

**REGULAR MEETING OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
September 12, 2017**

OPEN SESSION

The meeting was called to order by Dr. Karamitsos at 5:31 p.m. The meeting was immediately adjourned to closed session.

RECONVENE IN OPEN SESSION

Dr. Karamitsos called the meeting to order at 6:32 p.m.

The flag salute was led by Ruby Estrada, the Student Board Representative for Delta High School.

ANNOUNCE CLOSED SESSION ACTIONS

Dr. Richardson announced the closed session items. Certificated and classified personnel actions were approved as submitted. The Board was updated on labor negotiations and student matters. All student matters were approved as submitted.

PRESENTATIONS

Nohemy Orneles, Vice President of Student Services and Yvonne Teniente-Cuello, Dean of Student Services from Allan Hancock College presented information on building partnerships to support student success.

One of the main programs is "Bridges to Success, Creating Pathways to College". The program was started to give students access to services from the college and to help communication between the schools and college.

The mission of the Bridges to Success program is to enhance each student's academic, career and personal growth. The partnership will provide a smooth transition from high school to college. Both educational programs and comprehensive student support services will collaboratively promote student success. The goal is to prepare all students to become productive citizens and career/college ready. They want to increase access and strengthen services to support all students, with an emphasis on English language learners, Foster Youth, African American and Latino males, low socioeconomic, first generation college students, and students with disabilities.

Seniors will be encouraged to submit an AHC admissions application, participate in AHC's orientation and assessment, and have a first semester plan no later than the first day of priority registration. They are going into the fourth year of the program and felt it was important to share this information to the Board.

They held a priority registration event in Guadalupe that brought faculty and counselors to over 100 families. They held a Saturday event at SMHS and school counselors and Hancock staff attended. They held another event at PVHS and they bring Delta and Independent Study students to the campus.

They have created a culture of going to college. They want to assure students that they have that option.

They also shared information on the Hancock Promise program. No other promise program in the state has a comprehensive program like Hancock. Hancock's is a comprehensive program (that begins with 5th graders).

Launching a promise is free money for college but their focus is completion of college. They have built intervention and retention programs, and students are getting the assistance and support while they are there. The extended promise focuses on the second year (scholarships, financial aid, tours of universities) and above their associate degree (if that is what they choose).

They are starting the work now for this school year and are hosting their first Bridges to Success meeting this month. They are working closely with our district.

Ms. Perez commented that the changes at Hancock have been wonderful. There is incredible support for students and the students are being well taken care of. She will send her kids there. The leadership has been extraordinary. She thanked them for all that they do for our kids and our community.

Dr. Karamitsos thanked them for their hard work. These are all our students in the community and it makes sense that we have the continuity between districts and schools.

REPORTS

Student Reports

Dr. Karamitsos spoke on behalf of the Board and asked the student representatives to bring any needs to the Board. She let them know that their voices matter.

Aaron Lee/RHS: Freshman Orientation was a success. Over 600 students received a tour and met the faculty. They recently had a great spirit week and rally but lost to St. Joes. They are currently fundraising for the damage of Hurricane Harvey. New clubs are forming on campus and Fall Club Day will be on September 29. The Homecoming Dance is October 14 and he is excited for Righetti to beat SMHS this Friday.

Ruby Estrada/Delta: Delta had 260 new students begin this year. Intermural sports have started again with Mr. Tracht. Delta will be competing in five sport tournaments this year. Leadership class kicked off with an epic Dragon Battle. Delta has a new counselor, Mari-aelena Hernandez. Mr. Fraser is continuing his Wired Wednesday Club.

Jennifer Hernandez/SMHS: ASB hosted a successful Spirit Week and Welcome Back Rally. They are traveling to San Luis Obispo to attend their Area D Student Leadership Conference. ASB is hosting a Harvey-A-Thon and has teamed up with PVHS and RHS for the activity to

fundraise to help with the damage of Hurricane Harvey. AP Promoters hosted their 5th Annual March of the Saints.

Superintendent's Report

Dr. Richardson reported that it has been a great and smooth start for the beginning of the school year. It is a testament to the classified and certificated staff. He hopes it continues throughout the school year.

He mentioned that there has been a great response from office staff regarding the CALpads reports and minute-by-minute progress reporting on students. The district upped the ante and the staff has done a phenomenal job.

