trips for the 2012-2013 school year:

Roselle Park High School	Roselle Park Middle School
EJF-Aldene School	Robert Gordon Elementary School
Sherman Elementary School	Assumption Church, Roselle Park
Burger King, Roselle Park	Roselle Park Library
Casano Center, Roselle Park	Chestnut Hardware, Roselle Park
Chestnut Hill Supermarket, Roselle Park	Chiego Center, Roselle Park
Dunkin Donuts, Roselle Park	Family Dollar, Roselle Park
McDonalds, Roselle Park	Rita Pharmacy, Roselle Park

Standard Field Trips continued

Roselle Park Historical Society	Roselle Park Post Office
Sunrise Diner, Roselle Park	Sun Tavern, Roselle Park
A&P Kenilworth	Applebees, Union
Chevys Restaurant, Linden	College of NJ, Ewing, NJ
Community Food Bank, Hillside	Cornell Hall Nursing Home, Union
Five Below, Springfield	Froehlich Safety Center, Westfield
Holmdel Park & Activity Center	Jenkinson's Aquarium, Point Pleasant
Johnsonburg Camp Conv. Center, Johnsonburg	Jersey Gardens Mall, Elizabeth
Kean University, Union	Kidz Village, Kenilworth
Liberty Science Center	Martin Guitar Factory, Nazareth, Pa.
Metropolitan Museum	JP Morgan Library & Museum, NYC
National Museum of Natural History, NY	Newark Museum
New Jersey State Museum, Trenton	NYC Financial District
Nomahegan Park, Cranford	Panera Bread, Springfield
Pizza Hut, Berkeley Heights	St John's University, Staten Island
Sandy Hook State Park	7 President's Park
Shakespeare Theatre of NJ Madison NJ	Six Flags/Great Adventure
Somerset Patriot Baseball	Sterling Mines
Suburban Golf Club, Union	Trailside Museum, Mountainside
Turtle Back Zoo, West Orange	Union County College, Cranford
Union County Courthouse, Elizabeth	UC Magnet School, Scotch Plains
Utopia Salon, Westfield	Vocational School, Scotch Plains
Warinanco Park, Roselle	Washington Crossing State Park, Titusville
Watchung Reservation, Mountainside	Williams Nursery, Westfield

14. Education Program

To approve the following education program(s) for the 2011-2012 school year:

Bedside Instruction

#68	3/12/12 - 5/8/12		\$125/day
#97	4/23/12 – 5/31/12	10 hrs./wk.	\$31/hr.

Home Instruction

#96	5/3/12 - 5/10/12	4 subjects	\$31/hr.
-----	------------------	------------	----------

Psychiatric Evaluation & Fit to Return

#91	Family Resource Center	\$450
#99	Family Resource Center – Psych Eval	\$450
	Fit to Return	\$150

Assistive Technical Evaluation

#100	Dr. Brian Friedlander	\$500
------	-----------------------	-------

Specialized CST Evaluation – Speech/Language/Psychological/Educational

#98	NJ Specialized CST, Trenton	\$1,350
-----	-----------------------------	---------

14A. Professional Development Plan

To approve the district Professional Development Plan for 2012-2013. (copy on file in business office)

Motion carries.

.....

BUSINESS

A motion was made by Mr. Gerten and seconded by Mr. Leinberger to approve the following agenda items 15 through 35.

15. District Policies

To approve the following: the adoption of the Roselle Park Board of Education Policies, Code of Ethics By-Laws and Rules and Regulations currently in effect. (copy on file in board office and online @ www.rpsd.org)

16. Organizational Chart

To approve the attached 2012-2013 Roselle Park School District Organizational Chart.

17. Official District Newspapers

To establish the Star Ledger, the Home News and Tribune, and the LocalSource as the Board's official newspapers.

