

SEASIDE SCHOOL DISTRICT 10
School Construction Citizen Oversight Committee
Tuesday, August 14, 2018 – 3:00 pm
District Administration Office
1801 South Franklin Street, Seaside, Oregon

PRESENT:

Committee Members: Chair Egrane Brown, Nathan Crater, Parker McCarthy, Margene Ridout, Mark Truax, Mark Winstanley

Administration: Superintendent Sheila Roley, Business Manager Justine Hill

Others: Jim Henry, R.J. Marx

CALL TO ORDER

Chair Egrane Brown called the August 14, 2018 meeting of the School Construction Citizen Oversight Committee to order.

ESTABLISH QUORUM

A quorum of the Committee was present.

DELEGATIONS/GUESTS

None present.

APPROVAL OF MINUTES

A motion to approve the minutes of the June 12, 2018, meeting of the School Construction Citizen Oversight Committee as presented was made by Egrane Brown and seconded by Mark Winstanley. The motion carried unanimously.

REPORTS

Monthly Project Report

Project Manager Jim Henry introduced Megan Pritchard who will be working with him on project management, then presented a progress report. The Cost Estimate on 50% Construction Drawing Set has been completed. Spending is still below estimates, and is shown in the 'caution' area, but should pick up soon. This is due primarily to the wait for approval of the environmental mitigation permit. The mitigation project that is being worked on is to restore shoreline areas of Neawanna Creek that are on property the District owns at the Bus Garage and lots adjacent to the bus garage. The Department of Fish and Wildlife has criteria for this work and the window for work is July 1 – September 15, with the possibility of a weather dependent extension. Because we are waiting for approval of the environmental permit from the Army Corp of Engineers, the construction of the road that will connect to the Heights parking lot (plan 'A') is being deferred and construction traffic

continues to use the Beerman Creek access. Hoffman is working on plan 'B' which makes preparations to pour the new building foundation prior to the rainy season a priority, as this will be critical to continuing building construction through the winter. BRIC is nearly finished with final building permit drawings. Once drawings are complete, Hoffman will put it out to bid.

Mark Winstanley reported that there will be a meeting on August 16 with State players about the water tank and that the city has scheduled out this project. Barring permit issues the City plans to have the project completed prior to the school opening in fall of 2020.

Superintendent Sheila Roley commented about how professional the Hoffman team is, and that when plan 'A' did not work out, they were great about quickly figuring out how to proceed with plan 'B'. It was also noted that plan 'B' will unintentionally mitigate some of the Spruce Street traffic concerns.

Financial Report

Business Manager Justine Hill explained the Project is still under budget from the forecast because of the delay in finalizing the environmental permit. The timeline will catch up to the forecast once the building starts. Because of the additional work on permits, we are projected to go over budget on the environmental consultant. She mentioned that we are working with the Necanicum Watershed Council on the mitigation project and that they have been very supportive. She further explained that bonds continue to mature and are being reinvested.

Discussions and Recommendations

There was discussion about where we are with surplus property. Sheila Roley said the District is in the process of getting a commercial real estate agent on board to work on sales. There was also discussion about the opportunities being made available for local contractors to work on the construction project. It was noted that Hoffman has been doing a great job of outreach to local contractors and will be carefully looking at packaging bids so they are more doable for smaller contractors.

A decision was made to begin meeting every month. Next meeting will take place on Tuesday, September 11 at 3:00 pm.

There being no further business, the meeting was adjourned.

Leslie Garvin
Executive Assistant