Board Member Reports

Jack Garvin: He is excited for the start of the school year and that the contract negotiations are going well. County is going to get speakers lined up to discuss DACA and what may lie ahead.

Amy Lopez: Back in May she brought up National Mental Health Month and suicide prevention and the different issues our students face. This month is National Recovery Month. She wanted to bring to everyone's awareness – drugs do not discriminate. There is a huge opiate problem in this area. Everyone needs to keep educated and give students and parents the resources they need and want.

Dominick Palera: Hats off to the Superintendent for bringing in a guest speaker, Pedro Noguera, at the beginning of the year. It started the school off right. Hope we continue to do that. Dr. Richardson acknowledged Steve Molina and Pete Flores for bringing in Mr. Noguera. SMHS Ag Department won the State and National Award. It is a huge honor. They will be traveling to Nashville to receive the award. He also mentioned that PVHS and SMHS bands are fundraising for a trip to Washington and encourages people to contact the schools to donate. He attended all the Back to School nights and congratulated everyone involved for organizing the successful events. It was great to see the engagement between the teachers and the parents.

Carol Karamitsos: She welcomed everyone back to the new school year. It is like a speeding train and there is a lot on board. The teachers, support staff and management makes the job easier. From every aspect of what it takes to educate a child, on behalf of the board, they thank everyone for that. It is a pleasure to serve the community.

ITEMS SCHEDULED FOR ACTION

INSTRUCTION

Instructional Materials Resolution Number 1-2017-2018

Pursuant to Education Code Section 60119, the governing board of a school district must conduct a public hearing to discuss “whether each pupil in each school in the district has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of curriculum framework adopted by the state board.” District Resolution Number 1-2017-2018 printed on the following pages indicates that the district has certified for 2016-2017 that Education Code Section 60119 has been followed. A public hearing was required. The hearing was opened. There were no public comments. The hearing was closed.

A motion was made by Dr. Garvin and seconded by Ms. Lopez. The motion carried with a roll call vote of 5-0 to approve Resolution Number 1-2017-2018, which indicates that the district has fulfilled Education Code Section 60119.

A roll call vote was required:

| | |
|----------------|-----|
| Dr. Karamitsos | Yes |
| Ms. Perez | Yes |
| Mr. Palera | Yes |
| Ms. Lopez | Yes |
| Dr. Garvin | Yes |

Consolidated Application 2017-2018

The District requested that the Board of Education approve the Consolidated Application for Funding for the 2017-18 school year, which includes Title I, Title II, and Title III.

The 2017-18 Consolidated Application for Funding Categorical Programs includes the following Titles and the focus of their funding:

- Title I—Improving the academic achievement of the disadvantaged
- Title II – A: Teacher and Principal Training and Recruiting
- Title III – English Learners

These funds provide a wide array of instructional and supportive services to support student success in our district. In past years, the Consolidated Application included additional federal and state programs such as Title IV (Safe and Drug Free Schools and Communities) and Economic Impact Aid, which was a state categorical program that provided additional funds for EL and disadvantaged students. Both of those funding sources have been discontinued as the state implements the new Local Control Funding Formula model for 2017-18.

A motion was made by Dr. Garvin and seconded by Mr. Palera. The motion carried with a vote of 5-0 to approve the Consolidated Application for Funding as presented.

BUSINESS

Recommendation of Renewed and Replenished Architectural ‘Short List’ for the Santa Maria Joint Union High School District Reconfiguration and Facilities Program and Other Non-Program Projects as Requested by the District

In March 2017, the District released an Architect Qualification and Selection Package which included a Request for Qualifications (RFQ) process to renew and replenish a pool of architecture firms that meet District qualifications to provide architectural design services related to the District’s Reconfiguration and Facilities Program (Program) and other Non-Program projects as requested by the District. To generate interest from the best firms, the package was widely distributed to architectural firms throughout the State and posted in relevant industry advertising services. The original prequalified pool was established pursuant to a similar RFQ process and adopted by Board action on September 23, 2014.

In lieu of submitting a Statement of Qualifications in response to this package, previously qualified firms were requested to submit a Renewal Letter, indicating their desire to remain on the prequalified list and verifying that the firm’s 2014 Statement of Qualifications remain valid and confirm that no material changes have been observed that would diminish previous statements submitted to the District. All five existing prequalified firms submitted the necessary renewal letter. Three additional firms submitted qualifications. Two of the three firms demonstrated qualifications and project experience representative of the District’s Program. A renewed and replenished shortlist of qualified architectural firms was recommended for approval.