18. Annual Meeting Dates

To establish monthly meeting dates for the period July 2012 through June 2013 school year. Closed meetings shall start at *6:00 P.M. and will be held as noted below. The public session of the meeting will start at 7:00 P.M*. It may be necessary for the Board of Education to hold a closed session following each meeting to discuss a personnel matter or other exception to the sunshine law. Action may be taken in any open session. (subject to change) (*unless otherwise noted)

RPHS	July		July	10 (if necessary)
Aldene	August	7 (if necessary)	August	21
Aldene	September	4	September	18
Sherman	October	2	October	16
RPMS	November	6	November	20
RPHS	December	4	December	18 (if necessary)
Robert Gordon	January	8	January	22
Aldene	February	5	February	19
Sherman	March	5	March	19
RPHS	April	9	April	23
Robert Gordon	May	7	May	21
RPMS	June	11	*June	25 (closed session/no action/ location TBA)

19. Authorization to Advertise for Bids, Solicit Quotations or Purchase by State Contract

To authorize the Secretary/Business Administrator to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air conditioners	Custodial uniforms	Office paper
Alarm system service/installation	Electrical supplies	Paint
Athletic supplies and equipment	Electrical work	Periodical subscriptions
Auditorium seating	Floor repair/floor tile installation	Photocopiers
Boiler repair	Grounds supplies/equipment	Ventilating equipment
Boiler water treatment	Gym/classroom floor restoration	Replacement doors/hardware
Building materials	Hand and power tools	Roofing work
Calculators	Heating plant modifications	School furniture
Chalkboards/bulletin boards	Industrial arts supplies/equipment	School health supplies
Commercial printing	Internet service provider	School supplies
Computers and accessories	Janitorial supplies	Science supplies/equipment
Computer hardware maintenance	Locker refinishing	Sidewalk and paving work
Computer networking	HVAC controls	Solid waste disposal
Carpeting	Audio visual equipment	
Communications equipment	Stage drapery	

20. Use of Facilities Fees

To approve the following use of facility fees for the 2012-2013 school year: (same since 2010-2011)

	<u>Elem/Middle/Academy</u>	<u>High School</u>
	Rate per hour	Rate per hour
	2 hour minimum	2 hour minimum
Auditorium & Stage	\$75	\$95
Gymnasium	\$75	\$95
Special Rooms	\$30	\$35
Kitchen	\$50 *	\$75 *
Classrooms	\$25	\$25
Cafeteria	\$50	\$75
Custodial Over-Time**	Rate per hour	
Saturday	\$45	
Sunday	\$60	

* Must have food service company representative on duty.

** Custodial fees to be charged a minimum of 1/2 hour before and 1/2 hour after event subject to set-up and clean-up times.

21. *Board Committees*

To approve the following committees (President to select members in January):

Facilities (includes)
Buildings & Grounds
Renovations
Use of Facilities

Curriculum

Finance

Personnel (includes)
Contract Negotiations
Central Office Reviews
Enterprise Pay Scales

School Board Operations (includes)
Policies
Legislation
NJSBA
UCSBA

Technology (includes)

Computers
Networking
RPTV

Committee of the Whole Board (includes)

Budget
Board Self Evaluation
Superintendent's Evaluation

Liaisons/Contacts

EJF-Aldene PTA
Robert Gordon PTA
Sherman School PTA
Middle School PTA
High School PTSA
High School Student Council

Senior Citizens
Recreation
Mayor/Council
NJSIAA
Dads Club
Educational Services
Morris/Union Jointure
Union County Chamber of Commerce

22. *Financial Investments/Board Operations*

To approve the following:

- A. Establish the following depositories and authorize the School Business Administrator/Board Secretary to invest idle funds in legal securities. The details of all investments shall be communicated to the Treasurer of School Monies forthwith and authorize the President, Treasurer and Secretary to transfer funds from Savings Accounts to Checking Accounts:

Wells Fargo Bank, Roselle Park
Bank of America, Roselle
TD Bank, NA
State of NJ/Cash Management Fund (Bankers Trust)
Municipal Bond Insurers Assurance (MBIA)

Business Administrator/Board Office Administrative Assistant for Payroll
Business Administrator/Board Office Administrative Assistant for Payroll
Business Administrator/Board Office Administrative Assistant for Payroll
Business Administrator/Board Office Administrative Assistant for Payroll
Business Administrator/Board Office Administrative Assistant for Payroll