A motion was made by Mr. Palera and seconded by Dr. Garvin. The motion carried with a vote of 5-0 to approve the following firms to be included as the renewed and replenished shortlist of qualified architects for the District’s Reconfiguration and Facilities Program and other Non-Program projects as requested by the District:

- PMSM Architects
- Rachlin Partners
- BCA Architects
- Flewelling & Moody
- IBI Group
- SIM-PBK
- Ravatt & Albrecht Associates

Approval of Authorization to Contract for Architectural Services for the Santa Maria High School Reconstruction Project

In June 2016, the Board adopted the Master Schools Improvement Program, which included as its first priority, the Santa Maria High School Reconstruction Project. The project includes the complete reconfiguration of Santa Maria High School through the construction of new and modernized classroom and support facilities. In March 2017, the District released an Architect Qualification and Selection Package which contained a request for architectural

services for the Santa Maria High School Reconstruction Project. Given the historical significance of the project to the community, the package was widely distributed to architectural firms throughout the State with the intent to solicit many high quality architectural proposals for Santa Maria High School.

Proposals from five firms for the Santa Maria High School Reconstruction Project were received and all were invited for an interview, however, one firm declined to participate in the interview process. Thereafter, interviews were held and quality of proposals were evaluated by a District Selection Committee.

After a thorough review of all proposals, and information presented in all of the interviews, Rachlin Partners was the highest ranked firm by the District's Selection Committee.

A motion was made by Dr. Garvin and seconded by Mr. Palera. The motion carried with a vote of 5-0 to approve District administration to enter into a contract with Rachlin Partners for architectural services for the Santa Maria High School Reconstruction Project.

Bond Sale Update by CFW – For Information Only

Miguel Rodriguez from Caldwell Flores Winters presented a summary of bond sales. On November 8, 2016 District voters approved Measure "H", authorizing the District to sell \$114 million in bonds for school facilities construction.

The District has completed the first issuance Measure "H" bonds, Series 2017, with the following objectives:

- Issue \$47 million for Phase 1 project funding
- Maintain Proposition 39 tax rate allowance of \$30 per \$100,000 of AV
- Minimize overall financing costs by using lower interest bonds (Current Interest Bonds)

Mr. Rodriguez presented the timeline overview, costs and next steps.

Updated Prequalification Process– Appendix C

On April 11, 2017 the board approved Resolution No. 18-2016-2017 adopting a process to prequalify both potential prime contractors and potential first-tier electrical, mechanical or plumbing contractors holding C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 licenses ("MEP subcontractors") for lease-leaseback projects or any project using funds received pursuant to the Leroy F. Greene School Facilities Act of 1998 or any funds from any future state school bond for a public project that involves a projected expenditure of one million dollars (\$1,000,000) or more as provided in section 20111.6 of the Public Contract Code.

The District wishes to amend its prequalification procedures as shown in Resolution No. 2-2017-2018 and Exhibit C – “Amended Prequalification Procedures”; consistent with Public Contract Code section 20111.6, presented as Appendix C.

A motion was made by Dr. Garvin and seconded by Mr. Palera. The motion carried with a roll call vote of 5-0 to approve Resolution No. 2–2017-2018, adopting an amended prequalification process for prime contractors and MEP subcontractors, pursuant to Public Contract Code section 20111.6, and authorize District staff to implement the amended prequalification process.

A roll call vote was required:

- Dr. Karamitsos Yes
- Ms. Perez Yes
- Mr. Palera Yes
- Ms. Lopez Yes
- Dr. Garvin Yes

**Public Disclosure of Collective Bargaining Agreement with Classified Unit –
*Appendix D***

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District’s financial status. The District has reached a tentative agreement with the Classified Bargaining Unit (California School Employees’ Association Chapter #455). The agreement is for a 1% salary schedule increase effective July 1, 2017, and a 1% one-time payment.

The total cost of the tentative agreement is projected to be \$341,561 in 2017-18. Of this amount, \$323,910 is chargeable to the General Fund and \$17,651 is chargeable to the Cafeteria Fund. The General Fund amount consists of \$165,604 in ongoing expense and \$158,306 one-time expense. Upon ratification and approval, these amounts will be reflected in the District’s 1st Interim Revised Budget and accompanying multi-year projection in December. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix D.

A motion was made by Dr. Garvin and seconded by Ms. Lopez. The motion carried with a vote of 5-0 to approve the AB 1200 Public Disclosure of Collective Bargaining Agreement with the Classified Bargaining Unit.

**Public Disclosure of Collective Bargaining Agreement with Faculty Association –
*Appendix E***

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District’s financial status. The District has reached

a tentative agreement with the Santa Maria Joint Union High School District Faculty Association. The agreement is for a 1% salary schedule increase effective July 1, 2017, and a 1% one-time payment.

The total cost of the tentative agreement is projected to be \$787,215 in 2017-18, all of which is chargeable to the General Fund. Of this amount, \$396,464 is ongoing and \$390,751 is one-time expense. Upon ratification and approval, these amounts will be reflected in the District's 1st Interim Revised Budget and accompanying multi-year projection in December. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix E.

A motion was made by Dr. Garvin and seconded by Ms. Lopez. The motion carried with a vote of 5-0 to approve the AB 1200 Public Disclosure of Collective Bargaining Agreement with the Faculty Association.

Public Disclosure of Agreement and Approval of Salary Increase for Confidential, Classified Management and Certificated Management – *Appendix F*

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreement on the District's financial status. Administration is proposing the same increase given to the certificated and classified bargaining units for non-bargaining unit members which consist of confidential, classified management and certificated management employees. The proposed increase is for 1% to the salary schedule effective July 1, 2017, and a 1% one-time payment. In addition, Administration is recommending realignment of the Confidential Salary schedule.

The total cost of the recommended increase is projected to be \$123,545 in 2017-18. Of this amount, \$121,159 is chargeable to the General Fund and \$2,386 is chargeable to the Cafeteria Fund. The General Fund amount consists of \$67,767 in ongoing expense and \$53,392 one-time expense. Of the ongoing General Fund amount, \$14,638 is attributable to the realignment of the Confidential salary schedule. Upon ratification and approval, these amounts will be reflected in the District's 1st Interim Revised Budget and accompanying multi-year projection in December. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix F.

A motion was made by Dr. Garvin and seconded by Ms. Lopez. The motion carried with a vote of 5-0 to approve the AB 1200 Public Disclosure of the Agreement and approval of salary increase with the Confidential, Classified Management and Certificated Management for an ongoing 1% salary schedule increase effective July 1, 2017, a 1% onetime payment, and realignment of the Confidential salary schedule.

Adoption of 2017-2018 Gann Limit

Education Code Section 42132 requires that by September 30th of each school year district governing boards adopt a resolution identifying their estimated appropriations limit for the

current year and their actual appropriations limit for the preceding year. Resolution Number 3-2017-2018, printed on the following page, reflects the calculation of the estimated appropriation limit for the 2017-2018 school year.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to approve Resolution Number 3-2017-2018, adopting the 2017-2018 Gann Limit. The motion passed with a roll call vote of 5-0.

A roll call vote was required:

| | |
|----------------|-----|
| Dr. Karamitsos | Yes |
| Ms. Perez | Yes |
| Mr. Palera | Yes |
| Ms. Lopez | Yes |
| Dr. Garvin | Yes |

2016-2017 Unaudited Actuals – Appendix G

Pursuant to Education Code Section 42100, the school district must file an annual statement with the County Superintendent of Schools regarding prior year actual income and expenditures no later than September 15. This District closed its books for 2016-2017, and these figures are shown on the appropriate state forms which are posted on the District website at www.smjuhsd.k12.ca.us under Parents/Community, Public Notices, Financial Reports, Financial Reports 2016-2017.

Brenda Hoff presented the year-end actuals, including the change in the 2016-2017 Ending Balance and its corresponding effect on the 2017-2018 Beginning Balances. A brief summary of the changes is shown in Appendix G.

A motion was made by Dr. Garvin and seconded by Ms. Perez. The motion carried with a vote of 5-0 to authorize the District to file the 2016-2017 Annual Statement with the County Superintendent of Schools.

GENERAL

Board Policies – First Reading – Information Only/No Action Needed

The administration asked the Board to review the proposed revisions to the board policies listed below. The policies will be on the next board agenda for approval.

| | |
|---------------------|---|
| AR/E 1312.4 | Williams Uniform Complaint Procedures Community Relation |
| BP/AR 3541.2 | Transportation for Students with Disabilities (BP revised; AR deleted) |
| BP 5116.1 | Intradistrict Open Enrollment |
| BP 6145 | Extracurricular and Cocurricular Activities |
| BP 6179 | Supplemental Instruction |

Approval of the Teacher Assignment Options Resolution – Resolution Number 4-2017-2018

The District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. Resolution Number 4-2017-2018 outlines specific names, subject areas and Education Codes to meet this annual criteria.