Financial Investments/Board Operations continued

B. Approval of the following district financial accounts:

<u>Bank</u>	<u>Account Name</u>	<u>#of Signatures</u>	<u>Signatory Title</u>
TD Bank, NA	Retirement Account	1	Board Secretary or Superintendent
TD Bank, NA	Summer Camp	2	Director & Assistant to Director
TD Bank, NA	Warrant	3	Either Board President or Vice President Bd Secretary/Treasurer School Monies
TD Bank, NA	Payroll Agency	1	Superintendent of Schools or SBA
TD Bank, NA	Payroll	2	Treasurer School Monies & SBA
TD Bank, NA	Special Agency	1	Board Secretary or Superintendent
TD Bank, NA	Capital Reserve	2	Board Secretary & Superintendent
TD Bank, NA	Student Activities Funds Elem/MS	2	Principal & Secretary
TD Bank, NA	HS General Association	2	Either Principal or Assistant Principal HS Bookkeeper
Wells Fargo Bank	Norman Howard Scholarship	2	Principal & MS Secretary
TD Bank, NA	Unemployment Trust	1	Board Secretary or Superintendent
TD Bank, NA	RPBOE Scholarship	1	Board Secretary or Superintendent
TD Bank, NA	HS Faculty	2	Bookkeeper & Secretary
Bank of America	RP Vito Scarpelli Service Award	2	Principal & MS Secretary

C. Establishment of imprest petty cash accounts in the following amounts: (effective 7/1/11)

Central Office	\$150.	Aldene School	\$50.
High School	125.	Sherman School	50.
Middle School	50.	Robert Gordon	50.
Special Services	50.	Curriculum Office	50.
Roselle Park Academy	50.	Early Childhood Center	50.

Funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures. No single expenditure shall exceed \$25.00

The principal of each school is responsible for proper disposition and accounting for funds in his/her charge; and the Board Secretary shall be responsible for the central office account.

All disbursements from petty cash shall be reported at the next regular monthly meeting of the Board. All petty cash funds shall be established by Board approved voucher and all unused money is to be returned to the depository at the close of each fiscal year.

23. *Travel and Related Expense Reimbursement*

To approve the following resolution:

WHEREAS, the Roselle Park board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operations of the school district; and

WHEREAS, N.J.A.c.6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this Annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq.; but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A. C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members. (same since 2011-2012)

24. *Monthly Certification*

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of April 30, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

A. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April 30, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

25. *Approval of Transfers*

To approve the following transfers for the month of April 2012:

OTHER PURCH SERV	11-000-211-500	\$1,365.00	\$240.00	\$1,605.00
SALARIES	11-000-213-100	\$330,408.00	\$180.00	\$330,588.00
OTHER SAL FOR INSTRUCT	11-000-217-106	\$234,745.00	\$1,838.00	\$236,583.00
SAL OF OTHER PROF STAF	11-000-219-104	\$521,406.00	\$117.00	\$521,523.00
OTHER PURCH SERV	11-000-219-390	\$15,452.00	\$1,797.00	\$17,249.00
SUPPLIES & MATERIALS	11-000-219-600	\$4,156.25	\$1,377.00	\$5,533.25
SUPPLIES & MATERIALS	11-000-221-600	\$46,656.22	\$108.00	\$46,764.22
MISC EXPENDITURES	11-000-230-890	\$16,288.00	\$694.00	\$16,982.00
SALARIES OF SEC ASST	11-000-240-105	\$385,352.00	\$445.00	\$385,797.00
SUPPLIES & MATERIALS	11-000-252-600	\$33,216.01	\$2,191.00	\$35,407.01
GENERAL SUPPLIES	11-000-261-610	\$177,153.73	\$3,807.00	\$180,960.73
CLEANING,REPAIR,MAIN	11-000-262-420	\$97,653.29	\$1,080.00	\$98,733.29
OTHER OBJECTS	11-000-262-800	\$1,708.00	\$368.00	\$2,076.00
TRANSPORTATION SUPP	11-000-270-615	\$13,685.00	\$4,516.00	\$18,201.00
SALARIES OF TEACHERS	11-120-100-101	\$3,114,524.00	\$154.00	\$3,114,678.00
PURCH PROF SERV	11-150-100-320	\$13,505.90	\$1,718.00	\$15,223.90
GENERAL SUPPLIES	11-190-100-610	\$217,633.42	\$8,559.00	\$226,192.42
TEXTBOOKS	11-190-100-640	\$175,171.23	\$917.00	\$176,088.23
OTHER SAL FOR INSTRUCT	11-205-100-106	\$89,455.00	\$845.00	\$90,300.00
SALARIES OF TEACHERS	11-209-100-101	\$224,665.00	\$710.00	\$225,375.00
TEXTBOOKS	11-209-100-640	\$0.00	\$72.00	\$72.00
SALARIES OF TEACHERS	11-212-100-101	\$193,093.00	\$185.00	\$193,278.00
GENERAL SUPPLIES	11-212-100-610	\$8,651.19	\$98.00	\$8,749.19
SALARIES OF TEACHERS	11-213-100-101	\$1,442,230.00	\$332.00	\$1,442,562.00
GENERAL SUPPLIES	11-213-100-610	\$12,916.26	\$14.00	\$12,930.26
SALARIES OF TEACHERS	11-215-100-101	\$171,931.00	\$43.00	\$171,974.00
MISC EXPENDITURES	11-401-100-890	\$1,805.00	\$1.00	\$1,806.00
CLEANING,REPAIR,MAIN	11-402-100-420	\$16,544.88	\$1,628.00	\$18,172.88
PURCH PROF SERV	11-000-213-300	\$15,000.00	-\$2,000.00	\$13,000.00
COMMUNICATIONS/TELE	11-000-230-530	\$83,837.12	-\$5,000.00	\$78,837.12
CLEANING,REPAIR,MAIN	11-000-261-420	\$338,625.39	-\$5,500.00	\$333,125.39
TRANSPORTATION ESC	11-000-270-518	\$99,474.36	-\$5,000.00	\$94,474.36
OTHER RETIRE CONTRIB	11-000-291-240	\$377,274.00	-\$3,091.00	\$374,183.00
UNEMPLOYMENT COMP	11-000-291-250	\$158,948.70	-\$13,443.00	\$145,505.70
SALARIES OF TEACHERS	20-231-100-101	\$250,558.00	\$3,201.71	\$253,759.71
SUPPLIES & MATERIALS	20-231-100-600	\$1,808.00	\$5,973.61	\$7,781.61
OTHER PURCH SERV	20-231-200-500	\$540.00	\$164.00	\$704.00
SUPPLIES & MATERIALS	20-249-100-600	\$3,560.89	\$30.00	\$3,590.89
SUPPLIES & MATERIALS	20-250-100-600	\$3,000.00	\$1,722.77	\$4,722.77
PURCH PROF SERV	20-250-200-300	\$39,603.00	\$35,217.00	\$74,820.00
SUPPLIES & MATERIALS	20-260-100-600	\$10,035.00	\$2,621.45	\$12,656.45
PURCH PROF SERV	20-260-200-300	\$8,385.00	\$113.60	\$8,498.60
OTHER PURCH SERV	20-262-200-500	\$1,211.29	\$463.18	\$1,674.47
SUPPLIES & MATERIALS	20-451-100-600	\$962.54	\$115.89	\$1,078.43
PURCH PROF SERV	20-231-200-300	\$13,113.00	-\$8,533.00	\$4,580.00

Minutes
 May 15, 2012
 Open Session

Transfers continued

SALARIES	20-231-200-100	\$4,500.00	-\$806.32	\$3,693.68
PURCH PROF SERV	20-249-200-300	\$6,617.64	-\$30.00	\$6,587.64
PURCH PROF SERV	20-250-100-300	\$5,000.00	-\$1,700.00	\$3,300.00
TUITION TO PRIVATE HANDI	20-250-100-566	\$33,000.00	-\$33,000.00	\$0.00
PERSONAL SERVICES	20-250-200-200	\$35,544.00	-\$1,929.77	\$33,614.23
OTHER PURCH SERV	20-250-200-500	\$4,000.00	-\$310.00	\$3,690.00
SALARIES	20-260-200-100	\$3,000.00	-\$2,735.05	\$264.95
SUPPLIES & MATERIALS	20-262-200-600	\$463.18	-\$463.18	\$0.00
PURCH PROF SERV	20-451-200-300	\$2,122.36	-\$115.89	\$2,006.47
TOTAL		\$9,061,553.85	\$0.00	\$9,061,553.85

26. Approval of Minutes

To approve the following minutes:

April 17, 2012	open session	closed session
April 24, 2012	open session	closed session

27. Approval of Bills

To approve the following bills for the month of April 2012:

General Current Expense	\$307,323.60
Capital Outlay	\$ 3,021.00
Special Revenue Funds	\$ 8,164.55
Enterprise Fund	\$126,656.90
Total	\$445,166.05

28. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending March 31, 2012.

29. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

Assumption CYO Baseball
Herm Shaw Field
Saturday, Sunday, April 15, 2012 – June 17, 2012, 10:30 AM – 1:00 PM

NJHNJ Girl Scouts – meetings
Sherman School students' cafeteria
Tuesday, May 22, 2012, 6:30 PM – 8:00 PM

Roselle Park Recreation Wrestling
Roselle Park High School gymnasium wrestling room
Monday – Friday, June 11-15, 2012, 6:00 PM – 8:30 PM – clinic
Gymnasium, teachers' cafeteria, students' cafeteria
Saturday, June 16, 2012, 7:00 AM – 4:00 PM – tournament

30. *District Contracts*

To approve the following district contracts: (copies on file in business office)

Morris Union Jointure Commission 2012 Extended School Year Special Education/Pre-School Disabled Program Fee for Services Agreement

Union County Educational Services Commission 2012-2013 School Year Resolution/Agreement for Participation in Coordinated Transportation Services

Union County Educational Services Commission (UCESC) for Professional Services for the 2012-2013 school year

2012-2013 Union County Educational Services Commission Special Education Tuition Contract covering any/all students attending one or more schools operated by the Commission during the 2012-2013 academic year.

Union County Vocational School as receiving district and the Roselle Park Board of Education as the sending district.

31. *Annual Food Service Software Maintenance Agreement*

To approve the cafeteria POS software maintenance agreement with C.C. Productions, Inc. effective July 1, 2012 through June 30, 2013 in the amount of \$2,359.64. (copy on file in business office) (no increase)

32. 2012-2013 Tax Payment Schedule

To approve the borough's 2012-2013 payment schedule for school taxes. (copy on file in business office)

33. Grant Application/Acceptance

To apply/accept the following grant:

Race to the Top (FY13) grant in the amount of \$26,000.

34. Natural Gas Supply Service Agreement

To approve the Natural Gas Supply Service Agreement between the Roselle Park Board of Education and Compass Energy Services, Inc. effective June 2012 for a 24 month term: (copies on file in business office) (Alliance for Competitive Energy Services - ACES)

35. Agreement for Medical Examiner Services

To approve the medical examiner services agreements for the 2012-2013 school year between the Roselle Park Board of Education and Dr. Steven Parker and The Care Station, Director Dr. Richard Bezozo. (copy on file in business office)

Motion carries.

.....

Committee/Liaison Reports

Mr. Leinberger announced the High School concert is scheduled for May 24.

Mr. Nelson reported the Middle School concert is May 16.

Continuing Business

Students identified as not residing in Roselle Park/removed from school:

September 16	1 student	September 29	1 student
October 14	0 students	October 28	1 student
November 9	2 students	December 2	0 students
December 16	1 student	January 13	0 students
February 3	2 students	February 17	0 students
March 2	1 student	March 23	0 students
April 5	2 students	April 20	0 students
April 27	0 students	May 11	<u>0 students</u>
		Total to Date	11 students

Business

Public Participation

Jacob Magiera, resident, asked if RPEA contract was finalized. Vice President responded not finalized and there will be a negotiations meeting on Thursday. Mr. Magiera also questioned high school ranking. Superintendent Spagnoletti informed him we were informed by US Weekly that RPHS achieved a bronze rating. Mr. Magiera asked if there was a safety program in place for cross walks. Superintendent Spagnoletti responded safety is reinforced several throughout the year.

Saul Qersdyn, resident, mentioned Elizabeth high school was ranked sixth in state in US News ranking. He also questioned absence of fee on agenda item #7, Appointment of Architect. Superintendent Spagnoletti responded the only architect of record must be approved. A quote must be submitted and board approved for any services when necessary. Mr. Qersdyn also questioned graduation ranking formula. Superintendent Spagnoletti responded the formula will now include grades from freshman through senior year.

.....

Adjournment

A motion was made by Mr. Leinberger and seconded by Mr. Balaban to adjourn the meeting at 7:28 PM

Motion carries.

.....

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

laa