A motion was made by Dr. Garvin and seconded by Ms. Lopez. The motion carried with a roll call vote of 5-0 to approve Resolution Number 4-2017-2018.

A roll call vote was required:

| | |
|----------------|-----|
| Dr. Karamitsos | Yes |
| Ms. Perez | Yes |
| Mr. Palera | Yes |
| Ms. Lopez | Yes |
| Dr. Garvin | Yes |

Approval of Tentative Agreement with Classified Bargaining Unit, Reopener Negotiations with CSEA 2017-18 – Appendix H

The District and the California School Employees Association (CSEA) have reached a tentative agreement as a result of the 2017-18 Reopener Negotiations.

Revisions have been made to Article 3 (Pay and Allowances), and Appendix C (Bargaining Unit Salary Schedule). The salary schedule shall be raised by one percent (1.00%). A one percent off-schedule payment should be made to active bargaining unit members employed on September 12, 2017.

Provisions of the Agreement dated August 18, 2017 shall become effective on July 1, 2017 pending approval by both parties. (see Appendix H).

A motion was made by Dr. Garvin and seconded by Mr. Palera. The motion carried with a vote of 5-0 to approve the Tentative Agreement with the Classified Bargaining Unit as presented dated August 18, 2017 as result of 2017-18 Reopener Negotiations.

Approval of Tentative Agreements with Collective Bargaining Unit, Reopener Negotiations with SMJUHS Faculty Association 2017-18 – Appendix I

The District and the Santa Maria Joint Union High School District Faculty Association have reached tentative agreements as a result of the 2017-18 Reopener Negotiations.

Revisions have been made to Article 2 (Compensation), and Appendix A (Bargaining Unit Salary Schedule). The salary schedule shall be raised by one percent (1.00%). A one percent

(1.00%) off-schedule payment shall be paid to active bargaining unit members employed on September 12, 2017.

Provisions of the Agreement dated June 9, 2017 and August 17, 2017 shall become effective on July 1, 2017 pending approval by both parties. (see Appendix I).

A motion was made by Dr. Garvin and seconded by Mr. Palera. The motion carried with a vote of 5-0 to approve the Tentative Agreements with the SMJUHSD Faculty Association as presented dated June 9, 2017 and August 17, 2017 as result of 2017-18 Reopener Negotiations.

Approval of the Confidential Salary Schedule

The district administration met to consider and evaluate the realignment of the Confidential employee salary schedule. The administration is recommending a title correction and realignment effective July 1, 2017.

The district is also recommending a one-percent (1.00%) increase to the Confidential employee salary schedule effective July 1, 2017. Each Confidential employee shall also receive a one-percent (1.00%) off-schedule payment.

A motion was made by Dr. Garvin and seconded by Mr. Palera. The motion carried with a vote of 5-0 to approve the recommended changes to the confidential salary schedule as presented effective July 1, 2017.

CONSENT ITEMS

A motion was made by Mr. Palera and seconded by Dr. Garvin to approve all consent items as presented. The motion carried with a roll call vote of 5-0.

A roll call vote was required:

| | |
|----------------|-----|
| Dr. Karamitsos | Yes |
| Ms. Perez | Yes |
| Mr. Palera | Yes |
| Ms. Lopez | Yes |
| Dr. Garvin | Yes |

REPORTS FROM EMPLOYEE ORGANIZATIONS

Tami Contreras: She welcomed everyone back to the new school year. It is starting off to be a great year. The classified unit has had a few issues with uniforms (this is the first time with new uniforms). She is happy to report the district is working with the classified unit to resolve the issues. She is happy to be back.

OPEN SESSION PUBLIC COMMENTS

| SPEAKER NAME | TOPIC |
|--------------|-----------|
| Val King | Complaint |

ITEMS NOT ON THE AGENDA

There were no items discussed that were not on the agenda.

NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held October 10, 2017. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

FUTURE REGULAR BOARD MEETINGS FOR 2017

November 14, 2017

December 12, 2017

ADJOURN

The meeting was adjourned at 8:12 p.m.